

December 14, 2020 **AGENDA** Thornapple Township

Our Vision: Your vibrant and natural community, with a small-town heart.

Our Mission: To maintain effective government contributing to sustainable growth through sound investment while preserving the small-town heritage, recreational spaces, active agriculture, and the rural feel of our township.

NOTICE

**To have audio access to this 7 p.m. Meeting of the Thornapple Township Board,
Dial: (978) 990-5348 Access Code: 7315428#**

1. Invocation

2. Pledge of Allegiance

3. Roll Call:

[] _____ [] Buckowing [] Campbell [] DeMaagd [] Selleck [] Rairigh [] Willshire

4. Approval of Printed Agenda:

[] approve as presented [] approve as amended

5. Approval of Consent Agenda: [] approve as presented [] approve as amended

- a. Minutes of the Regular Meeting of November 9, 2020
- b. Revenue and Expenditure Report
- c. Financial Activities and Investments Report
- d. Invoice GL Distribution Report and Approval List totaling: **\$118,048.17**
- e. Emergency Services Committee Minutes of December 3, 2020
- f. Chief's TTES Run Report
- g. Zoning Administrator's Report
- h. Code Enforcement Report
- i. T.A.P.R.C. Minutes of December 3, 2020
- j. Correspondence

6. First Public Comment: (Please limit comments to 3 minutes)

7. County Report: Commissioner Dan Parker

8. Reserved Time:

9. Clerk's Report:

a.

10. Treasurer's Report:

a.

11. Planning and Zoning Report:

a.

12. Emergency Services Report:

a. Summary

13. Unfinished Business:

- a. Broadband/internet update
- b. Ordinance update
- c. Salary/Benefit Adjustments for 2021/2022 fiscal year
- d. Township Supervisor transition
- e. Adoption of Resolution 17-2020 Tax Increment Revenue Sharing Agreement

14. New Business:

- a. Adoption of Resolution 18-2020 Land Acquisition Project Agreement with the Michigan Department of Natural Resources
- b. Approval of 2021 Holiday Schedule

15. Committee Reports:

- a. Administration (_____, Buckowing, Willshire)
- b. Cemetery (Willshire, DeMaagd, Rairigh)
- c. Middleville DDA Report (_____)
- d. Elections (Willshire, Buckowing, _____)
- e. Emergency Services (DeMaagd, _____, Rairigh)
- f. Finance (Buckowing, Willshire, DeMaagd)
- g. Parks and Recreation Report (_____)
- h. Personnel – Compensation (Willshire, Campbell, _____)
- i. Property and Public Utilities (_____, DeMaagd, Campbell)
- j. Roads and Highways (Campbell, DeMaagd, _____)

16. Second Public Comment Period (Please limit comments to 5 minutes)

17. Poll of Members:

Kim Selleck (Trustee)

Sandy Rairigh (Trustee)

Ross DeMaagd (Trustee)

Curt Campbell (Trustee)

Deb Buckowing (Treasurer)

Cindy Willshire (Clerk)

_____ (Supervisor)

Adjournment time: _____ pm

Next regular monthly meeting scheduled for January 11, 2021 @ 7:00 p.m.

TOWNSHIP OF THORNAPPLE

Michael Bremer, *Supervisor* / Debra K Buckowing, *Treasurer* / Cindy A. Willshire, *Clerk*
Curt Campbell, *Trustee* / Ross DeMaagd, *Trustee* / Jake Jelsema, *Trustee* / Sandra Rairigh, *Trustee*

269-795-7202 - Fax 269-795-8812 - thornapple-twp.org
PO Box 459 - 200 E Main St. - Middleville, MI 49333



REGULAR MEETING Held at the TTES Building 128 High St. Middleville, MI 49333 November 9, 2020

1. INVOCATION
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL

TIME: 7:00 P.M.

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|-----------------|---|--|------------------------------------|-------------------------------|
| ROLL CALL: | Bremer: Buckowing: Campbell: DeMaagd: | Present Present Present Present | Jelsema: Rairigh: Willshire: | Present Present Present |
| OTHERS PRESENT: | Eric Schaefer, Bryan Finkbeiner, Kim Selleck, Nichole Lyke, Chief Randy Eaton, and Amy Brown, Dan Parker (via telephone) and Catherine Getty arrived approximately 30 minutes after the start of the meeting coming from the TK school board meeting. | | | |

4. APPROVAL OF PRINTED AGENDA:

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| MOTION STATED: | Campbell – Motion to approve the agenda as printed. |
| MOTION SUPPORTED: | Willshire |
| MOTION STATUS: | Motion approved with 7 yes voice votes, 0 no votes. |

5. APPROVAL OF CONSENT AGENDA:

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| MOTION STATED: | Buckowing – Motion to approve the consent agenda as printed. |
| MOTION SUPPORTED: | Campbell |
| MOTION STATUS: | Motion approved with 7 yes voice votes, 0 no votes. |

6. FIRST PUBLIC COMMENT: None.

7. COUNTY REPORT:

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| County Commissioner Dan Parker: | First, the Barry County Board of Commissioners approved the expenditure of \$5,000.00 to review and update the Drain Commissioner's processes and procedures to support Jim Dull's efforts throughout the county. Second, Parker said he will not be able to attend tomorrow's meeting as he is quarantined but they will want to discuss moving forward on updating/building a new county jail. It costs about \$70,000 to design and lay out a plan for voters which is why they had not been able to give more details as they were trying to save taxpayers' money. Fourth, Parker thanked all the clerks and election workers across the |
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| | county for their efforts with the presidential election and felt it went well for the county. |
| Board Response: | Jelsema asked how Thornapple Township voted on the Jail mileage? Willshire stated the exact count was listed in the press, but it had not been approved by voters. |

8. RESERVED TIME: Nichole Lyke – DDA Annual Report

Lyke stated the annual report was written to inform the public as to the goals and purpose of the DDA. While 2020 present many challenges, it also provided many opportunities. Some of the goals accomplished were: to update the branding of the DDA, launch their website, roll out a revamp of the partnership program, move from their old office space into the new mixed coworker studio, thereby enabling Left Field Café to expand, relaunch the Middleville Market, completed work on the amphitheater and the public restrooms in the park, partner with TK Schools and the Wellhead Protection Committee on the Chair Project. Some of the projects for next year include: Code marketing, continued rebranding to the entire village, upgrades to the park (cement pad for ADA access and restoration of the train depot.) Some of the community events the DDA hopes to have: a youth expo, business owners networking meetings, expansion of the partnership program, a parcel TIFF map available online.

Bremer asked for a clarification on the partnership program. Lyke explained that currently the DDA approaches donors several times throughout the year regarding each specific event. The new program would streamline the process of giving so that contact would happen once a year but cover all the events that occur in that year.

9. PUBLIC HEARING: Close regular board meeting and open public hearing at 7:18 P.M.

Thornapple Area Parks and Recreation Commission's Recreation Plan 2021-2025

Supervisor Bremer summarized the process and purpose of the 5-year plan and asked the public for questions, comments, or concerns. None were received.

Close the public hearing and re-open the regular board meeting at **7:20 P.M.**

10. CLERK'S REPORT: None.

11. TREASURER'S REPORT: None.

12. PLANNING AND ZONING REPORT: None.

13. EMERGENCY SERVICES REPORT:

- A.** Motion to approve purchase of 6 new winter coats. Eaton stated it had been about 5 years since any new winter coats had been purchased. Also, the coats are not exactly what they had hoped. They will continue to shop for some lighter weight winter coats. They also haven't determined the sizes needed

yet either. Willshire asked if the cost would be a 50/50 split between fire and ambulance? Eaton replied 4 coats would be a 50/50 split and 2 coats would be ambulance only. Jelsema asked which general ledger account would the funds come from? Willshire stated it would be 206-000-768.000 and 303-000-768.000.

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| MOTION STATED: | DeMaagd - Motion to approve purchase of 6 new winter coats not to exceed a cost of \$1,500.00. |
| MOTION SUPPORTED: | Buckowing |
| MOTION STATUS: | Approved by roll call. 7 yes and 0 nos. |

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|------------------------|------------|-----|------------|-----|
| ROLL CALL VOTE: | Bremer: | Yes | Jelsema: | Yes |
| | Buckowing: | Yes | Rairigh: | Yes |
| | Campbell: | Yes | Willshire: | Yes |
| | DeMaagd: | Yes | | |

- B.** Motion to approve purchase of 3 new sets of turn-out gear. Eaton stated they had been following a plan to purchase more turn-out gear every couple of years. After this year, he believes they could take a year or two off. Eaton stated the price has remained relatively the same. Unfortunately, he has not received a quote yet with a breakdown in the cost of each item in a complete set. The salesperson he is working with had a death in the family. Willshire stated that the general ledger account used in the past has been 206-000-768.000. Buckowing and Bremer both said the budget would be tight on this purchase.

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| MOTION STATED: | Willshire - Motion to approve purchase of 3 new sets of turn-out gear not to exceed cost of \$10,000. |
| MOTION SUPPORTED: | Rairigh |
| MOTION STATUS: | Approved by roll call. 7 yes and 0 nos. |

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| ROLL CALL VOTE: | Bremer: | Yes | Jelsema: | Yes |
| | Buckowing: | Yes | Rairigh: | Yes |
| | Campbell: | Yes | Willshire: | Yes |
| | DeMaagd: | Yes | | |

- C.** Summary – Chief Eaton said there has been an increase in structure fires reported by both Caledonia and Wayland Fire Departments. Eaton urges everyone to check their smoke detectors and to use caution when dealing with potential actions that could cause a fire. Bremer and Buckowing requested that Denise, the office administrator place a reminder on the website and facebook page to remind residents to check their smoke detectors. Bremer asked about the program TTES has. Eaton stated that through Barry County, the United Way and TTES there is a partnership of purchasing smoke detectors and CO detectors and installing new devices for residents who request this service. Eaton said he will check on the status due to current Covid restrictions as to whether they are still performing this service. Rairigh

requested a change to the EMS Committee Meeting Minutes to reflect the following change. As TTES renews the maintenance agreement, any remaining balance will be refunded to the department.

14. UNFINISHED BUSINESS:

A. Duncan Lake Sewer Feasibility Study proposal

Bremer stated the current system is nearing capacity and a study was needed to find out what options there are. Most likely, they will either make the current system more efficient or to expand the system. Jelsema stated if the system did need to be expanded then the next likely step would be to apply for a government loan or mixed grant type loan option so that the cost would be paid over a longer period of time. Rairigh asked about the sustainability of the current system. Finkbeiner, the lagoon operator, stated the state requires the system to be reviewed once it reaches 80% capacity and that the system is 30 years old and has only had maintenance done but no upgrades had been performed. The possibility of upgrades rather than expansion exists, but the feasibility study would be needed to determine if so.

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| MOTION STATED: | Campbell - Motion to approve Progressive's AE feasibility study proposal as presented. |
| MOTION SUPPORTED: | Jelsema |
| MOTION STATUS: | Approved by roll call. 7 yes, 0 no's. |

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| ROLL CALL VOTE: | Bremer: | Yes | Jelsema: | Yes |
| | Buckowing: | Yes | Rairigh: | Yes |
| | Campbell: | Yes | Willshire: | Yes |
| | DeMaagd: | Yes | | |

B. Resolution 15-2020 Duncan Lake Sewer Hook-up rate change

Buckowing asked how the new fees were determined. Jelsema stated that an accountant that works for one of the residents on the DLSA board reviewed the inflation rates and determined the rate increases. Buckowing asked if the DLSA had considered contacting Baker & Tilly by the recommendation of the township auditor to try and determine the actual expense of the system and base the rate change on that? Bremer stated it is not only about hook-up fees but also about assessments. Those were determined long ago, and a study could potentially show the costs to be much higher. Campbell stated the accountant based their fees on inflation of construction but could have just as easily based them on the consumer price index. He feels this is a much-needed start and that the fees can be adjusted in the future as needed. Finkbeiner asked if the feasibility study would possibly help determine the costs of the hook-up fee changes? Also, stated that the costs of wastewater within the village is much higher in comparison when considering all the different kinds of fees and the building of new plats within the village currently. DeMaagd asked if the increase was

mainly being put on new owners. Bremer said yes, much of the costs are, but not all. DeMaagd wondered how much an expansion could cost. Bremer said the study would give information about this, but it could maybe be a quarter million. DeMaagd said if so, who would be paying the up-front costs? Campbell replied they do have some money saved in the budget for any possible future needs of upgrade or expansion. Buckowing wondered if there were any residents with outstanding building permits that would be in the process of hooking up that the fee increase would impact. Getty stated not currently, however, in the next year she could potentially be looking at a half dozen. Getty suggested informing those who currently have vacant lots. Rairigh, Willshire and DeMaagd wondered about the difference in the application date and the actual hook-up date and how the fee change would impact the owner during the process. Willshire wondered how many lots are left that might potentially hook into the system. Getty stated 22. However, homes are also being built larger and remodels or additions are also possible. Bremer asked if the board thinks they should wait for the study and then set the rate or set the rate and then do the study? Buckowing asked when the study could be completed by? Bremer reviewed the proposal and figured it could be mid-February.

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| MOTION STATED: | Jelsema - Motion to approve Resolution 15-2020, Duncan Lake Sewer Authority Hook-Up Rate change effective as of 11-09-2020. |
| MOTION SUPPORTED: | Campbell |
| MOTION STATUS: | Resolution 15-2020 adopted by roll call. 5 yes, 2 no's. |

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| ROLL CALL VOTE: | Bremer: | No | Jelsema: | Yes |
| | Buckowing: | No | Rairigh: | Yes |
| | Campbell: | Yes | Willshire: | Yes |
| | DeMaagd: | Yes | | |

- C. Broadband/Internet Update – MCI from Delton, MI has received a 7-million-dollar grant to expand fiber optic internet service in Barry County. Kim Selleck (a township trustee elect) also mentioned that Great Lakes Energy will also be contacting its current customers to possibly offer them fiber optic internet services within Barry County.
- D. Proposed Salary/Benefit Adjustments for 2021/2022 fiscal year – Bremer stated that he had received the information and automatically added it to the board packet. However, he subsequently realized that this item should first be submitted to the Personnel Committee for review. He suggests they do so and can bring it to the next budget meeting for discussion. DeMaagd wondered if it needed to be addressed prior to the start of the next elected official term. Bremer stated that only a reduction in pay would need to be approved prior to the term. A freeze did not meet the same requirement.
- E. Budget Meeting scheduled for Wednesday, November 18, at 7:30 a.m.
- F. Ordinance Update – Jelsema feels they are very close to wrapping this up but was waiting until after the election for the clerk to review. Willshire stated she email the group soon regarding a meeting.

