

TOWNSHIP OF THORNAPPLE

Michael Bremer, *Supervisor* / Debra K Buckowing, *Treasurer* / Cindy A. Willshire, *Clerk*
 Curt Campbell, *Trustee* / Ross DeMaagd, *Trustee* / Jake Jelsema, *Trustee* / Sandra Rairigh, *Trustee*



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 PO Box 459 - 200 E Main St. - Middleville, MI 49333

REGULAR MEETING TELECONFERENCE August 10, 2020

1. INVOCATION - Supervisor Bremer
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL

TIME: 7:02 P.M.

ROLL CALL:	Bremer: Buckowing: Campbell: DeMaagd:	Present Present Present Present	Jelsema: Rairigh: Willshire:	Present Present Present
OTHERS PRESENT:	Alex Middleton, Amy Brown, Catherine Getty, Chad Klutman, Dan Parker, Eric Schaefer, Chief Randy Eaton, Rod Preslar, and Shelby Bryne.			

4. APPROVAL OF PRINTED AGENDA:

MOTION STATED:	Jelsema- Motion to approve the printed agenda.
MOTION SUPPORTED:	Campbell
MOTION STATUS:	Approved by roll call. 7 yes, and 0 no votes.

ROLL CALL VOTE:	Bremer: Buckowing: Campbell: DeMaagd:	Yes Yes Yes Yes	Jelsema: Rairigh: Willshire:	Yes Yes Yes
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5. APPROVAL OF CONSENT AGENDA:

MOTION STATED:	Buckowing- Motion to approve the consent agenda as amended with item E. Emergency Services Committee Minutes of August 5, 2020 being moved to 12. A. on the agenda and TAPRC meeting minutes from August 6, 2020 to be distributed at a later date.
MOTION SUPPORTED:	DeMaagd
MOTION STATUS:	Approved by roll call. 7 yes, and 0 no votes.

ROLL CALL VOTE:	Bremer: Buckowing: Campbell: DeMaagd:	Yes Yes Yes Yes	Jelsema: Rairigh: Willshire:	Yes Yes Yes
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6. **FIRST PUBLIC COMMENT:** Dan Parker thanked Eric Schaefer for running a very clean campaign.

7. COUNTY REPORT:

County Commissioner Dan Parker:	Parker stated the County Commission board had approved the annexation of 80 acres from the township to the village of Middleville so that TK School District can begin their building project which is funded by the millage which passed last November.
Board Response:	Bremer thanked Parker for the information and stated the township had approved the annexation by vote in the previous board meeting. Glad to hear that was moving forward even though school has been online during the pandemic.

8. RESERVED TIME: none.

9. CLERK’S REPORT: none.

10. TREASURER’S REPORT: none.

11. PLANNING AND ZONING REPORT:

A. Master Plan Update: Getty summarized the changes to this new version of the Master Plan and thanked Sandy Rairigh and Linda Gasper for all the work they had put into it. The information is more clear and concise in the update. Getty asked the board if there were any questions. Resolution 11-2020* would approve the update to the Master Plan. Getty read the resolution to the board.

** The Resolution number should have been 13-2020 and the official resolution is listed as such.*

MOTION STATED:	DeMaagd- Motion to approve Resolution 11-2020 Approval of Update to the Master Plan.
MOTION SUPPORTED:	Buckowing
MOTION STATUS:	Approved by roll call. 7 yes, and 0 no votes.

ROLL CALL VOTE:	Bremer:	Yes	Jelsema:	Yes
	Buckowing:	Yes	Rairigh:	Yes
	Campbell:	Yes	Willshire:	Yes
	DeMaagd:	Yes		

