

**Minutes of the Thornapple Township Board**  
**Budget Meeting**  
**February 21, 2023**

Supervisor Schaefer called the meeting to order at 7:05 AM

**Attending:** Supervisor Eric Schaefer, Treasurer Debra Buckowing, Trustee Ross DeMaagd, Trustee Curt Campbell, and Trustee Sandra Rairigh

**Also in attendance:** TTES Chief Bill Richardson and Deputy Treasurer Laura Bouchard

**Absent:** Clerk Cindy Willshire and Trustee Kim Selleck

**MOTION STATED:** Rairigh – Motion to approve Resolution 02-2023 (Noffke Drive Improvements Special Assessment District) – Acknowledgement of Filing and Presentation of the Special Assessment Roll to the Township Board; Notice of Public Hearing.

**MOTION SUPPORTED:** Campbell

**MOTION STATUS:** Approved via roll call. 5 ayes and 2 absent.  
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**MOTION STATED:** Buckowing – Non-statutory duty pay for Supervisor, Clerk and Treasurer to be raised by 11.7% beginning 4/1/23.

**MOTION SUPPORTED:** Rairigh

**MOTION STATUS:** Approved via roll call. 5 ayes and 2 absent.  
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**MOTION STATED:** Campbell – Upon request of the Township Clerk, a transfer of Five Hundred (\$500.00) and 00/100 Dollars, of the Clerk's non-statutory pay be transferred to the Deputy Clerk one (1) time, at the next payroll date.

**MOTION SUPPORTED:** Buckowing

**MOTION STATUS:** Approved via voice vote. 5 ayes and 2 absent.  
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The proposed Budget for Fiscal Year 4/1/23 – 3/31/24 was reviewed line by line, with discussions and explanations.

At the March 13, 2023 Township Board meeting, a Motion will be needed to correct Line Item #101-900-974.000 (Land Acquisition).

It was decided that the preferred method of accounting for the second "Transfer" ambulance would be to add a new (additional) line item, so as to be able to better track the income/expenses for this venture.

An Agenda Request for purchase of the ESO accounting program will be submitted for approval at the March 13, 2023 Board meeting. The cost for the first year would be \$9,000 (including training and a ToughBook computer); with the annual cost thereafter being \$4,300.

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MOTION TO ADJOURN via DeMaagd with support by Campbell.  
APPROVED with voice vote of 5 ayes and 2 absent.

Meeting was adjourned at 10:21 AM.

**Next Currently Scheduled Meeting:** March 13, 2023 (Monday) at 7:00 PM

Respectfully submitted,

*Sandra Rairigh*  
*Acting Recording Secretary*