G. Resolution 16-2020 Adoption of the TAPRC 5-year Recreation Plan

Getty stated that it is the 20th anniversary of TAPRC. Since being established in 2000, there have been three updates previously. They occurred in 2006, 2012, 2016 and 2020. Due to the pandemic this year no public input meetings were held. However, they did receive 110 responses to a questionnaire. 97% of respondents rated walkability as very important in the community and felt more could be done to encourage pedestrians. There are several goals set for the upcoming five years which include a new recreation complex, a dog park, pickle ball courts, a pool update (now that TK Schools mileage passed this May,) trails and connection/entry points to the trails, maintaining and updating parks so they are ADA compliant with modern restrooms and water play activities, river themed parks. The 5-year plan is road map as to where the community is headed. Getty appreciates and supports all the entities that have partnered with TAPRC over the years. However, Getty believes it is time for her to step down as program director. She hopes to continue to be involved in TAPRC and see it grow and support the community. Bremer thanked Getty for the heart and soul she has put into TAPRC over the years. TAPRC will be interviewing candidates for program director in December and hopes to have someone in place starting in January. Getty will likely continue as a board member trustee to replace Jared Nichols who is stepping down.

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| MOTION STATED: | Rairigh - Motion to approve Resolution 16-2020, Adoption of the TAPRC 5-year Recreation Plan. |
| MOTION SUPPORTED: | Jelsema |
| MOTION STATUS: | Resolution 16-2020 adopted by roll call. 7 yes, 0 no's. |

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| ROLL CALL VOTE: | Bremer: | Yes | Jelsema: | Yes |
| | Buckowing: | Yes | Rairigh: | Yes |
| | Campbell: | Yes | Willshire: | Yes |
| | DeMaagd: | Yes | | |

15. NEW BUSINESS:

- A.** Employee insurance deductible assistance – Bremer asked the board to consider a new policy which would provide an employee who is driving for work purposes and is involved in an auto accident to receive \$500.00 toward meeting the deductible of the driver's policy. Bremer explained that the driver is not covered under the township's insurance policy but rather by their personal auto insurance coverage in the event of an accident. Bremer stated that this is a rare occurrence but feels having this policy is important to consider. Buckowing confirmed it had only happened once in her time with the township. Chief Eaton added that it would likely be much less expensive than looking at adding additional coverage to the township's policy. Chief stated that emergency services vehicles are covered under the current policy. The board agreed that Bremer should work on establishing this policy. State law requires the insurance to follow the car. However, elected officials are handled differently. Getty stated that the

code enforcement officer drives the most miles of any employee of the township and the new policy would be good idea.

- B. Appointments/Oath of Office:** Planning Commission (3-year terms) Craig Wandrie, Bryan Finkbeiner and Sandy Rairigh; Board of Review (2-year terms) Vance Hoskins, Steve Baldry, Eric Schaefer and Marty Wenger; Ordinance Enforcement Officer – Brad Williams; Zoning Administrator – Catherine Getty.

Willshire stated that all those needing to take an oath should stop into the office to do so between now and November 18.

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| MOTION STATED: | Jelsema - Motion to approve appointment of Vance Hoskins, Steve Baldry, Eric Schaefer, and Marty Wenger to the Board of Review for a 2-year term. |
| MOTION SUPPORTED: | Rairigh |
| MOTION STATUS: | Approved with 7 yes voice votes. |

- C. Getty appointment to TAPRC -**

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| MOTION STATED: | Jelsema - Motion to approve appointment of Catherine Getty as TAPRC commissioner contingent on hiring a new TAPRC director. |
| MOTION SUPPORTED: | Buckowing |
| MOTION STATUS: | Approved with 7 yes voice votes. |

- D. Township Supervisor transition –** Bremer stated that he would like to stay on as interim supervisor until Parker can start his term in January. However, it is widely known that Bremer will be moving to Irving Township soon and therefore is not eligible. However, Bremer could be employed by the township and would continue many of the tasks and duties that are allowable for him to perform in the 6-week interim. DeMaagd wondered what Bremer's pay would be, if he would still be offered health insurance coverage, what his title would be and who he would report to. Bremer suggested his salary remain as it has been, that he would not take the health insurance coverage, nor the VOYA savings plan, he could be called the township manager, and he would report to the board itself for oversight.

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| MOTION STATED: | DeMaagd - Motion to approve hiring of Michael Bremer as a Thornapple Township employee starting on 11/20/2020 at 12:01 am until 12/31/2020 at 12:01 am. |
| MOTION SUPPORTED: | Rairigh |
| MOTION STATUS: | Approved with 6 yes voice votes and 1 abstained (Bremer.) |

16. COMMITTEE REPORTS:

- A. Administration (Bremer, Buckowing, Willshire)** Bremer stated that Buckowing has been working on their COVID preparedness plan/policy. Jelsema suggested that many of the governor's executive orders

may be reinstated in January under the new Michigan Supreme Court. Jelsema also suggested that the insurance companies may have some boiler plate plans for office workers available to help write the plan.

B. Cemetery (Willshire, DeMaagd, Rairigh) – Currently nothing new, but a meeting would be made soon.

C. Elections (Willshire, Buckowing, Bremer) – Willshire gave a big thank you to everyone who pitched in to help with the elections and make it a success. Also thanked Chief Eaton, Buckowing, Denise Piering, Laura Bouchard, Amy Brown and ALL election workers and volunteers for all their efforts. Buckowing also appreciated seeing how the staff worked so well together to help residents with their election questions and needs.

D. Emergency Services (DeMaagd, Bremer, Rairigh) – Staff was asking about when they would receive their hazard pay from the Covid shut down time? Bremer stated it might be December, but it would not be until they had received the funds first.

E. Finance (Buckowing, Willshire, DeMaagd) – Buckowing thanked Amy Brown for her efforts to resolve an issue with the transition of an ATT internet account.

F. Parks and Recreation Representative (Bremer) – They will have a meeting tomorrow.

G. Personnel – Compensation (Willshire, Campbell, Bremer) – Will schedule a meeting to discuss item submitted to board packet.

H. Property and Public Utilities (Jelsema, DeMaagd, Campbell) – Jelsema asked if the new server is working ok. Bremer said yes, but there are still some remote access issues. Buckowing asked that the committee work with chef Eaton on upcoming needs for the TTES building so that it can be included in the upcoming budget plan. Chief Eaton stated that they should look at resealing the parking lot.

I. Roads and Highways (Campbell, DeMaagd, Jelsema) Nothing new for now.

17. SECOND PUBLIC COMMENT PERIOD: None.

18. POLL OF MEMBERS:

Jake Jelsema (Trustee) – This is my last regular board meeting. Congratulations to Kim Selleck who will be replacing me. Thank you to all the staff past and present and the board members.

Sandy Rairigh (Trustee) – Hoping to be able to contact Jelsema as a consultant should the need arise. Thanked Jelsema for his service. Also, thanked Bremer for his service. Bremer appreciated Jelsema's insights from working with the State's legislature.

Ross DeMaagd (Trustee) – Also thanked Jelsema and Bremer for their service.

Curt Campbell (Trustee) – Also thanked Jelsema and Bremer for their service.

Deb Buckowing (Treasurer) – Also thanked Jelsema and Bremer for their service.

Cindy Willshire (Clerk) – Also thanked Jelsema and Bremer for their service.

Mike Bremer (Supervisor) – Thanked Jelsema for his service.

18. ADJOURNMENT:

TIME: 9:25 P.M.

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| MOTION STATED: | Buckowing – Move to adjourn |
| MOTION SUPPORTED: | Campbell |
| MOTION STATUS: | Approved with 7 yes voice votes. |

Amy Brown, Recording Secretary

Approved____/2020__

PERIOD ENDING 11/30/2020

% Fiscal Year Completed: 66.85

| GL NUMBER | DESCRIPTION | 2020-21 | | YTD BALANCE | | ACTIVITY FOR | AVAILABLE | % BDT |
|-------------------------|--------------------------------|----------------|--------|-------------|------------|---------------------|-------------------|--------|
| | | AMENDED BUDGET | NORMAL | 11/30/2020 | 11/30/2020 | MONTH 11/30/2020 | BALANCE | |
| | | | | | | INCREASE (DECREASE) | NORMAL (ABNORMAL) | USED |
| Fund 101 - GENERAL FUND | | | | | | | | |
| Revenues | | | | | | | | |
| Dept 000 | | | | | | | | |
| 101-000-402.000 | CURRENT TAX COLLECTION | 290,819.00 | | 11,842.83 | 21.65 | | 278,976.17 | 4.07 |
| 101-000-405.000 | HILLTOP LITE/SP ASSESSMENT | 2,220.00 | | 0.00 | 0.00 | | 2,220.00 | 0.00 |
| 101-000-447.000 | PROP TAX ADMINISTRATION FEES | 128,500.00 | | 40,682.80 | 106.01 | | 87,817.20 | 31.66 |
| 101-000-450.000 | MOBILE HOME FEES | 1,500.00 | | 768.00 | 0.00 | | 732.00 | 51.20 |
| 101-000-574.000 | STATE SHARED REVENUE | 400,370.00 | | 195,280.00 | 0.00 | | 205,090.00 | 48.77 |
| 101-000-626.100 | CHG FOR SERV/SUMMER SCHOOL TAX | 8,375.00 | | 8,302.50 | 0.00 | | 72.50 | 99.13 |
| 101-000-626.200 | CHRG FOR SERV/ZONING | 6,500.00 | | 6,005.00 | 515.00 | | 495.00 | 92.38 |
| 101-000-643.000 | SALE OF CEMETERY LOTS | 2,500.00 | | 7,870.00 | 1,600.00 | | (3,370.00) | 234.80 |
| 101-000-643.100 | CEM OPEN/CLOSING FEES | 10,000.00 | | 7,825.00 | 525.00 | | 2,175.00 | 78.25 |
| 101-000-643.200 | CEM FOUNDATION FEES | 6,000.00 | | 7,326.84 | 775.52 | | (1,326.84) | 122.11 |
| 101-000-665.000 | EARNED INTEREST | 8,000.00 | | 5,289.65 | 69.92 | | 2,710.35 | 66.12 |
| 101-000-665.100 | INT CEMETERY TRUST - BUSSIÈRE | 10.00 | | 0.00 | 0.00 | | 10.00 | 0.00 |
| 101-000-665.300 | INT CEMETERY TRUST-JOHNSON | 10.00 | | 0.00 | 0.00 | | 10.00 | 0.00 |
| 101-000-694.000 | MISC REVENUE | 500.00 | | 423.58 | 387.86 | | 76.42 | 84.72 |
| 101-000-694.100 | METRO ACT | 5,800.00 | | 6,776.00 | 0.00 | | (976.00) | 116.83 |
| 101-000-694.200 | GRANTS | 0.00 | | 5,000.01 | 0.00 | | (5,000.01) | 100.00 |
| Total Dept 000 | | 871,104.00 | | 301,392.21 | 4,000.96 | | 569,711.79 | 34.60 |

Dept 441 - PERSONAL PRORPERTY TAXES REIMBURSEMENT

101-441-402.200 PERSONAL PROPERTY TAX REIMBURSEMENT

| | | | | |
|----------|--------|------|--------|-------|
| 1,000.00 | 402.66 | 0.00 | 597.34 | 40.27 |
|----------|--------|------|--------|-------|

Total Dept 441 - PERSONAL PRORPERTY TAXES REIMBURSEMENT

| | | | | |
|----------|--------|------|--------|-------|
| 1,000.00 | 402.66 | 0.00 | 597.34 | 40.27 |
|----------|--------|------|--------|-------|

TOTAL REVENUES

| | | | | |
|------------|------------|----------|------------|-------|
| 872,104.00 | 301,794.87 | 4,000.96 | 570,309.13 | 34.61 |
|------------|------------|----------|------------|-------|

Expenditures

Dept 103 - TOWNSHIP BOARD

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|-----------------|---------------------------------|----------|----------|-------|----------|
| 101-103-702.000 | SALARIES/TRUSTEES | 4,420.00 | 1,060.00 | 80.00 | 98.22 |
| 101-103-702.100 | OTHER WAGES/RECORDING SECRETARY | 1,000.00 | 600.00 | 75.00 | 60.00 |
| 101-103-715.000 | FICA/MEDICARE CONTRIBUTION | 1,000.00 | 390.61 | 88.35 | 609.39 |
| 101-103-719.000 | PENSION PLAN | 250.00 | 85.76 | 20.00 | 164.24 |
| 101-103-956.000 | MISCELLANEOUS | 100.00 | 0.00 | 0.00 | 100.00 |
| 101-103-960.000 | EDUCATION AND TRAINING | 2,500.00 | 188.00 | 0.00 | 2,312.00 |

Total Dept 103 - TOWNSHIP BOARD

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|----------|----------|----------|----------|-------|
| 9,350.00 | 5,684.37 | 1,243.35 | 3,665.63 | 60.80 |
|----------|----------|----------|----------|-------|

Dept 175 - SUPERVISOR

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|-----------------|----------------------------|-----------|-----------|----------|----------|
| 101-175-702.000 | SALARIES | 31,705.00 | 20,718.14 | 2,438.84 | 65.35 |
| 101-175-702.001 | NON-STATUTORY DUTY SALARY | 5,595.00 | 3,656.26 | 430.40 | 65.35 |
| 101-175-715.000 | FICA/MEDICARE CONTRIBUTION | 2,900.00 | 1,946.90 | 219.49 | 67.13 |
| 101-175-718.000 | HEALTH INSURANCE PREMIUM | 26,500.00 | 17,894.86 | 2,139.89 | 67.53 |
| 101-175-719.000 | PENSION PLAN | 2,000.00 | 1,075.24 | 0.00 | 924.76 |
| 101-175-956.000 | MISCELLANEOUS | 250.00 | 20.15 | 0.00 | 229.85 |
| 101-175-960.000 | EDUCATION AND TRAINING | 2,000.00 | 0.00 | 0.00 | 2,000.00 |

Total Dept 175 - SUPERVISOR

| | | | | |
|-----------|-----------|----------|-----------|-------|
| 70,950.00 | 45,311.55 | 5,228.62 | 25,638.45 | 63.86 |
|-----------|-----------|----------|-----------|-------|

