



PRELIMINARY PRIVATE ROAD PERMIT APPLICATION

Serving 2-4 new parcels (Administrative Review)

Fee: \$195

Thornapple Township, 200 E. Main St., Middleville, MI 49333

Phone: 269-795-7202 Fax: 269-795-8812

Email: zoning-administrator@thornapple-twp.org

NOTE: THIS APPLICATION MUST BE ACCOMPANIED BY LAND DIVISION APPLICATION

PROPERTY INFORMATION

Property Address: _____

Parcel ID Number: _____ Zoning District (Circle one) Agric. Res. Rural Res.

Current Use of Property [describe]: _____

Proposed Use [Describe]: _____

APPLICANT INFORMATION

1. Applicant (Identify the person or organization requesting the Private Road Permit):

Name: _____ Cell Phone _____

Mailing Address: _____ City _____ State _____ Zip _____

E-Mail: _____

2. Property Owner - *Not required if applicant is also property owner

Identify person or organization that owns the subject property:

Name: _____ Cell Phone _____

Mailing Address: _____ City _____ State _____ Zip _____

E-Mail: _____

REQUIRED APPLICATION ATTACHMENTS

In addition to documents required and listed in the land division application, the following additional documents are required:

1. Approval of plan by applicable road agency
2. Application fee (\$195 serving for 2-4 or fewer parcels, \$400 serving for 5 or more parcels)
3. Preliminary plans for the Private Road providing plan / profile views, cross section, base and surface materials and depths, existing and proposed grades, drainage features/structures, erosion control plan, tree clearing plan, other information as required by the Zoning Administrator and/or Planning Commission.
4. Description of private road easement
5. Proposed private road maintenance agreement
6. Proposed sign location and illustration and,
7. Engineers construction cost estimate
8. Proof of land title or option to purchase
9. Escrow Deposit (to cover professional review and inspection fees)

REQUEST & AFFIDAVIT

The applicant must read the following statement carefully and sign below:

The undersigned requests Thornapple Township review this application and related required documents as provided in Article 21 of the Thornapple Township Zoning Ordinance. The applicant further affirms and acknowledges the following:

- o *That the applicant has a legal interest in the property described in this application, and*
- o *The answers and statements contained in this application and attachment are in all respects true and correct to the best of my knowledge, and*
- o *That the approval of this application does not relieve the undersigned from compliance with all other provisions of the Zoning Ordinance or other codes or statutes and does not constitute granting of a variance, and*
- o *The applicant grants the Township staff the right to access the subject property for the sole purpose of evaluating the application.*

Applicant Signature

Date

Print Name Legibly

Owner (if different from applicant) Signature

Date

Print Name Legibly

THIS SECTION FOR TOWNSHIP USE

Complete application & materials received by (initials) _____ on (date) _____.
Application fee in the amount of \$ _____ paid on (date) _____ File # _____ - _____.
Escrow (3% of construction costs) \$ _____ received date: _____.

Note: Approval by both the Zoning Administrator and the Planner is required.

o Approved by Zoning Administrator
Signature: _____ Date: ___ / ___ / _____

o Approval is denied by the: Zoning Administrator
For the following reasons: _____