12. EMERGENCY SERVICES REPORT:

- A.** EMS Meeting Minutes – Rairigh had some questions on the meeting minutes. First, hadn't they discussed waiting to make the second draw until after 12-2020 collection? DeMaagd agreed with Rairigh that they had. Rairigh asked Bremer if capital improvement money was going to be used to purchase the ambulance? Bremer stated that he thought the down payment was going to be capital improvement but wasn't sure about the remainder. Chief Eaton thought we were going to check and see if the first draw could be paid off early. The other change Rairigh requested to the meeting minutes was to clarify who would be following up the DDA about the possibility of contributing to the "Swift Water Rescue" class. Bremer stated he would be happy to do that.
- B.** Motion to approve 2nd draw from Emergency Services Bond. Eaton asked Buckowing if she had asked the bond attorney and financial advisor if it could be paid off early. Buckowing stated that she was waiting until after the board meeting to ask him further questions. Buckowing asked why the board wouldn't use capital improvement money to purchase the entire ambulance rather than waiting to use bond money. She stated that interest paid on a loan (bond) is more than interest earned on the money in the savings account. Therefore, it makes more sense to use the money in the savings account. Rairigh and Jelsema both agreed. Bremer asked if there was a deadline by which they needed make the second draw? Buckowing said she wasn't sure. Also, Bremer asked how long they could wait between paying on the first draw and when they needed to start the second draw? Bremer asked if they could wait 2 or 3 years between? Buckowing stated she didn't know why they couldn't, but they hadn't asked Roger that either. Buckowing didn't think they had ever intended for the bond draws to overlap. Waiting a year would make it concurrent and waiting two years would leave a gap year. Bremer asked if anyone wanted to make a motion to open up a second bond asap? No one replied, so he stated that was still money available in the future and they would find out how long it would be available when they contacted the bond attorney.
- C.** Motion to approve purchase of new ambulance to replace Bravo 53. Eaton stated that the ambulance is a 2001 and in poor condition. Chief Eaton proposed to move forward with the bid from Kodiak for a new ambulance. The newest ambulance would become the ALS unit and the other two ambulances would move down the list. Bremer summarized the quote received from Kodiak. Bremer explained the cost is \$244,063.00 with 10% down due at signing. Bremer reminded the board that the discussion about replacing the ambulance began last year. Rairigh asked if the Stryker quote was an accessory to go on the ambulance? Eaton said yes, this is the power lift device and they asked that it be quoted separately. This device helps lift heavier patients and protects medics. Rairigh asked if that would bring the cost to around \$288,000.00 total to be voted on? Or would they be voted on separately? Also, who installs the power load device and what would that cost be? Eaton said either Stryker can install it after the ambulance is delivered to the TTES building or, Kodiak and Braun can do it while they are finishing the ambulance before it's delivered. Eaton stated that he thought the installation was included in the cost, but he would double check. Rairigh also wondered about the trade in on the old ambulance. The quote showed it was a 2002, but it's actually a 2001. Eaton stated Kodiak had already looked over the

ambulance and this wouldn't create an issue. Bremer asked if anyone wanted to make a motion for both? Bremer suggested the motions be made separately to give TTES time to confirm the installation is included with the quote from Stryker. DeMaagd stated he would like to get this vote going. Bremer asked if he was making a motion to purchase a new ambulance? DeMaagd said yes. Rairigh stated she would support the motion of the purchase of a new ambulance from Kodiak for a cost of \$244,063.00. Jelsema asked if it was decided how the payment was going to be made? Bremer stated he thought it was discussed earlier, but yes, we should amend the motion to include the stipulation that it would be purchased from the capital improvement funds. Both DeMaagd and Rairigh agreed the motion should be amended.

MOTION STATED:	DeMaagd- Motion to make an amendment to the motion to approve the purchase of a new ambulance from Kodiak for a cost of \$244,063.00 <i>to include</i> that the purchase would be made using funds from the capital outlay.
MOTION SUPPORTED:	Rairigh
MOTION STATUS:	Approved by roll call. 7 yes, and 0 no votes.

ROLL CALL VOTE:	Bremer: Yes Buckowing: Yes Campbell: Yes DeMaagd: Yes	Jelsema: Yes Rairigh: Yes Willshire: Yes
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MOTION STATED:	DeMaagd- Motion to approve the purchase of a new ambulance from Kodiak for a cost of \$244,063.00 with funds from the capital outlay account.
MOTION SUPPORTED:	Rairigh
MOTION STATUS:	Approved by roll call. 7 yes, and 0 no votes.

ROLL CALL VOTE:	Bremer: Yes Buckowing: Yes Campbell: Yes DeMaagd: Yes	Jelsema: Yes Rairigh: Yes Willshire: Yes
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D. Motion to approve “Swift Water Rescue Class” for spring 2021. Chief Eaton explained that a couple of meetings ago the board had approved the purchase of four throw rescue bags. However, the company will be sending five bags instead as the order was delayed. The village, DDA and township has been promoting the use of the river and TTES feels this will lead to more use of the river much like the Hastings area has with canoes and kayaking and tubing. Therefore, TTES feels it's likely there will be a need for water rescues. TTES feels it would be a good investment to reserve a Swift Water Rescue Class in the Spring. The class has space for 25 attendees. There are currently 17 TTES staff members who would attend and that they'd allow personnel from neighboring departments to purchase the remaining eight spots in class for a cost of \$360.00 each. Also, they'd like to ask the DDA to help cover some of

the costs. The class would offer certification to attendees. Instructors travel from the other side of the state, so much of the cost for the class covers their lodging and food.

MOTION STATED:	Buckowing- Motion to accept the quote from Michigan Rescue Concepts not to exceed \$8,580.00 to hold a “Swift Water Rescue” class in the Spring of 2021.
MOTION SUPPORTED:	Willshire
MOTION STATUS:	Approved by roll call. 7 yes, and 0 no votes.