Dept 191 - ELECTIONS

101-191-702.000 SALARIES

| | | | | |
|----------|----------|----------|------------|--------|
| 3,000.00 | 5,039.09 | 4,850.54 | (2,039.09) | 167.97 |
|----------|----------|----------|------------|--------|

PERIOD ENDING 11/30/2020

User: CINDY

% Fiscal Year Completed: 66.85

DB: THORNAPPLE

| GL NUMBER | DESCRIPTION | 2020-21 | | YTD BALANCE | | ACTIVITY FOR | | AVAILABLE | | % BDT |
|----------------------------------|----------------------------|----------------|-------------------|-------------|------------|------------------|---------------------|------------|----------|---------|
| | | AMENDED BUDGET | NORMAL (ABNORMAL) | 11/30/2020 | 11/30/2020 | MONTH 11/30/2020 | INCREASE (DECREASE) | NORMAL | ABNORMAL | |
| Fund 101 - GENERAL FUND | | | | | | | | | | |
| Expenditures | | | | | | | | | | |
| 101-191-719.000 | PENSION PLAN | 10.00 | | 71.74 | | 38.79 | | (61.74) | | 717.40 |
| 101-191-730.000 | POSTAGE | 3,000.00 | | (914.29) | | 6.05 | | 3,914.29 | | (30.48) |
| 101-191-740.000 | OFFICE/OPERATING SUPPLIES | 4,000.00 | | 7,324.53 | | 813.93 | | (3,324.53) | | 183.11 |
| 101-191-808.000 | PROFESSIONAL SERVICES-MISC | 2,000.00 | | 177.70 | | 0.00 | | 1,822.30 | | 8.89 |
| 101-191-905.000 | PUBLISHING | 500.00 | | 0.00 | | 0.00 | | 500.00 | | 0.00 |
| 101-191-956.000 | MISCELLANEOUS | 200.00 | | 356.58 | | 155.29 | | (156.58) | | 178.29 |
| Total Dept 191 - ELECTIONS | | 12,710.00 | | 12,055.35 | | 5,864.60 | | 654.65 | | 94.85 |
| Dept 209 - ASSESSOR | | | | | | | | | | |
| 101-209-730.000 | POSTAGE | 3,000.00 | | 0.00 | | 0.00 | | 3,000.00 | | 0.00 |
| 101-209-808.000 | PROF SERVICES - CONTRACTOR | 50,000.00 | | 29,400.00 | | 4,200.00 | | 20,600.00 | | 58.80 |
| 101-209-808.100 | PROF SERV - OTHER | 300.00 | | 235.00 | | 0.00 | | 65.00 | | 78.33 |
| 101-209-826.000 | LEGAL FEES | 5,000.00 | | 0.00 | | 0.00 | | 5,000.00 | | 0.00 |
| Total Dept 209 - ASSESSOR | | 58,300.00 | | 29,635.00 | | 4,200.00 | | 28,665.00 | | 50.83 |
| Dept 215 - CLERK | | | | | | | | | | |
| 101-215-702.000 | SALARIES | 30,870.00 | | 20,381.35 | | 2,584.09 | | 10,488.65 | | 66.02 |
| 101-215-702.001 | NON-STATUTORY DUTY SALARY | 13,230.00 | | 8,645.40 | | 1,017.71 | | 4,584.60 | | 65.35 |
| 101-215-702.100 | OTHER WAGES/DEPUTY CLERK | 27,000.00 | | 16,676.80 | | 2,203.20 | | 10,323.20 | | 61.77 |
| 101-215-715.000 | FICA/MEDICARE CONTRIBUTION | 5,300.00 | | 3,880.85 | | 475.18 | | 1,419.15 | | 73.22 |
| 101-215-718.100 | PYMT IN LIEU OF INSURANCE | 4,231.20 | | 2,820.80 | | 352.60 | | 1,410.40 | | 66.67 |
| 101-215-719.000 | PENSION PLAN | 4,000.00 | | 2,091.00 | | 253.35 | | 1,909.00 | | 52.28 |
| 101-215-956.000 | MISCELLANEOUS | 250.00 | | 0.00 | | 0.00 | | 250.00 | | 0.00 |
| 101-215-960.000 | EDUCATION AND TRAINING | 1,200.00 | | 0.00 | | 0.00 | | 1,200.00 | | 0.00 |
| Total Dept 215 - CLERK | | 86,081.20 | | 54,496.20 | | 6,886.13 | | 31,585.00 | | 63.31 |
| Dept 247 - BOARD OF REVIEW | | | | | | | | | | |
| 101-247-702.000 | SALARIES | 2,400.00 | | 0.00 | | 0.00 | | 2,400.00 | | 0.00 |
| 101-247-715.000 | FICA/MEDICARE CONTRIBUTION | 200.00 | | 0.00 | | 0.00 | | 200.00 | | 0.00 |
| 101-247-956.000 | MISCELLANEOUS | 100.00 | | 0.00 | | 0.00 | | 100.00 | | 0.00 |
| 101-247-960.000 | EDUCATION AND TRAINING | 400.00 | | 0.00 | | 0.00 | | 400.00 | | 0.00 |
| Total Dept 247 - BOARD OF REVIEW | | 3,100.00 | | 0.00 | | 0.00 | | 3,100.00 | | 0.00 |
| Dept 253 - TREASURER | | | | | | | | | | |
| 101-253-702.000 | SALARIES | 38,640.00 | | 25,248.87 | | 2,972.29 | | 13,391.13 | | 65.34 |
| 101-253-702.001 | NON-STATUTORY DUTY SALARY | 9,660.00 | | 6,312.43 | | 743.09 | | 3,347.57 | | 65.35 |
| 101-253-702.100 | OTHER WAGES | 28,000.00 | | 16,734.37 | | 1,787.81 | | 11,265.63 | | 59.77 |
| 101-253-715.000 | FICA/MEDICARE CONTRIBUTION | 5,850.00 | | 3,882.32 | | 444.25 | | 1,967.68 | | 66.36 |
| 101-253-718.000 | HEALTH INSURANCE PREMIUM | 26,500.00 | | 18,746.17 | | 2,234.48 | | 7,753.83 | | 70.74 |
| 101-253-719.000 | PENSION PLAN | 4,000.00 | | 2,414.73 | | 275.15 | | 1,585.27 | | 60.37 |
| 101-253-956.000 | MISCELLANEOUS | 250.00 | | 0.00 | | 0.00 | | 250.00 | | 0.00 |
| 101-253-960.000 | EDUCATION AND TRAINING | 2,500.00 | | 0.00 | | 0.00 | | 2,500.00 | | 0.00 |
| Total Dept 253 - TREASURER | | 115,400.00 | | 73,338.89 | | 8,457.07 | | 42,061.11 | | 63.55 |
| Dept 265 - TOWNSHIP HALL | | | | | | | | | | |
| 101-265-808.000 | PROFESSIONAL SERVICES | 6,000.00 | | 3,020.00 | | 340.00 | | 2,980.00 | | 50.33 |

User: CINDY

PERIOD ENDING 11/30/2020

DB: THORNAPPLE

% Fiscal Year Completed: 66.85

| GL NUMBER | DESCRIPTION | 2020-21 | | YTD BALANCE | | ACTIVITY FOR | | AVAILABLE | % BDT |
|---------------------------------|--------------------------------------|----------------|-------------------|-------------|------------|------------------|---------------------|-------------------|---------|
| | | AMENDED BUDGET | NORMAL (ABNORMAL) | 11/30/2020 | 11/30/2020 | MONTH 11/30/2020 | INCREASE (DECREASE) | BALANCE | |
| | | | | | | | | NORMAL (ABNORMAL) | USED |
| Fund 101 - GENERAL FUND | | | | | | | | | |
| Expenditures | | | | | | | | | |
| 101-265-920.000 | UTILITIES | 5,500.00 | | 2,580.71 | | 321.53 | | 2,919.29 | 46.92 |
| 101-265-930.000 | REPAIR & MAINT/ BLDG & GRNDS | 8,000.00 | | 274.00 | | 0.00 | | 7,726.00 | 3.43 |
| 101-265-956.000 | MISCELLANEOUS | 200.00 | | 0.00 | | 0.00 | | 200.00 | 0.00 |
| 101-265-970.000 | CAPITAL OUTLAY | 5,000.00 | | 0.00 | | 0.00 | | 5,000.00 | 0.00 |
| Total Dept 265 - TOWNSHIP HALL | | 24,700.00 | | 5,874.71 | | 661.53 | | 18,825.29 | 23.78 |
| Dept 276 - CEMETERY | | | | | | | | | |
| 101-276-740.000 | OFFICE/OPERATING SUPPLIES | 1,000.00 | | 8.12 | | 0.00 | | 991.88 | 0.81 |
| 101-276-808.000 | PROFESSIONAL SERVICES-MISC | 26,800.00 | | 15,525.00 | | 0.00 | | 11,275.00 | 57.93 |
| 101-276-808.100 | OPEN/CLOSING FEES | 10,000.00 | | 2,175.00 | | 0.00 | | 7,825.00 | 21.75 |
| 101-276-808.200 | FOUNDATION FEES | 6,000.00 | | 8,026.76 | | 0.00 | | (2,026.76) | 133.78 |
| 101-276-808.300 | PLANNING & ENGINEERING | 5,000.00 | | 0.00 | | 0.00 | | 5,000.00 | 0.00 |
| 101-276-930.000 | REPAIR & MAINT | 5,000.00 | | 50.00 | | 0.00 | | 4,950.00 | 1.00 |
| 101-276-931.000 | BLDG & GROUNDS IMPROVEMENTS | 2,000.00 | | 0.00 | | 0.00 | | 2,000.00 | 0.00 |
| 101-276-956.000 | MISCELLANEOUS | 600.00 | | 258.98 | | 0.00 | | 341.02 | 43.16 |
| 101-276-960.000 | EDUCATION AND TRAINING | 600.00 | | 0.00 | | 0.00 | | 600.00 | 0.00 |
| Total Dept 276 - CEMETERY | | 57,000.00 | | 26,043.86 | | 0.00 | | 30,956.14 | 45.69 |
| Dept 299 - ADMINISTRATION | | | | | | | | | |
| 101-299-702.000 | SALARIES | 22,500.00 | | 14,140.83 | | 1,736.55 | | 8,359.17 | 62.85 |
| 101-299-702.200 | SALARIES-TAPRC REC DIRECTOR | 0.00 | | 2,423.08 | | 1,211.54 | | (2,423.08) | 100.00 |
| 101-299-715.000 | FICA/MEDICARE CONTRIBUTION | 1,700.00 | | 1,274.10 | | 228.94 | | 425.90 | 74.95 |
| 101-299-719.000 | PENSION PLAN | 1,000.00 | | 0.00 | | 0.00 | | 1,000.00 | 0.00 |
| 101-299-719.100 | PENSION ADMIN EXPENSE | 800.00 | | 0.00 | | 0.00 | | 800.00 | 0.00 |
| 101-299-730.000 | POSTAGE | 5,000.00 | | 3,640.00 | | 0.00 | | 1,360.00 | 72.80 |
| 101-299-740.000 | OFFICE/OPERATING SUPPLIES | 8,000.00 | | 10,274.01 | | 1,036.99 | | (2,274.01) | 128.43 |
| 101-299-803.000 | AUDIT EXPENSE | 4,200.00 | | 4,050.00 | | 0.00 | | 150.00 | 96.43 |
| 101-299-808.000 | PROFESSIONAL SERVICES-MISC | 52,000.00 | | 37,081.76 | | 3,768.52 | | 14,918.24 | 71.31 |
| 101-299-826.000 | LEGAL FEES | 8,000.00 | | 3,869.00 | | 1,534.00 | | 4,131.00 | 48.36 |
| 101-299-850.000 | TELEPHONE EXPENSE | 10,000.00 | | 6,352.75 | | 756.30 | | 3,647.25 | 63.53 |
| 101-299-880.000 | COMMUNITY PROMOTIONS | 6,000.00 | | 2,287.17 | | 162.17 | | 3,712.83 | 38.12 |
| 101-299-905.000 | PUBLISHING | 3,000.00 | | 448.17 | | 42.75 | | 2,551.83 | 14.94 |
| 101-299-908.000 | TOWNSHIP NEWSLETTER | 900.00 | | 0.00 | | 0.00 | | 900.00 | 0.00 |
| 101-299-910.000 | INSURANCE AND BONDS | 7,100.00 | | 7,160.55 | | 0.00 | | (60.55) | 100.85 |
| 101-299-930.000 | REPAIR & MAINT-GENERAL | 0.00 | | 2,303.75 | | 1,023.75 | | (2,303.75) | 100.00 |
| 101-299-956.000 | MISCELLANEOUS | 1,000.00 | | 135.00 | | 10.00 | | 865.00 | 13.50 |
| 101-299-956.200 | PRIOR YEAR TAX | 200.00 | | (26.24) | | 0.00 | | 226.24 | (13.12) |
| 101-299-956.300 | PRIOR YEAR TAX ADMIN FEES | 200.00 | | 151.59 | | 0.00 | | 48.41 | 75.80 |
| 101-299-958.000 | MEMBERSHIP AND DUES | 5,600.00 | | 6,180.58 | | 75.00 | | (580.58) | 110.37 |
| 101-299-960.000 | EDUCATION AND TRAINING | 1,000.00 | | 0.00 | | 0.00 | | 1,000.00 | 0.00 |
| 101-299-970.000 | CAPITAL OUTLAY | 150,000.00 | | 9,614.10 | | 0.00 | | 140,385.90 | 6.41 |
| 101-299-979.000 | EQUIPMENT - LEASED | 2,000.00 | | 1,348.16 | | 0.00 | | 651.84 | 67.41 |
| Total Dept 299 - ADMINISTRATION | | 290,200.00 | | 112,708.36 | | 11,586.51 | | 177,491.64 | 38.84 |
| Dept 400 - PLANNING & ZONING | | | | | | | | | |
| 101-400-702.000 | SALARIES/PLANNING COMMISSION & CHAIR | 6,000.00 | | 2,555.00 | | 585.00 | | 3,445.00 | 42.58 |
| 101-400-702.100 | OTHER WAGES / RECORDING SECRETARY | 800.00 | | 320.00 | | 80.00 | | 480.00 | 40.00 |
| 101-400-702.200 | ZONING ADMIN/ENF OFFICER | 44,100.00 | | 28,817.25 | | 3,392.30 | | 15,282.75 | 65.35 |
| 101-400-702.300 | ZONING BOARD OF APPEALS | 1,500.00 | | 480.00 | | 400.00 | | 1,020.00 | 32.00 |
| 101-400-702.600 | ORDINANCE ENFORCEMENT OFFICER | 7,150.00 | | 4,158.00 | | 489.60 | | 2,992.00 | 58.15 |

