

TOWNSHIP OF THORNAPPLE

Eric Schaefer, *Supervisor* / Laura Bouchard, *Treasurer* / Cindy Ordway, *Clerk*
Curt Campbell, *Trustee* / Ross DeMaagd, *Trustee* / Kim Selleck, *Trustee* / Sandra Rairigh, *Trustee*

269-795-7202 - Fax 269-795-8812 - thornapple-twp.org
PO Box 459 - 200 E Main St. - Middleville, MI 49333



REGULAR MEETING August 14, 2023

1. INVOCATION

TIME: 7:00 P.M.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

ROLL CALL:	Bouchard: Campbell: DeMaagd: Ordway:	Present Present Present Present	Rairigh: Schaefer: Selleck:	Present Present Present
OTHERS PRESENT:	Chief Bill Richardson, Phil Gensterblum, Commissioner Jon Smelker, Amy Brown, Jason Preslar, Sean McMahon, Ken Johnson, Susan Lucas.			

4. APPROVAL OF PRINTED AGENDA:

MOTION STATED:	Ordway – Motion to approve the Printed Agenda as presented.
MOTION SUPPORTED:	Selleck
MOTION STATUS:	Approved by voice vote. 7 ayes and 0 nos.

5. APPROVAL OF CONSENT AGENDA:

MOTION STATED:	Rairigh – Motion to approve the Consent Agenda as presented.
MOTION SUPPORTED:	Campbell
MOTION STATUS:	Approved by roll call. 7 ayes and 0 nos.

ROLL CALL VOTE:	Bouchard: Campbell: DeMaagd: Ordway:	Yes Yes Yes Yes	Rairigh: Schaefer: Selleck:	Yes Yes Yes
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6. FIRST PUBLIC COMMENT: None

7. COUNTY REPORT:

County Commissioner Jon Smelker:	Smelker reported the back entrance to Tyden Hall is being redone. They are also looking at bids to have the windows replaced. Books from the Register of Deeds will be refurbished. They have a new Master Plan from the Planning Commission that is being submitted to the County Commissioners. Tomorrow's meeting of the whole is canceled due to a lack of agenda items.
Board Response:	Schaefer thanked Smelker for his report.

8. RESERVED TIME:

A. Pixelvine - Sean McMahon: McMahon introduced himself and spoke about his company Pixelvine that is in Freeport, Michigan. He asked board members if they had any questions regarding the proposal to redesign the township’s website. Rairigh asked him about posting Minutes and whether that includes all the different meeting’s Minutes and what the process is. McMahon stated yes, it is included in the monthly service fee, a ticket is submitted and then they’re posted to the website. Rairigh also asked if the documents are searchable. McMahon replied they would be.

B. Middleville DDA – Gretchen James: Schaefer explained that James could not make it to tonight’s meeting due to illness.

9. EMERGENCY SERVICES REPORT: Chief Richardson reported that transfers are still a little slower, so he contacted Corewell Health and was told many of the doctors schedule their vacations this time of the year so there are not as many procedures taking place. All vehicles except the newest ambulance passed DOT inspection. The ambulance’s brakes need work done and the parts are ordered. Hose testing has been done and 22 links of hose failed. Will need to make a capital improvement purchase of hose at some point this year. ESO software “Asset Management” was launched and there are some issues with it that the Chief is working with ESO to resolve. ESO “Scheduler” will hopefully be ready this week. They will be having a “Push-In Ceremony” to commission the new fire truck during Heritage Days just before the Turkey Dinner fundraiser. Fire Hydrant Social will likely occur in October but a final date is yet to be determined. CPR and First-Aid classes will be offered every other month on Wednesday nights; depending on how many people sign up. Rairigh asked how it would be advertised. Chief Richardson said that he plans to put the details on the website. He’d like to offer it to the administration at Bradford White as well as the school district.

10. PLANNING AND ZONING REPORT: Gensterblum said that they had two new homes in the report for July and he had been contacted about another two new homes for the month of August already.

11. UNFINISHED BUSINESS: None.

12. NEW BUSINESS:

A. Redesign of Township Website: Schaefer explained that Aly had been asked to research companies to redesign the township website and has submitted the request to hire Pixelvine. Rairigh asked if three bids had been received. Schaefer said yes and they felt Pixelvine was the best option.

MOTION STATED:	Selleck – Motion to approve to hire Pixelvine to re-design the township website.
MOTION SUPPORTED:	Ordway
MOTION STATUS:	Approved by roll call. 7 ayes and 0 nos.

