



PRELIMINARY PRIVATE ROAD PERMIT APPLICATION

Serving 1 new parcel (Administrative Review)

Fee: \$195

Thornapple Township, 200 E. Main St., Middleville, MI 49333

Phone: 269-795-7202 Fax: 269-795-8812

Email: zoning-administrator@thornapple-twp.org

NOTE: THIS APPLICATION MUST BE ACCOMPANIED BY LAND DIVISION APPLICATION

PROPERTY INFORMATION

Property Address: _____

Parcel ID Number: _____ Zoning District (Circle one) Agric. Res. Rural Res.

Current Use of Property [describe]: _____

Proposed Use [Describe]: _____

APPLICANT INFORMATION

1. Applicant (Identify the person or organization requesting the Private Road Permit):

Name: _____ Cell Phone _____

Mailing Address: _____ City _____ State _____ Zip _____

E-Mail: _____

2. Property Owner - *Not required if applicant is also property owner

Identify person or organization that owns the subject property:

Name: _____ Cell Phone _____

Mailing Address: _____ City _____ State _____ Zip _____

E-Mail: _____

REQUIRED APPLICATION ATTACHMENTS

In addition to documents required and listed in the land division application, the following additional documents are required:

1. Approval of plan by applicable road agency
2. Application fee (\$195)
3. Preliminary plans for the Private Road providing plan, base and surface materials and depths, proposed grades, drainage features/structures, erosion control plan, tree clearing plan, other information as required by the Zoning Administrator.
4. Description of private road easement
5. Proposed sign location and illustration and,
6. Proof of land title or option to purchase

Standards for Private Roads serving only one (1) parcel

1. Each private road shall be located entirely within an easement not less than 66 feet in width.
2. The minimum width of the traveled surface shall be 12 feet.
3. The traveled surface shall be graded and well drained to allow passage anytime of the year.
4. The traveled surface shall be maintained with a minimum clear height of 14 feet.
5. The traveled surface shall be built and maintained to within 50 feet of the structure in which the dwelling is located.
6. A turn out or turn around shall be provided with a radius of 42 feet or leg length of 35 feet.

7. The proposed traveled surface centerline, width and location, shall be shown on a site sketch filed with the Zoning Administrator. The owner or applicant shall place centerline stakes for the proposed traveled surface at intervals of 50 feet in straight sections, 20 feet through curves.
8. Maximum private road grade shall be 10 percent.
9. Once the design and location is approved by the Zoning Administrator, a private road serving one parcel within the easement may be constructed.

REQUEST & AFFIDAVIT

The applicant must read the following statement carefully and sign below:

The undersigned requests Thornapple Township review this application and related required documents as provided in Article 21 of the Thornapple Township Zoning Ordinance. The applicant further affirms and acknowledges the following:

- o *That the applicant has a legal interest in the property described in this application, and*
- o *The answers and statements contained in this application and attachment are in all respects true and correct to the best of my knowledge, and*
- o *That the approval of this application does not relieve the undersigned from compliance with all other provisions of the Zoning Ordinance or other codes or statutes and does not constitute granting of a variance, and*
- o *The applicant grants the Township staff the right to access the subject property for the sole purpose of evaluating the application.*

Applicant Signature

Date

Print Name Legibly

Owner (if different from applicant) Signature

Date

Print Name Legibly

THIS SECTION FOR TOWNSHIP USE

Complete application & materials received by (initials) _____ on (date) _____.
 Application fee in the amount of \$ _____ paid on (date) _____ File # _____-_____.

Note: Approval by both the Zoning Administrator.

- o Approved by Zoning Administrator
 Signature: _____ Date: ___ / ___ / _____

- o Approval is denied by the: Zoning Administrator
 For the following reasons: _____