User: CINDY

PERIOD ENDING 11/30/2020

DB: THORNAPPLE

% Fiscal Year Completed: 66.85

| GL NUMBER | DESCRIPTION | 2020-21 | | YTD BALANCE | | ACTIVITY FOR | | AVAILABLE | | % BDOT USED |
|------------------------------------|----------------------------|----------------|-------------------|--------------|---------------------|------------------|-------------------|------------|--|-------------|
| | | AMENDED BUDGET | NORMAL (ABNORMAL) | 11/30/2020 | INCREASE (DECREASE) | MONTH 11/30/2020 | NORMAL (ABNORMAL) | BALANCE | | |
| Fund 101 - GENERAL FUND | | | | | | | | | | |
| Expenditures | | | | | | | | | | |
| 101-400-715.000 | FICA/MEDICARE CONTRIBUTION | 4,400.00 | | 2,861.19 | | 388.18 | | 1,538.81 | | 65.03 |
| 101-400-718.000 | HEALTH INSURANCE PREMIUM | 11,000.00 | | 6,367.07 | | 759.72 | | 4,632.93 | | 57.88 |
| 101-400-719.000 | PENSION PLAN | 2,200.00 | | 1,450.50 | | 172.02 | | 749.50 | | 65.93 |
| 101-400-808.000 | PROFESSIONAL SERVICES-MISC | 5,000.00 | | 185.30 | | 0.00 | | 4,814.70 | | 3.71 |
| 101-400-826.000 | LEGAL FEES | 2,500.00 | | 956.50 | | 767.50 | | 1,543.50 | | 38.26 |
| 101-400-905.000 | PUBLISHING | 1,400.00 | | 902.46 | | 205.92 | | 497.54 | | 64.46 |
| 101-400-956.000 | MISCELLANEOUS | 1,500.00 | | 712.86 | | 74.75 | | 787.14 | | 47.52 |
| 101-400-958.000 | MEMBERSHIP AND DUES | 625.00 | | 60.00 | | 0.00 | | 565.00 | | 9.60 |
| 101-400-960.000 | EDUCATION AND TRAINING | 2,000.00 | | 20.00 | | 20.00 | | 1,980.00 | | 1.00 |
| Total Dept 400 - PLANNING & ZONING | | 90,175.00 | | 49,846.13 | | 7,334.99 | | 40,328.87 | | 55.28 |
| Dept 445 - DRAINS | | | | | | | | | | |
| PROFESSIONAL SERVICES-DRAINS | | | | | | | | | | |
| 101-445-808.000 | | 600.00 | | 2,969.46 | | 0.00 | | (2,369.46) | | 494.91 |
| Total Dept 445 - DRAINS | | 600.00 | | 2,969.46 | | 0.00 | | (2,369.46) | | 494.91 |
| Dept 448 - STREETLIGHTING | | | | | | | | | | |
| OTHER STREET LIGHTING | | | | | | | | | | |
| 101-448-920.200 | | 3,500.00 | | 2,232.68 | | 302.92 | | 1,267.32 | | 63.79 |
| 101-448-920.300 | UTILITIES / HILLTOP | 2,200.00 | | 1,251.04 | | 178.72 | | 948.96 | | 56.87 |
| Total Dept 448 - STREETLIGHTING | | 5,700.00 | | 3,483.72 | | 481.64 | | 2,216.28 | | 61.12 |
| Dept 449 - HIGHWAYS | | | | | | | | | | |
| ROADS / DUST CONTROL | | | | | | | | | | |
| 101-449-930.100 | | 15,000.00 | | 12,900.00 | | 0.00 | | 2,100.00 | | 86.00 |
| 101-449-930.600 | PAVED ROADS | 50,000.00 | | 0.00 | | 0.00 | | 50,000.00 | | 0.00 |
| 101-449-991.000 | DEBT SERVICE PRINCIPAL | 14,481.88 | | 0.00 | | 0.00 | | 14,481.88 | | 0.00 |
| 101-449-995.000 | INTEREST PAID | 1,650.95 | | 0.00 | | 0.00 | | 1,650.95 | | 0.00 |
| Total Dept 449 - HIGHWAYS | | 81,132.83 | | 12,900.00 | | 0.00 | | 68,232.83 | | 15.90 |
| TOTAL EXPENDITURES | | 905,399.03 | | 434,347.60 | | 51,944.44 | | 471,051.43 | | 47.97 |
| Fund 101 - GENERAL FUND: | | | | | | | | | | |
| TOTAL REVENUES | | | | | | | | | | |
| TOTAL EXPENDITURES | | | | | | | | | | |
| NET OF REVENUES & EXPENDITURES | | 872,104.00 | | 301,794.87 | | 4,000.96 | | 570,309.13 | | 34.61 |
| | | 905,399.03 | | 434,347.60 | | 51,944.44 | | 471,051.43 | | 47.97 |
| | | (33,295.03) | | (132,552.73) | | (47,943.48) | | 99,257.70 | | 398.12 |

User: CINDY

PERIOD ENDING 11/30/2020

DB: THORNAPPLE

% Fiscal Year Completed: 66.85

| GL NUMBER | DESCRIPTION | 2020-21 AMENDED BUDGET | YTD BALANCE 11/30/2020 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 11/30/2020 INCREASE (DECREASE) | AVAILABLE BALANCE NORMAL (ABNORMAL) | % BDGT USED |
|---|---|---------------------------|--|---|---|----------------|
| Fund 205 - EMERGENCY SERVICES MILLAGE | | | | | | |
| Revenues | | | | | | |
| Dept 000 | | | | | | |
| 205-000-402.000 | CURRENT TAX COLLECTION | 573,898.00 | 22,106.85 | 0.00 | 551,791.15 | 3.85 |
| 205-000-665.000 | EARNED INTEREST | 100.00 | 0.00 | 0.00 | 100.00 | 0.00 |
| 205-000-694.000 | MISC REVENUE | 0.00 | 717.52 | 717.52 | (717.52) | 100.00 |
| Total Dept 000 | | 573,998.00 | 22,824.37 | 717.52 | 551,173.63 | 3.98 |
| Dept 441 - PERSONAL PRORPERTY TAXES REIMBURSEMENT | | | | | | |
| 205-441-402.200 | PERSONAL PROPERTY TAX REIMBURSEMENT | 26,600.00 | 0.00 | 0.00 | 26,600.00 | 0.00 |
| Total Dept 441 - PERSONAL PRORPERTY TAXES REIMBURSEMENT | | 26,600.00 | 0.00 | 0.00 | 26,600.00 | 0.00 |
| TOTAL REVENUES | | 600,598.00 | 22,824.37 | 717.52 | 577,773.63 | 3.80 |
| Expenditures | | | | | | |
| Dept 000 | | | | | | |
| 205-000-956.200 | PRIOR YEAR TAX | 0.00 | (49.10) | 0.00 | 49.10 | 100.00 |
| Total Dept 000 | | 0.00 | (49.10) | 0.00 | 49.10 | 100.00 |
| Dept 206 - FIRE | | | | | | |
| 205-206-999.000 | TRANSFER TO OTHER FUNDS-FIRE | 344,339.00 | 13,264.11 | 0.00 | 331,074.89 | 3.85 |
| Total Dept 206 - FIRE | | 344,339.00 | 13,264.11 | 0.00 | 331,074.89 | 3.85 |
| Dept 303 - AMBULANCE | | | | | | |
| 205-303-999.000 | TRANSFER TO OTHER FUNDS-AMB | 172,169.00 | 6,632.06 | 0.00 | 165,536.94 | 3.85 |
| Total Dept 303 - AMBULANCE | | 172,169.00 | 6,632.06 | 0.00 | 165,536.94 | 3.85 |
| Dept 403 - ES CAPITAL PROJECTS | | | | | | |
| 205-403-999.000 | TRANSFER TO OTHER FUNDS-ES CAPITAL PROJ | 60,049.00 | 2,210.69 | 0.00 | 57,838.31 | 3.68 |
| Total Dept 403 - ES CAPITAL PROJECTS | | 60,049.00 | 2,210.69 | 0.00 | 57,838.31 | 3.68 |
| TOTAL EXPENDITURES | | 576,557.00 | 22,057.76 | 0.00 | 554,499.24 | 3.83 |
| Fund 205 - EMERGENCY SERVICES MILLAGE: | | | | | | |
| TOTAL REVENUES | | 600,598.00 | 22,824.37 | 717.52 | 577,773.63 | 3.80 |
| TOTAL EXPENDITURES | | 576,557.00 | 22,057.76 | 0.00 | 554,499.24 | 3.83 |
| NET OF REVENUES & EXPENDITURES | | 24,041.00 | 766.61 | 717.52 | 23,274.39 | 3.19 |

User: CINDY
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PERIOD ENDING 11/30/2020

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| GL NUMBER | DESCRIPTION | 2020-21 | | YTD BALANCE | | ACTIVITY FOR | | AVAILABLE | | | |
|----------------------|-----------------------------|----------------|--------|-------------|------------|------------------|---------------------|------------|----------|---------|-------------|
| | | AMENDED BUDGET | NORMAL | 11/30/2020 | 11/30/2020 | MONTH 11/30/2020 | INCREASE (DECREASE) | NORMAL | ABNORMAL | BALANCE | % BDDT USED |
| Fund 206 - FIRE DEPT | | | | | | | | | | | |
| Revenues | | | | | | | | | | | |
| Dept 000 | | | | | | | | | | | |
| 206-000-632.200 | CONTRACT PYMT-IRVING | 54,840.00 | | 36,560.00 | | 0.00 | | 18,280.00 | | 66.67 | |
| 206-000-665.000 | EARNED INTEREST | 2,500.00 | | 398.67 | | 27.04 | | 2,101.33 | | 15.95 | |
| 206-000-694.000 | MISC REVENUE | 100.00 | | 0.00 | | 0.00 | | 100.00 | | 0.00 | |
| 206-000-694.300 | TRAINING | 1,000.00 | | 0.00 | | 0.00 | | 1,000.00 | | 0.00 | |
| 206-000-694.400 | FIT TESTING | 140.00 | | 0.00 | | 0.00 | | 140.00 | | 0.00 | |
| 206-000-699.000 | APPROPRIATION TRANSFER IN | 344,339.00 | | 13,264.11 | | 0.00 | | 331,074.89 | | 3.85 | |
| Total Dept 000 | | 402,919.00 | | 50,222.78 | | 27.04 | | 352,696.22 | | 12.46 | |
| TOTAL REVENUES | | 402,919.00 | | 50,222.78 | | 27.04 | | 352,696.22 | | 12.46 | |
| Expenditures | | | | | | | | | | | |
| Dept 000 | | | | | | | | | | | |
| 206-000-702.000 | SALARIES | 32,500.00 | | 21,219.51 | | 2,500.03 | | 11,280.49 | | 65.29 | |
| 206-000-702.100 | FIRE ON-CALL | 83,200.00 | | 42,446.59 | | 15,679.75 | | 40,753.41 | | 51.02 | |
| 206-000-702.200 | FIRE/AMB OTHER-EMT SHIFTS | 0.00 | | 9,010.77 | | 0.00 | | (9,010.77) | | 100.00 | |
| 206-000-702.400 | FIRE/AMB OVERTIME FULL TIME | 7,000.00 | | 3,843.99 | | 249.30 | | 3,156.01 | | 54.91 | |
| 206-000-702.500 | FIRE/AMB-FULL TIME MEDICS | 79,500.00 | | 47,919.24 | | 7,892.94 | | 31,580.76 | | 60.28 | |
| 206-000-715.000 | FICA/MEDICARE CONTRIBUTION | 17,250.00 | | 9,576.24 | | 2,030.05 | | 7,673.76 | | 55.51 | |
| 206-000-716.000 | MI UNEMPLOYMENT COMP | 3,500.00 | | 0.00 | | 0.00 | | 3,500.00 | | 0.00 | |
| 206-000-718.000 | HEALTH INSURANCE PREMIUM | 37,000.00 | | 25,943.17 | | 4,039.00 | | 11,056.83 | | 70.12 | |
| 206-000-719.000 | PENSION PLAN | 1,700.00 | | 1,310.94 | | 282.67 | | 389.06 | | 77.11 | |
| 206-000-719.100 | PENSION ADMIN EXPENSE | 200.00 | | 0.00 | | 0.00 | | 200.00 | | 0.00 | |
| 206-000-730.000 | POSTAGE | 75.00 | | 0.00 | | 0.00 | | 75.00 | | 0.00 | |
| 206-000-740.000 | OFFICE/OPERATING SUPPLIES | 8,000.00 | | 725.10 | | 6.50 | | 7,274.90 | | 9.06 | |
| 206-000-751.000 | GASOLINE AND OIL | 3,800.00 | | 1,041.01 | | 0.00 | | 2,758.99 | | 27.40 | |
| 206-000-768.000 | UNIFORMS/PROTECTIVE GEARS | 12,000.00 | | 317.67 | | 138.50 | | 11,682.33 | | 2.65 | |
| 206-000-803.000 | AUDIT EXPENSE | 4,000.00 | | 3,900.00 | | 0.00 | | 100.00 | | 97.50 | |
| 206-000-804.000 | PHYSICALS EXAMINATIONS | 2,600.00 | | 780.00 | | 0.00 | | 1,820.00 | | 30.00 | |
| 206-000-806.000 | LICENSES | 200.00 | | 90.00 | | 0.00 | | 110.00 | | 45.00 | |
| 206-000-808.000 | PROFESSIONAL SERVICES-MISC | 27,500.00 | | 17,130.89 | | 1,413.53 | | 10,369.11 | | 62.29 | |
| 206-000-826.000 | LEGAL FEES | 1,300.00 | | 430.50 | | 0.00 | | 869.50 | | 33.12 | |
| 206-000-850.000 | TELEPHONE EXPENSE | 1,800.00 | | 1,034.43 | | 125.76 | | 765.57 | | 57.47 | |
| 206-000-880.000 | COMMUNITY PROMOTIONS | 1,000.00 | | 55.00 | | 0.00 | | 945.00 | | 5.50 | |
| 206-000-905.000 | PRINTING AND PUBLISHING | 200.00 | | 0.00 | | 0.00 | | 200.00 | | 0.00 | |
| 206-000-910.000 | INSURANCE AND BONDS | 14,000.00 | | 16,472.83 | | 0.00 | | (2,472.83) | | 117.66 | |
| 206-000-910.100 | WORKERS' COMP | 6,000.00 | | 2,917.12 | | 0.00 | | 3,082.88 | | 48.62 | |
| 206-000-910.200 | DISABILITY/LIFE | 2,000.00 | | 0.00 | | 0.00 | | 2,000.00 | | 0.00 | |
| 206-000-920.000 | UTILITIES | 12,750.00 | | 7,806.53 | | 1,042.04 | | 4,943.47 | | 61.23 | |
| 206-000-930.000 | REPAIR & MAINT-GENERAL | 10,000.00 | | 2,821.23 | | 482.25 | | 7,178.77 | | 28.21 | |
| 206-000-931.000 | REPAIR & MAIN-BLDG/GROUNDS | 10,000.00 | | 3,606.53 | | 22.50 | | 6,393.47 | | 36.07 | |
| 206-000-939.000 | REPAIR & MAINT-VEHICLES | 14,000.00 | | 7,712.85 | | 295.42 | | 6,287.15 | | 55.09 | |
| 206-000-956.000 | MISCELLANEOUS | 9,000.00 | | 2,880.74 | | 32.27 | | 6,119.26 | | 32.01 | |
| 206-000-958.000 | MEMBERSHIP AND DUES | 1,200.00 | | 0.00 | | 0.00 | | 1,200.00 | | 0.00 | |
| 206-000-960.000 | EDUCATION AND TRAINING | 4,000.00 | | 431.50 | | 0.00 | | 3,568.50 | | 10.79 | |
| 206-000-961.000 | EDUCATION & TRAINING-OTHERS | 2,000.00 | | 0.00 | | 0.00 | | 2,000.00 | | 0.00 | |
| 206-000-970.000 | CAPITAL OUTLAY | 20,000.00 | | 10,073.19 | | 0.00 | | 9,926.81 | | 50.37 | |

