

Minutes of the Thornapple Township Board

Special Meeting

March 21, 2023

Supervisor Schaefer called the meeting to order at 9:05 AM

Attending: Supervisor Eric Schaefer, Clerk Denton, Deputy Treasurer Bouchard, Trustee Ross DeMaagd, Trustee Curt Campbell, and Trustee Sandy Rairigh.

Also in attendance: Deputy Clerk Amy Brown, Jason Holzhausen (9:00 AM – 9:45 AM), Cheryl Cooper (9:55 AM – 10:30 AM), Katie Stanton (10:35 AM – 11:20 AM).

Absent: Trustee Kim Selleck and Treasurer Deb Buckowing

1. Interviews: Clerk Denton and Trustee Rairigh presented interview questions to each candidate. Additional questions were posed by other board members. Questions pertained to areas of work experience, knowledge of election procedures, knowledge of digital documentation, website management, ability to perform the functions of the job (including managing stress, challenges in the job, holding office hours and availability for further training). Other questions pertained to their understanding and willingness to run for an elected position and knowledge and interest in local governance.
 - a. Jason Holzhausen – Holzhausen answered questions and spoke about his knowledge of election procedures, history in local government (Village of Middleville), his current employment status, his availability, and his work history and skills he could bring to the job. Holzhausen wants to continue to serve his community by working as clerk until the 2024 election.
 - b. Cheryl Cooper – Cooper answered questions and spoke about her work history, the skills she would bring to the position, her willingness to learn additional skills and learn the details of the election process.
 - c. Katie Stanton – Stanton answered the interview questions and spoke about her work history. She shared with members the skills and abilities she would bring to the job from her previous experiences and her willingness to learn further skills through training. She also explained that she had learned about the election process from her experience running for school board member and that she understood that the clerk would need to run for election in 2024. She desires to serve her community by serving as clerk.
2. Board Discussions: Supervisor Schaefer informed each candidate that the board would be voting on whether to mail out postcards at today's meeting and they could see it in the coming days and that it was just a step the board could potentially take in seeking to fill the position of the clerk. Members discussed strengths and concerns of the candidates.

3. Post Card Mailing:

MOTION STATED:	Campbell - Motion to approve sending postcards to each household for the purpose of recruiting a Township Clerk in an amount NTE \$1,600.00 for supplies and postage.
MOTION SUPPORTED:	Rairigh
MOTION STATUS:	Approved by roll call. 5 yes votes and 2 absent.

ROLL CALL VOTE:	Buckowing: Campbell: DeMaagd: Rairigh:	Absent Yes Yes Yes	Schaefer: Selleck: Denton:	Yes Absent Yes
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4. Budget Amendments:

MOTION STATED:	Campbell - Motion to approve the 2022/23 Budget Amendments, requesting final review by the Finance Committee.
MOTION SUPPORTED:	DeMaagd
MOTION STATUS:	Approved by roll call. 5 yes votes and 2 absent.

ROLL CALL VOTE:	Buckowing: Campbell: DeMaagd: Rairigh:	Absent Yes Yes Yes	Schaefer: Selleck: Denton:	Yes Absent Yes
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5. Adjournment:

MOTION STATED:	Rairigh - Motion to adjourn the meeting at 12:25 PM.
MOTION SUPPORTED:	Denton
MOTION STATUS:	Approved by voice vote. 5 yes voice votes.



Amy Brown, Recording Secretary

Approved 5/08/2023