ROLL CALL VOTE:	Bremer:	Yes	Jelsema:	Yes
	Buckowing:	Yes	Rairigh:	Yes
	Campbell:	Yes	Willshire:	Yes
	DeMaagd:	Yes		

E. Motion to move forward with the sale of current Lucas machines and replace with Zoll cardiac assist apparatus (two Auto-Pulse with monitors.) Representatives demonstrated the Zoll Auto Pulse and also talked to TTES about a heart monitor. TTES would like approval for purchase of both two auto pulses and the heart monitor. However, they would like a demo before committing to the purchase of one. There is a discount for purchasing them altogether as a bundle. Eaton would also like to sell the two Lucas machines. Bremer asked if their neighbors know those are moving toward the end of their life span? Eaton confirmed they are aware of that fact. Bremer asked if the funds would be coming from capital outlay? Eaton said yes, unless we want to set up 0% financing. Buckowing stated the township doesn’t want to go that route as it’s likely not an approved type of loan. Bremer stated it is also going to be a while before the second draw on the bond occurs. Rairigh asked if the two auto pulses and the monitor altogether would cost about \$115,000? Eaton confirmed yes, but they could take off another \$5,000 since they’d be trading in both Lucas machines. Bremer asked that the heart monitors be voted on during the next board meeting. Eaton confirmed with Rairigh that the 3-year warranty would start after the 1-year warranty from the manufacturer, thus providing 4 years of coverage on the Zoll Auto Pulse devices.

MOTION STATED:	Rairigh- Motion to sell two Lucas machines and purchase two Zoll Auto Pulse devices with a 3-year warranty not to exceed the cost of \$34,590.00 to be funded from capital outlay.
MOTION SUPPORTED:	Campbell
MOTION STATUS:	Approved by roll call. 7 yes, and 0 no votes.

ROLL CALL VOTE:	Bremer:	Yes	Jelsema:	Yes
	Buckowing:	Yes	Rairigh:	Yes
	Campbell:	Yes	Willshire:	Yes
	DeMaagd:	Yes		

F. Summary – None. TTES responded to a call and had to leave the meeting. Willshire also left the meeting due to a prior commitment.

13. UNFINISHED BUSINESS:

- A.** Server update/installation schedule. Bremer referenced an email from Aanalytics outlining the process for installation. Campbell stated he didn't mind being a contact but would not be available to be on site during the entire installation. Bremer stated Buckowing and he had discussed having coverage when Aanalytics is in the office. Buckowing suggested either Campbell or the office administrator, Denise Piering, reach out to Kimberly the person who wrote the email. Buckowing requested one person be the main person overseeing the process.
- B.** Broadband/internet update. Bremer references a memo from Rairigh about broadband. She had attended a meeting of the Barry County Commission with a representative from Great Lakes Energy named John LaForge. Rairigh learned it will be January of 2022 before they will begin installation. Parker mentioned there will be three other providers servicing the area as well.

14. NEW BUSINESS: None.**15. COMMITTEE REPORTS:**

A. Administration (Bremer, Buckowing, Willshire)

B. Cemetery (Willshire, DeMaagd, Rairigh) Rairigh stated that Barry County Road Commission said it would cost \$67,500.00 to repair the roads in the cemetery. Bremer asked Buckowing how long it's been since anything was done. She said at least 10 years.

C. Elections (Willshire, Buckowing, Bremer) – Bremer stated Willshire had shared the August 4 primary went very smoothly. Bremer asked Brown if she had any comments. Brown stated we had a very good voter turnout.

D. Emergency Services (Demaagd, Bremer, Rairigh) – Eaton stated that he was back and thanked the board for their support.

E. Finance (Buckowing, Willshire, DeMaagd)

F. Parks and Recreation Representative (Bremer) – They continue to work on their 5-year plan update with Williams and Works. Stated that without a 5-year plan they wouldn't have received a grant for \$350,000.00 to purchase land to extend the Paul Henry Trail. Nor would the village have gotten the trail from downtown out to Crane Rd. No more donations of cans and bottles at this time as they have too many and can't get them processed all at once.

G. Personnel – Compensation (Willshire, Campbell, Bremer) – Joe Johnson has been hired as a new full time TTES employee starting August 28.

H. Property and Public Utilities (Jelsema, DeMaagd, Campbell) – Campbell reminded Bremer that he’d like to schedule a Duncan Lake Sewer Authority meeting.

I. Roads and Highways (Campbell, DeMaagd, Jelsema)

16. SECOND PUBLIC COMMENT PERIOD:

A. Eric Schaefer – Thanked TTES for requesting the “Swift Water Rescue” training class be held. However, he wanted to correct Chief Eaton that there is an acting canoe livery in Thornapple Township already at Indian Valley Campground.

B. Dan Parker – Appreciates work of board and is looking forward to getting to work with everyone at the township.

17. POLL OF MEMBERS:

Jake Jelsema (Trustee) – The state has been working on the new budget and there are deep cuts coming. Many people are looking to federal funds to bail out local governments but that hasn’t been decided yet. October will likely be a very hard time due to cuts. All we can do is stay tuned for further details as things progress.

Sandy Rairigh (Trustee) – none.

Ross DeMaagd (Trustee) – none.

Curt Campbell (Trustee) – none.

Deb Buckowing (Treasurer) – none.

Cindy Willshire (Clerk) – none.

Mike Bremer (Supervisor) – none.

18. ADJOURNMENT:

TIME:8:49 P.M.

MOTION STATED:	Buckowing – Move to adjourn
MOTION SUPPORTED:	Campbell
MOTION STATUS:	Approved with 7 yes voice votes.

Amy Brown, Recording Secretary

Approved__9/14/2020__