| GL NUMBER | DESCRIPTION | 2020-21 AMENDED BUDGET | YTD BALANCE 11/30/2020 | | ACTIVITY FOR MONTH 11/30/2020 | | AVAILABLE BALANCE | | % BDGT USED |
|--------------------------------|-------------|---------------------------|---------------------------|--------------|----------------------------------|-------------|----------------------|--|----------------|
| | | | NORMAL | (ABNORMAL) | INCREASE (DECREASE) | NORMAL | (ABNORMAL) | | |
| Fund 206 - FIRE DEPT | | | | | | | | | |
| Fund 206 - FIRE DEPT: | | | | | | | | | |
| TOTAL REVENUES | | 402,919.00 | | 50,222.78 | | 27.04 | 352,696.22 | | 12.46 |
| TOTAL EXPENDITURES | | 429,275.00 | | 241,497.57 | | 36,232.51 | 187,777.43 | | 56.26 |
| NET OF REVENUES & EXPENDITURES | | (26,356.00) | | (191,274.79) | | (36,205.47) | 164,918.79 | | 725.74 |

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| GL NUMBER | DESCRIPTION | 2020-21 AMENDED BUDGET | YTD BALANCE 11/30/2020 | | ACTIVITY FOR MONTH 11/30/2020 INCREASE (DECREASE) | AVAILABLE BALANCE | | % BDDT USED |
|--------------------------------------|----------------------|---------------------------|---------------------------|------------|---|----------------------|------------|----------------|
| | | | NORMAL | (ABNORMAL) | | NORMAL | (ABNORMAL) | |
| Fund 220 - WEED CONTROL ASSESSMENTS | | | | | | | | |
| Revenues | | | | | | | | |
| Dept 000 | | | | | | | | |
| 220-000-405.100 | LAKE IMPROV/ASSESSMT | 12,294.42 | 1,024.66 | | 0.00 | 11,269.76 | 8.33 | |
| 220-000-665.000 | EARNED INTEREST | 20.00 | 9.75 | | 0.12 | 10.25 | 48.75 | |
| Total Dept 000 | | 12,314.42 | 1,034.41 | | 0.12 | 11,280.01 | 8.40 | |
| TOTAL REVENUES | | | | | | | | |
| | | 12,314.42 | 1,034.41 | | 0.12 | 11,280.01 | 8.40 | |
| Expenditures | | | | | | | | |
| Dept 000 | | | | | | | | |
| 220-000-803.000 | AUDIT EXPENSE | 275.00 | 0.00 | | 0.00 | 275.00 | 0.00 | |
| Total Dept 000 | | 275.00 | 0.00 | | 0.00 | 275.00 | 0.00 | |
| Dept 442 - WEED CONTROL | | | | | | | | |
| 220-442-801.000 | WEED CONTROL | 12,000.00 | 10,875.00 | | 800.00 | 1,125.00 | 90.63 | |
| Total Dept 442 - WEED CONTROL | | 12,000.00 | 10,875.00 | | 800.00 | 1,125.00 | 90.63 | |
| TOTAL EXPENDITURES | | | | | | | | |
| | | 12,275.00 | 10,875.00 | | 800.00 | 1,400.00 | 88.59 | |
| Fund 220 - WEED CONTROL ASSESSMENTS: | | | | | | | | |
| TOTAL REVENUES | | | | | | | | |
| TOTAL EXPENDITURES | | | | | | | | |
| NET OF REVENUES & EXPENDITURES | | | | | | | | |
| | | 39.42 | 1,034.41 | 0.12 | | 11,280.01 | 8.40 | |
| | | 12,314.42 | 10,875.00 | 800.00 | | 1,400.00 | 88.59 | |
| | | 12,275.00 | (9,840.59) | (799.88) | | 9,880.01 | 4,963.44 | |

| GL NUMBER | DESCRIPTION | 2020-21 AMENDED BUDGET | YTD BALANCE 11/30/2020 | | ACTIVITY FOR MONTH 11/30/2020 | | AVAILABLE BALANCE | | % BDT USED |
|--|------------------------|---------------------------|---------------------------|------------|----------------------------------|------------|----------------------|------------|---------------|
| | | | NORMAL | (ABNORMAL) | INCREASE | (DECREASE) | NORMAL | (ABNORMAL) | |
| Fund 301 - ES EQUIPMENT BOND PAYMENT FUND | | | | | | | | | |
| Revenues | | | | | | | | | |
| Dept 000 | | | | | | | | | |
| 301-000-402.000 | CURRENT TAX COLLECTION | 0.00 | 4,135.38 | | 0.00 | | (4,135.38) | 100.00 | |
| 301-000-665.000 | EARNED INTEREST | 150.00 | 52.31 | | 0.08 | | 97.69 | 34.87 | |
| 301-000-694.000 | MISC REVENUE | 0.00 | 134.24 | | 134.24 | | (134.24) | 100.00 | |
| Total Dept 000 | | 150.00 | 4,321.93 | | 134.32 | | (4,171.93) | 2,881.29 | |
| TOTAL REVENUES | | | | | | | | | |
| | | 150.00 | 4,321.93 | | 134.32 | | (4,171.93) | 2,881.29 | |
| Expenditures | | | | | | | | | |
| Dept 299 - ADMINISTRATION | | | | | | | | | |
| 301-299-956.200 | PRIOR YEAR TAX | 0.00 | (10.26) | | 0.00 | | 10.26 | 100.00 | |
| Total Dept 299 - ADMINISTRATION | | 0.00 | (10.26) | | 0.00 | | 10.26 | 100.00 | |
| Dept 990 - 990 | | | | | | | | | |
| 301-990-991.000 | DEBT SERVICE PRINCIPAL | 0.00 | 110,000.00 | | 0.00 | | (110,000.00) | 100.00 | |
| 301-990-995.000 | INTEREST PAID | 0.00 | 1,924.25 | | 0.00 | | (1,924.25) | 100.00 | |
| Total Dept 990 - 990 | | 0.00 | 111,924.25 | | 0.00 | | (111,924.25) | 100.00 | |
| TOTAL EXPENDITURES | | | | | | | | | |
| | | 0.00 | 111,913.99 | | 0.00 | | (111,913.99) | 100.00 | |
| Fund 301 - ES EQUIPMENT BOND PAYMENT FUND: | | | | | | | | | |
| TOTAL REVENUES | | | | | | | | | |
| | | 150.00 | 4,321.93 | | 134.32 | | (4,171.93) | 2,881.29 | |
| TOTAL EXPENDITURES | | | | | | | | | |
| | | 0.00 | 111,913.99 | | 0.00 | | (111,913.99) | 100.00 | |
| NET OF REVENUES & EXPENDITURES | | | | | | | | | |
| | | 150.00 | (107,592.06) | | 134.32 | | 107,742.06 | 1,728.04 | |

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PERIOD ENDING 11/30/2020

DB: THORNAPPLE

% Fiscal Year Completed: 66.85

| GL NUMBER | DESCRIPTION | 2020-21 | YTD BALANCE | | ACTIVITY FOR | AVAILABLE | | % BDC |
|--------------------------------------|---------------------------------|----------------|-------------|-------------|---------------------|------------------|---------|-------|
| | | AMENDED BUDGET | NORMAL | 11/30/2020 | INCREASE (DECREASE) | MONTH 11/30/2020 | BALANCE | |
| Fund 303 - AMBULANCE ENTERPRISE FUND | | | | | | | | |
| Revenues | | | | | | | | |
| Dept 000 | | | | | | | | |
| 303-000-626.000 | CHARGE FOR SERVICES | 500,000.00 | 264,098.39 | 41,323.79 | 235,901.61 | 52.82 | | |
| 303-000-626.100 | INSURANCE/CONTRACT ADJ | (175,000.00) | (96,155.59) | (16,915.32) | (78,844.41) | 54.95 | | |
| 303-000-627.000 | TAPP MEMBERSHIP | 7,200.00 | 225.00 | 0.00 | 6,975.00 | 3.13 | | |
| 303-000-665.000 | EARNED INTEREST | 500.00 | 134.90 | 0.36 | 365.10 | 26.98 | | |
| 303-000-699.000 | APPROPRIATION TRANSFER IN | 172,169.00 | 6,632.06 | 0.00 | 165,536.94 | 3.85 | | |
| Total Dept 000 | | 504,869.00 | 174,934.76 | 24,408.83 | 329,934.24 | 34.65 | | |
| TOTAL REVENUES | | | | | | | | |
| | | 504,869.00 | 174,934.76 | 24,408.83 | 329,934.24 | 34.65 | | |
| Expenditures | | | | | | | | |
| Dept 000 | | | | | | | | |
| 303-000-702.000 | SALARIES | 32,500.00 | 21,336.76 | 2,617.78 | 11,163.24 | 65.65 | | |
| 303-000-702.100 | OTHER WAGES | 153,000.00 | 107,996.15 | 22,617.57 | 45,003.85 | 70.59 | | |
| 303-000-702.200 | FIRE/AMB OTHER - EMT SHIFTS | 0.00 | 10,952.46 | 0.00 | (10,952.46) | 100.00 | | |
| 303-000-702.300 | FIRE/AMB OTHER - MEDIC SHIFTS | 0.00 | 4,280.14 | 0.00 | (4,280.14) | 100.00 | | |
| 303-000-702.400 | FIRE/AMB OVERTIME FULL TIME | 7,000.00 | 4,402.54 | 249.28 | 2,597.46 | 62.89 | | |
| 303-000-702.500 | FIRE/AMB OTHER-FULL TIME MEDICS | 79,500.00 | 46,917.03 | 7,892.45 | 32,582.97 | 59.02 | | |
| 303-000-715.000 | FICA/MEDICARE CONTRIBUTION | 17,250.00 | 15,075.55 | 2,612.95 | 2,174.45 | 87.39 | | |
| 303-000-716.000 | MI UNEMPLOYMENT COMP | 800.00 | 0.00 | 0.00 | 800.00 | 0.00 | | |
| 303-000-718.000 | HEALTH INSURANCE PREMIUM | 37,000.00 | 25,942.95 | 4,039.00 | 11,057.05 | 70.12 | | |
| 303-000-719.000 | PENSION PLAN | 1,700.00 | 1,285.20 | 349.24 | 414.80 | 75.60 | | |
| 303-000-719.100 | PENSION ADMIN EXPENSE | 200.00 | 0.00 | 0.00 | 200.00 | 0.00 | | |
| 303-000-730.000 | POSTAGE | 75.00 | 0.00 | 0.00 | 75.00 | 0.00 | | |
| 303-000-740.000 | OFFICE/OPERATING SUPPLIES | 4,200.00 | 725.50 | 13.48 | 3,474.50 | 17.27 | | |
| 303-000-741.000 | AMB OPERATING | 15,500.00 | 8,531.10 | 1,268.25 | 6,968.90 | 55.04 | | |
| 303-000-751.000 | GASOLINE AND OIL | 12,500.00 | 3,195.04 | 0.00 | 9,304.96 | 25.56 | | |
| 303-000-768.000 | UNIFORMS/PROTECTIVE GEARS | 2,000.00 | 122.49 | 0.00 | 1,877.51 | 6.12 | | |
| 303-000-803.000 | AUDIT EXPENSE | 3,600.00 | 3,600.00 | 0.00 | 0.00 | 100.00 | | |
| 303-000-804.000 | PHYSICALS EXAMINATIONS | 2,000.00 | 971.00 | 70.00 | 1,029.00 | 48.55 | | |
| 303-000-806.000 | LICENSES | 200.00 | 115.00 | 0.00 | 85.00 | 57.50 | | |
| 303-000-808.000 | PROFESSIONAL SERVICES-MISC | 24,000.00 | 15,210.09 | 1,413.52 | 8,789.91 | 63.38 | | |
| 303-000-808.100 | ACCUMED BILLING FEES | 22,000.00 | 10,429.66 | 0.00 | 11,570.34 | 47.41 | | |
| 303-000-826.000 | LEGAL FEES | 2,000.00 | 761.88 | 0.00 | 1,238.12 | 38.09 | | |
| 303-000-850.000 | TELEPHONE EXPENSE | 2,600.00 | 2,157.90 | 303.63 | 442.10 | 83.00 | | |
| 303-000-880.000 | COMMUNITY PROMOTIONS | 750.00 | 0.00 | 0.00 | 750.00 | 0.00 | | |
| 303-000-905.000 | PUBLISHING | 250.00 | 0.00 | 0.00 | 250.00 | 0.00 | | |
| 303-000-910.000 | INSURANCE AND BONDS | 10,000.00 | 12,775.35 | 0.00 | (2,775.35) | 127.75 | | |
| 303-000-910.100 | WORKERS' COMP | 2,000.00 | 1,276.24 | 0.00 | 723.76 | 63.81 | | |
| 303-000-910.200 | DISABILITY/LIFE | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 0.00 | | |
| 303-000-920.000 | UTILITIES | 13,200.00 | 7,806.44 | 1,042.03 | 5,393.56 | 59.14 | | |
| 303-000-930.000 | REPAIR & MAINT-GENERAL | 10,000.00 | 1,605.05 | 0.00 | 8,394.95 | 16.05 | | |
| 303-000-931.000 | REPAIR & MAIN-BLDG/GROUNDS | 10,000.00 | 3,435.80 | 22.50 | 6,564.20 | 34.36 | | |
| 303-000-939.000 | REPAIR & MAINT-VEHICLES | 8,500.00 | 7,556.12 | 1,457.54 | 943.88 | 88.90 | | |
| 303-000-955.000 | BAD DEBTS | 20,000.00 | 0.00 | 0.00 | 20,000.00 | 0.00 | | |
| 303-000-956.000 | MISCELLANEOUS | 800.00 | 250.36 | 32.27 | 549.64 | 31.30 | | |
| 303-000-958.000 | MEMBERSHIP AND DUES | 1,250.00 | 180.00 | 0.00 | 1,070.00 | 14.40 | | |
| 303-000-960.000 | EDUCATION AND TRAINING | 3,500.00 | 500.00 | 500.00 | 3,000.00 | 14.29 | | |
| 303-000-961.000 | EDUCATION & TRAINING-OTHERS | 1,000.00 | 194.93 | 0.00 | 805.07 | 19.49 | | |
| 303-000-968.000 | DEPRECIATION EXP | 20,000.00 | 0.00 | 0.00 | 20,000.00 | 0.00 | | |
| 303-000-970.000 | CAPITAL OUTLAY | 50,000.00 | 10,073.21 | (36,730.00) | 39,926.79 | 20.15 | | |
| 303-000-980.000 | EQUIPMENT PROVISION | 0.00 | (6,411.11) | 0.00 | 6,411.11 | 100.00 | | |

