

Minutes of the Thornapple Township Board

Special Meeting

April 13, 2023

Supervisor Schaefer called the meeting to order at 3:00 PM

Attending: Supervisor Eric Schaefer, Clerk Elaine Denton, Treasurer Laura Bouchard, Trustee Ross DeMaagd, Trustee Curt Campbell, Trustee Sandy Rairigh Trustee Kim Selleck.

Also in attendance: Paul Swanson and Deputy Clerk Amy Brown.

1. Interviews: Clerk Denton and Trustee Rairigh presented interview questions to Paul Swanson. Additional questions were posed by other board members. Questions pertained to areas of work experience, knowledge of election procedures, knowledge of digital documentation, website management, ability to perform the functions of the job including managing stress, challenges in the job, holding office hours and availability for further training. Other questions pertained to their understanding and willingness to run for an elected position and knowledge and interest in local government.
2. Paul Swanson – Swanson replied to questions and talked about his family business in the sales of gluten free food products.
3. Board Discussions: Members discussed the applicants, and which work experience and availability would be the best fit for the township's needs.

MOTION STATED:	Campbell – I move, based upon the extensive experience and background with financial and recordkeeping, the current use of our existing BS&A software programs, the community involvement of this candidate as well as the overall communication and people skills, that we offer and upon acceptance, appoint Cindy Ordway, to fill the remaining term of Cindy Willshire as Thornapple Township Clerk.
MOTION SUPPORTED:	Selleck
MOTION STATUS:	Approved by roll call. 7 yes votes and 0 no votes.

ROLL CALL VOTE:	Bouchard:	Yes	Schaefer:	Yes
	Campbell:	Yes	Selleck:	Yes
	DeMaagd:	Yes	Denton:	Yes
	Rairigh:	Yes		

4. Mt. Hope Columbarium Foundation: Schaefer left meeting for another one at 3:50 p.m.

MOTION STATED:	DeMaagd – Motion to accept the Wickham quote to place the foundation for the columbarium in Mt. Hope Cemetery at a cost of \$3,500.00.
MOTION SUPPORTED:	Selleck
MOTION STATUS:	Approved by roll call. 6 yes votes and 0 no votes.

ROLL CALL VOTE:	Bouchard: Yes	Schaefer: Absent
	Campbell: Yes	Selleck: Yes
	DeMaagd: Yes	Denton: Yes
	Rairigh: Yes	

5. Adjournment:

MOTION STATED:	Campbell - Motion to adjourn the meeting at 4:05 PM.
MOTION SUPPORTED:	Selleck
MOTION STATUS:	Approved by voice vote. 6 yes and 0 no.



Amy Brown, Recording Secretary

Approved 5/08/2023