ROLL CALL VOTE:	Bouchard:	Yes	Rairigh:	Yes
	Campbell:	Yes	Schaefer:	Yes
	DeMaagd:	Yes	Selleck:	Yes
	Ordway:	Yes		

B. Fire Station Door: Chief Richardson explained that the Station Master Plan was in progress and that the door replacement was on it, but that it needs to be done now. Rairigh asked if the cost includes installation and painting. Chief Richardson said that it does.

MOTION STATED:	Rairigh – Motion to approve the purchase of a new passage door to the fire bay at a cost NTE \$1740 out of the station maintenance budget.
MOTION SUPPORTED:	Campbell
MOTION STATUS:	Approved by roll call. 7 ayes and 0 nos.

ROLL CALL VOTE:	Bouchard:	Yes	Rairigh:	Yes
	Campbell:	Yes	Schaefer:	Yes
	DeMaagd:	Yes	Selleck:	Yes
	Ordway:	Yes		

C. Request for three more Paid-on-call: Chief Richardson explained that Fire School is held in October and so he had been waiting to hire some recruits until it was closer to the start of Fire School.

MOTION STATED:	DeMaagd – Motion to approve the hiring of three paid-on-call members.
MOTION SUPPORTED:	Campbell
MOTION STATUS:	Approved by roll call. 7 ayes and 0 nos.

ROLL CALL VOTE:	Bouchard:	Yes	Rairigh:	Yes
	Campbell:	Yes	Schaefer:	Yes
	DeMaagd:	Yes	Selleck:	Yes
	Ordway:	Yes		

13. COMMITTEE REPORTS:

A. Administration (Schaefer, Bouchard, Ordway) Nothing new.

B. Cemetery (Ordway, DeMaagd, Rairigh) Ordway said she will be attending a Cemetery conference this week. She has three quotes for tree removal in the cemetery and they need to decide which one to accept. Rairigh said the columbarium should be delivered around Labor Day.

C. Middleville DDA Report (Schaefer) Schaefer said Gretchen James is doing a great job. Heritage Days will be on September 8 and 9. The music series is going well. On Saturday there will be a Frank Sinatra and Jimmy Buffett Tribute Band performing. DeMaagd asked if there would be a Patriot Day ceremony. Schaefer said he wasn't sure, but would contact Rich Jenkins as he might know more details.

D. Elections (Ordway, Bouchard, Schaefer) Nothing new.

E. Emergency Services (DeMaagd, Schaefer, Rairigh) Already covered.

F. Finance (Bouchard, Ordway, Rairigh) Nothing new.

G. Parks and Recreation Representative (Schaefer) Coach of the year awards were presented at the last meeting. They are looking for a new director. Nathan Fischer did a great job but has decided not to continue.

H. Personnel – Compensation (Ordway, Campbell, Schaefer) Nothing new.

I. Property and Public Utilities (Selleck, DeMaagd, Campbell) Selleck said he is still working on getting a hold of Sara Nelson at Barry County Conservation regarding the Oak Opening at the Cemetery.

J. Roads and Highways (Campbell, DeMaagd, Selleck) Campbell reported that the Drain Project is being wrapped up. He didn't observe any water over the road from East to West. He heard both pros and cons from residents regarding the workers. Campbell heard from Jake Welch at the Barry County Road Commission that they hope to start the road project next week weather permitting. Schaefer said he heard a resident compliment the dust control treatment done.

K. Duncan Lake Sewer (Campbell, Selleck, Schaefer) Campbell said that Larry Schaidt and he had some conversations about investigating possibilities for the system in the future.

14. SECOND PUBLIC COMMENT PERIOD: Jason Preslar clarified that the "Push-In Ceremony" was scheduled at 3 p.m. and the Turkey Dinner is scheduled from 4 p.m. to 7 p.m. on Saturday, September 9.

15. POLL OF MEMBERS:

Kim Selleck (Trustee) – Said that he had spent some time in the upper peninsula, and he realized how good the roads are in this area.

Sandy Rairigh (Trustee) – Nothing further.

Ross DeMaagd (Trustee) – Caught up.

Curt Campbell (Trustee) – Nothing.

Laura Bouchard (Treasurer) – Attended training for the Special Assessment program and are all ready for the Winter Tax bills. Also, learned some new things about the Delinquent Tax Program and about getting a bar code on the Utility Billings.

Cindy Ordway (Clerk) – Nothing new.

Eric Schaefer (Supervisor) – Thanked the public for coming to the board meeting.

18. ADJOURNMENT:

TIME: 7:44 P.M.

MOTION STATED:	Campbell – Motion to adjourn.
MOTION SUPPORTED:	Selleck
MOTION STATUS:	Approved by voice vote. 7 ayes and 0 nos.

Amy Brown, Recording Secretary

Approved ____/2023__