| GL NUMBER | DESCRIPTION | 2020-21 AMENDED BUDGET | YTD BALANCE 11/30/2020 | | ACTIVITY FOR MONTH 11/30/2020 | | AVAILABLE BALANCE | | % BDGT USED |
|---------------------------------------|-------------|---------------------------|---------------------------|------------|----------------------------------|------------|----------------------|------------|----------------|
| | | | NORMAL | (ABNORMAL) | INCREASE | (DECREASE) | NORMAL | (ABNORMAL) | |
| Fund 303 - AMBULANCE ENTERPRISE FUND | | | | | | | | | |
| Expenditures | | | | | | | | | |
| Total Dept 000 | | | | | | | | | |
| | | 572,875.00 | 323,250.83 | | 9,771.49 | | 249,624.17 | 56.43 | |
| TOTAL EXPENDITURES | | | 572,875.00 | 323,250.83 | 9,771.49 | | 249,624.17 | 56.43 | |
| Fund 303 - AMBULANCE ENTERPRISE FUND: | | | | | | | | | |
| TOTAL REVENUES | | | | | | | | | |
| TOTAL EXPENDITURES | | | | | | | | | |
| NET OF REVENUES & EXPENDITURES | | | | | | | | | |
| | | 504,869.00 | 174,934.76 | 24,408.83 | | 329,934.24 | 34.65 | | |
| | | 572,875.00 | 323,250.83 | 9,771.49 | | 249,624.17 | 56.43 | | |
| | | (68,006.00) | (148,316.07) | 14,637.34 | | 80,310.07 | 218.09 | | |

User: CINDY

PERIOD ENDING 11/30/2020

DB: THORNAPPLE

% Fiscal Year Completed: 66.85

| GL NUMBER | DESCRIPTION | 2020-21 AMENDED BUDGET | YTD BALANCE 11/30/2020 | | ACTIVITY FOR MONTH 11/30/2020 INCREASE (DECREASE) | AVAILABLE BALANCE | | % BDOGT USED |
|--------------------------------|-----------------|---------------------------|---------------------------|-------------|---|----------------------|------------|-----------------|
| | | | NORMAL | (ABNORMAL) | | NORMAL | (ABNORMAL) | |
| Fund 401 - ES EQUIPMENT FUND | | | | | | | | |
| Revenues | | | | | | | | |
| Dept 000 | | | | | | | | |
| 401-000-665.000 | EARNED INTEREST | 100.00 | | 1.65 | 0.00 | 98.35 | 1.65 | |
| Total Dept 000 | | 100.00 | | 1.65 | 0.00 | 98.35 | 1.65 | |
| TOTAL REVENUES | | | | | | | | |
| | | 100.00 | | 1.65 | 0.00 | 98.35 | 1.65 | |
| Expenditures | | | | | | | | |
| Dept 206 - FIRE | | | | | | | | |
| 401-206-970.000 | CAPITAL OUTLAY | 3,000.00 | | 20,673.63 | 0.00 | (17,673.63) | 689.12 | |
| Total Dept 206 - FIRE | | 3,000.00 | | 20,673.63 | 0.00 | (17,673.63) | 689.12 | |
| Dept 303 - AMBULANCE | | | | | | | | |
| 401-303-970.000 | CAPITAL OUTLAY | 3,000.00 | | 0.00 | 0.00 | 3,000.00 | 0.00 | |
| Total Dept 303 - AMBULANCE | | 3,000.00 | | 0.00 | 0.00 | 3,000.00 | 0.00 | |
| TOTAL EXPENDITURES | | | | | | | | |
| | | 6,000.00 | | 20,673.63 | 0.00 | (14,673.63) | 344.56 | |
| Fund 401 - ES EQUIPMENT FUND: | | | | | | | | |
| TOTAL REVENUES | | | | | | | | |
| | | 100.00 | | 1.65 | 0.00 | 98.35 | 1.65 | |
| TOTAL EXPENDITURES | | | | | | | | |
| | | 6,000.00 | | 20,673.63 | 0.00 | (14,673.63) | 344.56 | |
| NET OF REVENUES & EXPENDITURES | | | | | | | | |
| | | (5,900.00) | | (20,671.98) | 0.00 | 14,771.98 | 350.37 | |

PERIOD ENDING 11/30/2020

% Fiscal Year Completed: 66.85

| GL NUMBER | DESCRIPTION | 2020-21 AMENDED BUDGET | YTD BALANCE 11/30/2020 | | ACTIVITY FOR MONTH 11/30/2020 INCREASE (DECREASE) | AVAILABLE BALANCE | | % BDDT USED |
|---|---------------------------|---------------------------|---------------------------|------------|---|----------------------|------------|----------------|
| | | | NORMAL | (ABNORMAL) | | NORMAL | (ABNORMAL) | |
| Fund 403 - EMERGENCY SERVICES CAPITAL IMPROVEMENTS | | | | | | | | |
| Revenues | | | | | | | | |
| Dept 000 | | | | | | | | |
| 403-000-665.000 | EARNED INTEREST | 6,000.00 | 844.71 | | 79.13 | 5,155.29 | 14.08 | |
| 403-000-694.000 | MISC REVENUE | 2,000.00 | 0.00 | | 0.00 | 2,000.00 | 0.00 | |
| Total Dept 000 | | 8,000.00 | 844.71 | | 79.13 | 7,155.29 | 10.56 | |
| Dept 205 - ES MILLAGE | | | | | | | | |
| 403-205-699.000 | APPROPRIATION TRANSFER IN | 60,049.00 | 2,210.69 | | 0.00 | 57,838.31 | 3.68 | |
| Total Dept 205 - ES MILLAGE | | 60,049.00 | 2,210.69 | | 0.00 | 57,838.31 | 3.68 | |
| TOTAL REVENUES | | 68,049.00 | 3,055.40 | | 79.13 | 64,993.60 | 4.49 | |
| Expenditures | | | | | | | | |
| Dept 000 | | | | | | | | |
| 403-000-956.000 | MISCELLANEOUS | 1,000.00 | 0.00 | | 0.00 | 1,000.00 | 0.00 | |
| Total Dept 000 | | 1,000.00 | 0.00 | | 0.00 | 1,000.00 | 0.00 | |
| Dept 303 - AMBULANCE | | | | | | | | |
| 403-303-970.000 | CAPITAL OUTLAY-AMBULANCE | 0.00 | 96,022.98 | | 36,730.00 | (96,022.98) | 100.00 | |
| Total Dept 303 - AMBULANCE | | 0.00 | 96,022.98 | | 36,730.00 | (96,022.98) | 100.00 | |
| TOTAL EXPENDITURES | | 1,000.00 | 96,022.98 | | 36,730.00 | (95,022.98) | 9,602.30 | |
| Fund 403 - EMERGENCY SERVICES CAPITAL IMPROVEMENTS: | | | | | | | | |
| TOTAL REVENUES | | | | | | | | |
| TOTAL EXPENDITURES | | | | | | | | |
| NET OF REVENUES & EXPENDITURES | | | | | | | | |

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PERIOD ENDING 11/30/2020

DB: THORNAPPLE

% Fiscal Year Completed: 66.85

| GL NUMBER | DESCRIPTION | 2020-21 | YTD BALANCE | | ACTIVITY FOR | AVAILABLE | | % BDOT USED |
|-----------------------------|---------------------------------------|----------------|-------------------|------------|--------------------------------------|-------------------|--------------------|-------------|
| | | AMENDED BUDGET | NORMAL (ABNORMAL) | 11/30/2020 | MONTH 11/30/2020 INCREASE (DECREASE) | NORMAL (ABNORMAL) | BALANCE (ABNORMAL) | |
| Fund 804 - SEWER O & M FUND | | | | | | | | |
| Revenues | | | | | | | | |
| Dept 000 | | | | | | | | |
| 804-000-626.000 | CHARGE FOR SERVICES | 135,000.00 | | 64,440.00 | (2,820.00) | | 70,560.00 | 47.73 |
| 804-000-626.300 | MISC EQUIP/INSTALL FEES-SEWER | 25,000.00 | | 8,400.00 | 0.00 | | 16,600.00 | 33.60 |
| 804-000-665.000 | EARNED INTEREST | 100.00 | | 81.18 | 1.60 | | 18.82 | 81.18 |
| 804-000-669.000 | PENALTY/INTEREST ON LATE PYMTS | 500.00 | | 120.00 | 0.00 | | 380.00 | 24.00 |
| Total Dept 000 | | 160,600.00 | | 73,041.18 | (2,818.40) | | 87,558.82 | 45.48 |
| TOTAL REVENUES | | | | | | | | |
| | | 160,600.00 | | 73,041.18 | (2,818.40) | | 87,558.82 | 45.48 |
| Expenditures | | | | | | | | |
| Dept 000 | | | | | | | | |
| 804-000-702.000 | SAL / OPER CONTRACT | 13,000.00 | | 7,577.50 | 1,082.50 | | 5,422.50 | 58.29 |
| 804-000-702.100 | OTHER WAGES | 200.00 | | 135.00 | 45.00 | | 65.00 | 67.50 |
| 804-000-715.000 | FICA/MEDICARE CONTRIBUTION | 25.00 | | 10.32 | 3.44 | | 14.68 | 41.28 |
| 804-000-719.000 | PENSION PLAN | 25.00 | | 0.00 | 0.00 | | 25.00 | 0.00 |
| 804-000-740.000 | OFFICE/OPERATING SUPPLIES | 600.00 | | 0.00 | (20.00) | | 600.00 | 0.00 |
| 804-000-740.100 | OPERATING SUPPLIES-PUMPS/EQUIPMT | 12,500.00 | | 5,856.48 | 0.00 | | 6,643.52 | 46.85 |
| 804-000-740.200 | OPERATING SUPPLIES-SEPTIC COMPNT | 4,500.00 | | 0.00 | 0.00 | | 4,500.00 | 0.00 |
| 804-000-743.000 | LAB EXPENSE | 6,500.00 | | 3,632.50 | 1,320.00 | | 2,867.50 | 55.88 |
| 804-000-803.000 | AUDIT EXPENSE | 1,000.00 | | 900.00 | 0.00 | | 100.00 | 90.00 |
| 804-000-808.000 | PROFESSIONAL SERVICES-ALUM/PHOSPHATE | 15,000.00 | | 12,820.50 | 3,782.50 | | 2,179.50 | 85.47 |
| 804-000-808.100 | PROF SERVICES/COLLECTION SYSTEM MAINT | 30,000.00 | | 15,925.00 | 2,200.00 | | 14,075.00 | 53.08 |
| 804-000-808.200 | COLLECTION SYSTEM-PUMPING TANKS | 30,000.00 | | 19,250.00 | 2,750.00 | | 10,750.00 | 64.17 |
| 804-000-808.300 | COLLECTION SYSTEM-ELECTRICAL | 3,000.00 | | 150.00 | 0.00 | | 2,850.00 | 5.00 |
| 804-000-826.000 | LEGAL FEES | 2,000.00 | | 0.00 | 0.00 | | 2,000.00 | 0.00 |
| 804-000-910.000 | INSURANCE AND BONDS | 2,000.00 | | 860.91 | 0.00 | | 1,139.09 | 43.05 |
| 804-000-920.000 | UTILITIES | 4,500.00 | | 4,754.75 | 405.76 | | (254.75) | 105.66 |
| 804-000-930.000 | REPAIR & MAINT-GENERAL | 5,000.00 | | 4,152.76 | 210.50 | | 847.24 | 83.06 |
| 804-000-930.100 | REPAIR & MAINT-WC/DUCK WEED/PLM | 3,500.00 | | 1,772.00 | 0.00 | | 1,728.00 | 50.63 |
| 804-000-931.000 | REPAIR & MAIN-BLDG/GROUNDS/MOWING | 7,500.00 | | 1,053.18 | 0.00 | | 6,446.82 | 14.04 |
| 804-000-956.000 | ANNUAL FEES MISC | 1,900.00 | | 400.00 | 400.00 | | 1,500.00 | 21.05 |

