

THORNAPPLE TOWNSHIP PLANNING COMMISSION

Regular Meeting, Monday, January 27, 2020

1. The meeting was called to order by Chairperson Kilgore at 7:00 p.m. at the Township Hall. Welcome to Elaine Denton.
 - a. Present: Elaine Denton, Bryan Finkbeiner, Linda Gasper, Elizabeth Hansson, Tom Kilgore, Sandra Rairigh and Craig Wandrie. Also Present: Amy Brown, Catherine Getty and Brad Williams.
2. **MOTION** by Rairigh, **SUPPORT** by Finkbeiner to approve the Agenda, as printed. **MOTION CARRIED** with 7 yes voice votes.
3. **MOTION** by Gasper, **SUPPORT** by Rairigh to approve the November 25, 2019 minutes as amended with, 8.1.i Gasper requested draft revisions of ZBA variance criteria be emailed to Getty. Also, 8. B. Getty will confirm Janose/Oetman fence has been changed. **MOTION CARRIED** with 7 yes voice votes.
4. Citizen Comments: Getty introduced Brad Williams as the Code Enforcement Officer.
5. Public Hearings: none
6. New Business:
 - a. 2019 Annual Report: Getty reviewed report with board. The board advised Getty on a few changes. Among summary of the report, Getty explained work performed by Brad Williams, code enforcement officer and what an excellent job he has done in addressing complaints and ensuring compliance with ordinances and permits. **MOTION** by Rairigh, support by Wandrie to approve the Annual Report with amendments provided to Getty during the meeting. **MOTION CARRIED** with 7 yes voice votes.
 - b. Master Plan Draft: Getty reviewed draft with board. Revisions were requested, and board members will email further revisions to Getty. Getty will provide a new draft to the Planning Commission at the February meeting for further review. Gasper commented that it was a pleasure to read this revision.
7. Unfinished Business: none
8. Committee Reports: Board discussed assigning Denton to replace French on committees and agreed upon other members remaining unchanged. The assignments are listed below.
 - a. Ordinance Committee [Kilgore, Finkbeiner, Rairigh, Gasper (alt)]
 - b. Site Plan Committee [Denton, Finkbeiner, Wandrie, Hansson(alt)]
 - c. Joint Planning Committee [Denton, Gasper, Rairigh, Kilgore(ALT), Getty(alt)]
9. Administrator's Report: See Annual Report under new business.
10. Commissioner Comments: none
12. **MOTION** by Kilgore adjourned the meeting at 8:04 p.m; support by Hansson. **MOTION CARRIED** with 7 yes voice votes.

Sandra Rairigh, Secretary

Amy Brown, Recording Secretary

Approved _____