Treasurer's Financial Summary/Investment Report

For Month Ending November 2020

| | Beginning Balance | Revenues | Transfer to / from Accounts | Expenditures | Ending Fund Balance |
|-------------------------|----------------------|-----------|-----------------------------------|--------------|------------------------|
| GENERAL | \$ 1,216,058.05 | 4,809.38 | | 58,363.06 | \$ 1,162,504.37 |
| FIRE | \$ 387,311.31 | 12,327.10 | | 44,164.04 | \$ 355,474.37 |
| AMB | \$ 59,638.43 | 33,763.57 | | 51,157.05 | \$ 42,244.95 |
| RESTRICTED FUNDS | | | | | |
| EMER. SERVS. MILLAGE* | \$ 250.77 | 722.53 | | 124.31 | \$ 848.99 |
| EMS CAPITAL IMPROV.* | \$ 160,894.51 | 120.37 | | 36,730.00 | \$ 124,284.88 |
| EMS CAPITAL IMPROV.* | \$ 476,158.79 | 78.06 | | | \$ 476,236.85 |
| TRUST & AGENCY | \$ 21,310.60 | 0.17 | | | \$ 21,310.77 |
| BOND PAYMENT | \$ 9,617.32 | 134.32 | | | \$ 9,751.64 |
| BOND PROCEEDS FUND | \$ 0.05 | | | | \$ 0.05 |
| SHAW CEMETERY | \$ 54,616.91 | 4.47 | | | \$ 54,621.38 |
| SEWER | \$ 192,380.27 | 3,351.60 | | 10,627.31 | \$ 185,104.56 |
| DUNCAN LAKE W/C | \$ 13,791.95 | 0.12 | | | \$ 13,792.07 |
| Total Funds | | | | | \$ 2,446,174.88 |

*Self Restricted Funds

TOWNSHIP FUNDS

| Month End Balance | Cash | Invested | Total Fund Balance |
|-------------------|----------------------|----------------------|------------------------|
| GENERAL | \$ 701,002.45 | \$ 461,501.92 | \$ 1,162,504.37 |
| FIRE | \$ 201,064.37 | \$ 154,410.00 | \$ 355,474.37 |
| AMB | \$ 42,244.95 | \$ - | \$ 42,244.95 |
| TOTAL | \$ 944,311.77 | \$ 615,911.92 | \$ 1,560,223.69 |

RESTRICTED USE FUNDS

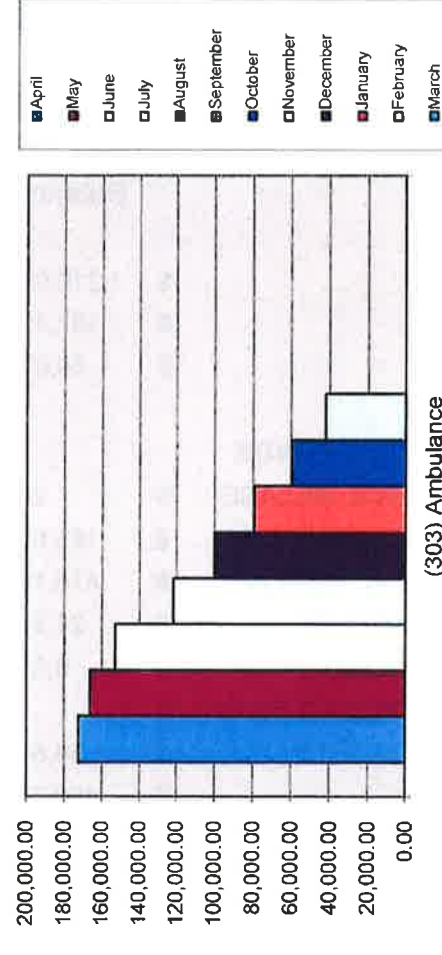
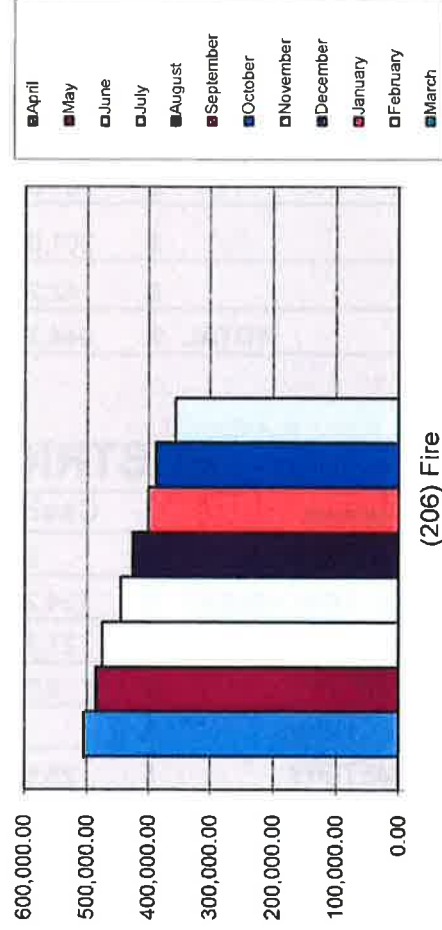
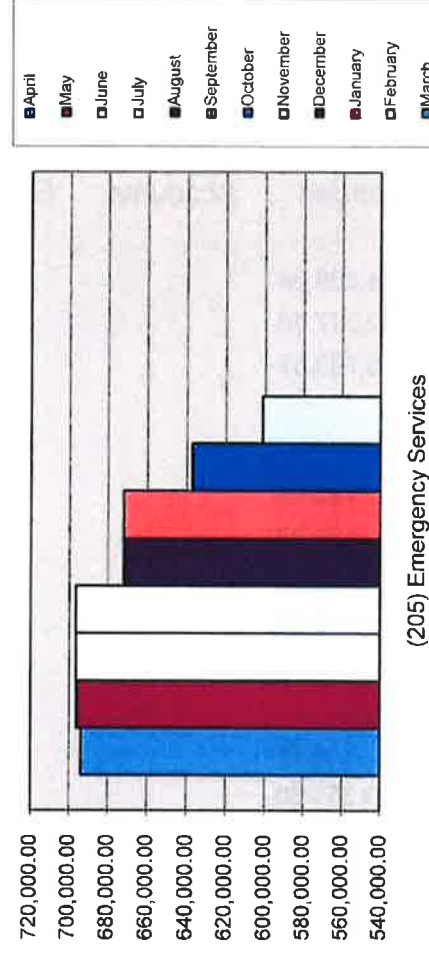
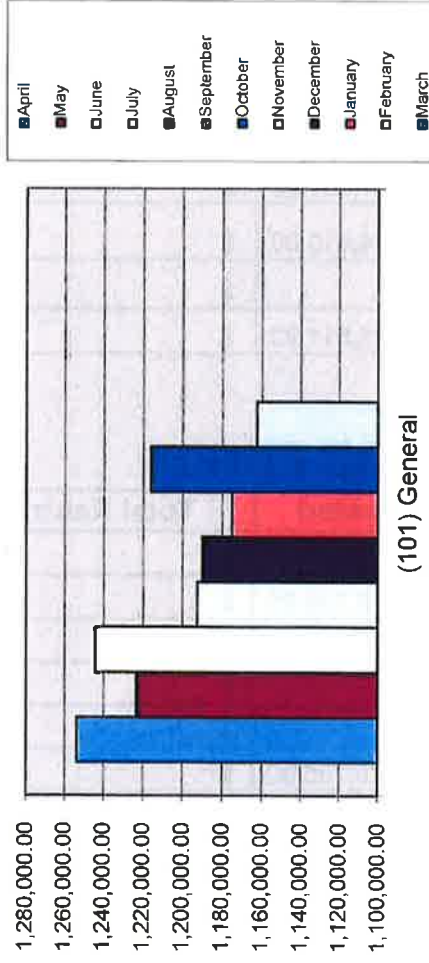
| Month End Balance | Cash | Invested | Total Restricted Use |
|-------------------------|----------------------|----------------------|----------------------|
| EMER. SRVS. MILLAGE | \$ 848.99 | | \$ 848.99 |
| EMS CAPITAL IMPROVEMENT | \$ 124,284.88 | \$ 476,236.85 | \$ 600,521.73 |
| TRUST & AGENCY | \$ 21,310.77 | \$ - | \$ 21,310.77 |
| BOND PAYMENT | \$ 9,751.64 | \$ - | \$ 9,751.64 |
| TES BOND (NEW) | \$ 0.05 | \$ - | \$ 0.05 |
| SHAW CEMETERY | \$ 28,886.38 | \$ 25,735.00 | \$ 54,621.38 |
| SEWER | \$ 185,104.56 | | \$ 185,104.56 |
| DUNCAN LK W/C | \$ 13,792.07 | \$ - | \$ 13,792.07 |
| TOTAL | \$ 383,979.34 | \$ 501,971.85 | \$ 885,951.19 |

Please consider this Treasurers Investment Report required by PA20.

Summary Fund Charts

FY 19/20

| | April | May | June | July | August | September | October | November | December | January | February | March |
|------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|----------|---------|----------|-------|
| (101) General | 1,253,660.93 | 1,223,373.27 | 1,244,288.15 | 1,192,627.17 | 1,190,079.34 | 1,175,092.55 | 1,216,058.05 | 1,162,504.37 | | | | |
| (205) Emer. Svcs | 693,732.45 | 696,110.98 | 696,271.59 | 696,351.38 | 672,085.64 | 672,108.77 | 637,304.07 | 601,370.72 | | | | |
| (206) Fire | 505,728.57 | 485,210.52 | 475,399.82 | 445,262.08 | 425,513.94 | 400,676.13 | 387,311.31 | 355,474.37 | | | | |
| (303) Ambulance | 172,401.97 | 166,521.59 | 152,976.04 | 121,623.05 | 100,028.08 | 79,277.98 | 59,638.43 | 42,244.95 | | | | |



General Fund (101, 203, 221, 304, 402)
For Month Ending November 2020

| | | | |
|-------------------------------------|--------------|----|--------------|
| Balance Forward | | \$ | 1,216,058.05 |
| Revenues | | | |
| Tax Collections (PILT) | 387.86 | | |
| Tax Administration Fee | 127.66 | | |
| Cemetery Lot Fees | 1,600.00 | | |
| Misc. Cemetery fees | 1,300.52 | | |
| Interest | 69.92 | | |
| Misc: Zoning | 515.00 | | |
| Reimbursement - Employee Healthcare | 808.42 | | |
| Transfer From Other Funds | | | |
| Total Revenues | \$ 4,809.38 | | |
| | | \$ | 1,220,867.43 |
| Expenditures | | | |
| A/P Expenses | 27,665.57 | | |
| Payroll & Payroll Taxes | 30,697.49 | | |
| Total Expenditures | \$ 58,363.06 | | |

TOTAL GENERAL FUND**\$ 1,162,504.37**

Fire Fund (206)

For Month Ending November 2020

| | | | |
|----------------------------------|--------------|----|------------|
| Balance Forward | | \$ | 387,311.31 |
| Revenues | | | |
| Cares Act Money | 12,300.06 | | |
| Contract Pay't (Subsidy): Irving | | | |
| Interest | 27.04 | | |
| Transfer From Bond Fund (401) | | | |
| Total Revenues | \$ 12,327.10 | | |
| | | \$ | 399,638.41 |
| Expenditures | | | |
| A/P Expenses | 15,529.30 | | |
| Payroll & Payroll Taxes | 28,634.74 | | |
| Total Expenditures | \$ 44,164.04 | | |
| MONTH END BALANCE (CASH) | | \$ | 355,474.37 |

Emergency Services Millage Fund (205)

For Month Ending November 2020

| | | | |
|---------------------------|-----------|----|--------|
| Balance Forward | | \$ | 250.77 |
| Revenues | | | |
| Prior year taxes | 722.53 | | |
| Interest | - | | |
| Total Revenues | \$ 722.53 | | |
| | | \$ | 973.30 |
| Expenditures | | | |
| Refund prior year tax | 124.31 | | |
| Total Expenditures | \$ 124.31 | | |
| | | \$ | 848.99 |

Restricted Capital Improvement Fund (403)

| | | | |
|---------------------------|----------------|----|------------|
| Beginning Balance | | \$ | 160,894.51 |
| Interest | \$ 1.07 | | |
| Prior Year BOR adjustment | \$ 119.30 | | |
| A/P | \$ (36,730.00) | | |
| Total | \$ (36,609.63) | | |
| | | \$ | 124,284.88 |

Restricted Money Market Fund (403)

| | | | |
|-------------------|---------------|----|------------|
| Beginning Balance | \$ 476,158.79 | | |
| Interest | \$ 78.06 | | |
| Total | | \$ | 476,236.85 |

| | | | |
|---------------------------------|--|----|------------|
| MONTH END BALANCE (CASH) | | \$ | 601,370.72 |
|---------------------------------|--|----|------------|

Ambulance Fund (303)
For Month Ending November 2020

| | | | |
|---------------------------|--------------|----|-----------|
| Balance Forward | | \$ | 59,638.43 |
| Revenues | | | |
| Charge for Services #1 | 10,960.56 | | |
| Cares Act Money | 9,899.94 | | |
| Ach'ed Payments | 11,381.26 | | |
| Interest | 0.36 | | |
| Collection Receivable | 1,521.45 | | |
| Total Revenues | \$ 33,763.57 | | |
| | | \$ | 93,402.00 |
| Expenditures | | | |
| A/P Expenses | 14,317.78 | | |
| Payroll & Payroll Taxes | 36,839.27 | | |
| Total Expenditures | \$ 51,157.05 | | |

| | | |
|---------------------------------|-----------|------------------|
| MONTH END BALANCE (CASH) | \$ | 42,244.95 |
|---------------------------------|-----------|------------------|

Shaw Cemetery (209)
For Month Ending November 2020

| | |
|---------------------------|---------------------|
| Hastings City Bank | |
| Beginning Balance | 54,616.91 |
| Interest | 4.47 |
| Total | \$ 54,621.38 |

| | | |
|--------------------------|-----------|------------------|
| MONTH END BALANCE | \$ | 54,621.38 |
|--------------------------|-----------|------------------|

Trust & Agency Fund (701)
For Month Ending November 2020

Chemical Bank

| | | | |
|---------------------------|---------|----|-----------|
| Balance Forward | | \$ | 21,310.60 |
| Revenues | | | |
| Interest | 0.17 | | |
| Total Revenues | \$ 0.17 | | |
| | | \$ | 21,310.77 |
| Expenditures | | | |
| A/P Expenses | - | | |
| Total Expenditures | \$ - | | |

| | |
|--------------------------------------|---------------------|
| TOTAL TRUST & AGENCY FUND | \$ 21,310.77 |
|--------------------------------------|---------------------|

Sewer O & M Fund (804)
For Month Ending November 2020

Chemical Bank

| | | | |
|---------------------------|--------------|----|------------|
| Balance Forward | | \$ | 192,380.27 |
| Revenues | | | |
| Charge for Services | 3,330.00 | | |
| Interest | 1.60 | | |
| Reund NSF fee | 20.00 | | |
| Total Revenues | \$ 3,351.60 | | |
| | | \$ | 195,731.87 |
| Expenditures | | | |
| A/P Expenses | 10,578.87 | | |
| Payroll | 48.44 | | |
| Check Return | - | | |
| Total Expenditures | \$ 10,627.31 | | |

| | |
|-----------------------------------|----------------------|
| TOTAL SEWER O & M FUND | \$ 185,104.56 |
|-----------------------------------|----------------------|

Bond Payment Fund (301)
For Month Ending November 2020

Chemical Bank

| | | | |
|---------------------------|--------|--------|----------|
| Balance Forward | | \$ | 9,617.32 |
| Revenues | | | |
| Prior year taxes | 134.24 | | |
| Interest | 0.08 | | |
| Total Revenues | \$ | 134.32 | |
| | | \$ | 9,751.64 |
| Expenditures | | | |
| Bond Payment | | | |
| Refund prior year tax | | | |
| Total Expenditures | \$ | - | |

| | | |
|--------------------------------|-----------|-----------------|
| TOTAL BOND PAYMENT FUND | \$ | 9,751.64 |
|--------------------------------|-----------|-----------------|

TTES Bond Proceeds Fund (401) NEW
For Month Ending November 2020

Chemical Bank

| | | | |
|-----------------------------|----|----|------|
| Balance Forward | | \$ | 0.05 |
| Revenues | | | |
| Interest | - | | |
| Total Revenues | \$ | - | |
| | | \$ | 0.05 |
| Expenditures | | | |
| Transfer to Fire Fund (206) | - | | |
| Total Expenditures | \$ | - | |

| | | |
|---------------------------------|-----------|-------------|
| TOTAL BOND PROCEEDS FUND | \$ | 0.05 |
|---------------------------------|-----------|-------------|

Duncan Lake Weed Control (220)
For Month Ending November 2020

Chemical Bank

| | | | |
|---------------------------|------|------|-----------|
| Beginning Balance | | | 13,791.95 |
| Revenues | | | |
| Interest | 0.12 | | |
| Total Revenues | | 0.12 | |
| Expenditures | | | |
| A/P Expenses | - | | |
| Total Expenditures | \$ | - | |

| | | |
|---------------------------------------|-----------|------------------|
| TOTAL DUNCAN LAKE WEED CONTROL | \$ | 13,792.07 |
|---------------------------------------|-----------|------------------|

Depository and Investment Report

Account Balances as of 11/30/20

| | | TOTAL | CASH | Money Market | Investment (MI Class) |
|---|--|------------------------|------------------------|----------------------|----------------------------------|
| 101 | General Fund | 1,110,106.75 | 648,604.83 | 334,555.00 | 126,946.92 |
| 203 | Moe Road Dust Control | 0.53 | 0.53 | | |
| 205 | Emergency Services | 848.99 | 848.99 | | |
| 206 | Fire | 355,474.37 | 201,064.37 | 154,410.00 | |
| 209 | Shaw Cemetery | 54,621.38 | 28,886.38 | 25,735.00 | |
| 220 | Weed Control | 13,792.07 | 13,792.07 | | |
| 221 | Spencer / Rita | 4,375.06 | 4,375.06 | | |
| 301 | Bond Tax Fund | 9,751.64 | 9,751.64 | | |
| 303 | Ambulance | 42,244.95 | 42,244.95 | | |
| 304 | Spencer / Rita | 15,231.13 | 15,231.13 | | |
| 403 | Emergency Services - Capital Improvement | 600,521.73 | 124,284.88 | 476,236.85 | |
| 404 | Spencer / Rita - Capital Project | 0.00 | 0.00 | | |
| 804 | Sewer | 185,104.56 | 185,104.56 | | |
| | Old Bond Money | 32,790.90 | 32,790.90 | | |
| | P/R | 2,069.98 | 2,069.98 | | |
| | A/P | 1,682.00 | 1,682.00 | | |
| Disbursement / Sweep account Total | | \$ 2,428,616.04 | \$ 1,310,732.27 | \$ 990,936.85 | \$ 126,946.92 |
| 401 | Bond Proceeds | 0.05 | 0.05 | | |
| 701 | Trust & Agency | 21,310.77 | 21,310.77 | | |
| | Tax | 5,541.96 | 5,541.96 | | |
| | | \$ 26,852.78 | \$ 26,852.78 | | |
| TOTAL of ALL Accounts | | \$ 2,455,468.82 | | | |

| | A | B | C | D | E | F | G | H | I | J |
|----|----------------------------------|-------------|-------------|-------------|------------------|--------------|---|---|---|---|
| 1 | | | | | | | | | | |
| 2 | | | | | | | | | | |
| 3 | Account Name and Number | Date | | | | | | | | |
| 4 | | | | | | | | | | |
| 5 | Finance Committee Mtg: | 11/17/2020 | 11/19/2020 | 12/2/2020 | On-line Payments | | | | | |
| 6 | | | | | | | | | | |
| 7 | GENERAL FUND - 101 | \$5,900.94 | \$5,460.03 | \$26,719.93 | \$424.08 | \$38,504.98 | | | | |
| 8 | | | | | | | | | | |
| 9 | EMERGENCY SERVICES MILLAGE - 205 | \$0.00 | \$0.00 | \$0.00 | | \$0.00 | | | | |
| 10 | | | | | | | | | | |
| 11 | FIRE FUND - 206 | \$3,295.21 | \$4,273.62 | \$1,552.97 | | \$9,121.80 | | | | |
| 12 | | | | | | | | | | |
| 13 | CEMETERY - 209 | \$0.00 | \$0.00 | \$0.00 | | \$0.00 | | | | |
| 14 | | | | | | | | | | |
| 15 | WEED CONTROL ASSMTS - 220 | \$0.00 | \$0.00 | \$800.00 | | \$800.00 | | | | |
| 16 | | | | | | | | | | |
| 17 | SPENCER/RITTA DRIVE MTC - 221 | \$0.00 | \$0.00 | \$0.00 | | \$0.00 | | | | |
| 18 | | | | | | | | | | |
| 19 | ES EQUIPMT BOND PMT FUND - 301 | \$0.00 | \$0.00 | \$0.00 | | \$0.00 | | | | |
| 20 | | | | | | | | | | |
| 21 | AMBULANCE FUND - 303 | \$1,882.66 | \$4,273.62 | \$10,360.81 | | \$16,517.09 | | | | |
| 22 | | | | | | | | | | |
| 23 | SPENCER/RITTA DR - 304 | \$0.00 | \$0.00 | \$0.00 | | \$0.00 | | | | |
| 24 | | | | | | | | | | |
| 25 | EMS - EQUIPMENT BOND - 401 | \$0.00 | \$0.00 | \$0.00 | | \$0.00 | | | | |
| 26 | | | | | | | | | | |
| 27 | EMS - CAPITAL IMPROVEMENT - 403 | \$0.00 | \$0.00 | \$45,908.04 | | \$45,908.04 | | | | |
| 28 | | | | | | | | | | |
| 29 | TRUST AND AGENCY - 701 | \$0.00 | \$0.00 | \$0.00 | | \$0.00 | | | | |
| 30 | | | | | | | | | | |
| 31 | SEWER FUND - 804 | \$0.00 | \$0.00 | \$7,196.26 | | \$7,196.26 | | | | |
| 32 | | | | | | | | | | |
| 33 | | | | | | | | | | |
| 34 | | | | | | | | | | |
| 35 | | | | | | | | | | |
| 36 | | | | | | | | | | |
| 37 | Total to Approve: | \$11,078.81 | \$14,007.27 | \$92,538.01 | \$424.08 | \$118,048.17 | | | | |
| 38 | | | | | | | | | | |
| 39 | | | | | | | | | | |

TOTAL BY DATE:

Online invoice: Pitney Bowes invoice for quarterly payment of postage meter.

| GL Number | Invoice Line Desc | Vendor | Invoice Description | Amount | Check # |
|-----------------------------------|----------------------------|--------------------------------------|---|-----------|---------|
| Fund 101 GENERAL FUND | | | | | |
| Dept 191 ELECTIONS | | | | | |
| 101-191-730.000 | POSTAGE | US POSTMASTER | POSTAGE DUE ON VOTER ID CARDS, ETC | 3.85 | 23146 |
| 101-191-740.000 | OFFICE/OPERATING SUPPLIES | SPECTRUM PRINTERS | I VOTED STICKERS, BALLOT SECRECY SLEEVE | 784.77 | 23139 |
| 101-191-740.000 | OFFICE/OPERATING SUPPLIES | STAPLES | SNEEZE GUARDS FOR ELECTION | 269.97 | 23140 |
| 101-191-740.000 | OFFICE/OPERATING SUPPLIES | STAPLES | CREDIT FOR SNEEZE GUARD | (89.99) | 23140 |
| | | Total For Dept 191 ELECTIONS | | 968.60 | |
| Dept 209 ASSESSOR | | | | | |
| 101-209-808.000 | PROFESSIONAL SERVICES-MISC | DANIEL R. SCHEURMAN, ASS | NOVEMBER 2020 CONTRACT | 4,200.00 | 23126 |
| | | Total For Dept 209 ASSESSOR | | 4,200.00 | |
| Dept 265 TOWNSHIP HALL | | | | | |
| 101-265-808.000 | PROFESSIONAL SERVICES | SPARKLING SOLUTIONS | DECEMBER 2020 - 4 VISITS | 340.00 | 23136 |
| | | Total For Dept 265 TOWNSHIP HALL | | 340.00 | |
| Dept 276 CEMETERY | | | | | |
| 101-276-808.000 | PROFESSIONAL SERVICES-MISC | JOSHUA WICKHAM | OCTOBER & NOVEMBER 2020 SERVICES | 6,575.00 | 23130 |
| 101-276-808.200 | FOUNDATION FEES | JOSHUA WICKHAM | OCTOBER & NOVEMBER 2020 SERVICES | 2,079.40 | 23130 |
| | | Total For Dept 276 CEMETERY | | 8,654.40 | |
| Dept 299 ADMINISTRATION | | | | | |
| 101-299-740.000 | OFFICE/OPERATING SUPPLIES | GREAT AMERICA FINANCIAL SE | 10/10-11/09/2020 SERVICES | 662.12 | 23127 |
| 101-299-740.000 | OFFICE/OPERATING SUPPLIES | INTEGRITY BUSINESS SOLUTIONS | PAPER | 97.01 | 23128 |
| 101-299-808.000 | PROFESSIONAL SERVICES-MISC | AUNALYTICS | JANUARY 2021 SERVICES | 2,328.00 | 23122 |
| 101-299-850.000 | TELEPHONE EXPENSE | AT & T | TWP HALL MONTHLY INTERNET ACCT#382_11-1 | 629.25 | 23121 |
| 101-299-850.000 | TELEPHONE EXPENSE | VERIZON WIRELESS | CELL PHONE SERVICE: 10/20/20 - 11/19/20 | 127.05 | 23147 |
| 101-299-930.000 | REPAIR & MAINT-GENERAL | RELIABLE MANAGEMENT SYSTEMS | BIOFOG OF TWP OFFICES 11/18, 11/25, 12/ | 638.75 | 23134 |
| | | Total For Dept 299 ADMINISTRATION | | 4,482.18 | |
| Dept 400 PLANNING & ZONING | | | | | |
| 101-400-956.000 | MISCELLANEOUS | STERRY BRAD WILLIAMS | NOVEMBER 2020 ENFORCEMENT MILEAGE 130 M | 74.75 | 23143 |
| | | Total For Dept 400 PLANNING & ZONING | | 74.75 | |
| Dept 900 LAND ACQUISITION | | | | | |
| 101-900-974.000 | LAND IMPROVEMENTS | SOPER & ASSOCIATES, LLC. | REAL ESTATE APPRAISAL REPORT | 8,000.00 | 23135 |
| | | Total For Dept 900 LAND ACQUISITION | | 8,000.00 | |
| | | Total For Fund 101 GENERAL FUND | | 26,719.93 | |
| Fund 206 FIRE DEPT | | | | | |
| Dept 000 | | | | | |
| 206-000-768.000 | UNIFORMS/PROTECTIVE GEARS | C & R FIRE EQUIPMENT SALES | REPAIR OF BUNKER PANTS | 138.50 | 23124 |
| 206-000-808.000 | PROFESSIONAL SERVICES-MISC | AUNALYTICS | JANUARY 2021 SERVICES | 1,164.00 | 23122 |
| 206-000-808.000 | PROFESSIONAL SERVICES-MISC | SPECTRUM BUSINESS | 128 HIGH ST-TV, INTERNET & VOICE | 62.21 | 23138 |
| 206-000-850.000 | TELEPHONE EXPENSE | SPECTRUM BUSINESS | 128 HIGH ST-TV, INTERNET & VOICE | 100.35 | 23138 |
| 206-000-850.000 | TELEPHONE EXPENSE | VERIZON WIRELESS | CELL PHONE SERVICE: 10/20/20 - 11/19/20 | 25.41 | 23147 |
| 206-000-920.000 | UTILITIES | SPECTRUM BUSINESS | 128 HIGH ST-TV, INTERNET & VOICE | 62.50 | 23138 |
| | | Total For Dept 000 | | 1,552.97 | |
| | | Total For Fund 206 FIRE DEPT | | 1,552.97 | |
| Fund 220 WEED CONTROL ASSESSMENTS | | | | | |
| Dept 442 WEED CONTROL | | | | | |
| 220-442-801.000 | WEED CONTROL | STATE OF MICHIGAN | 2021 SEASON PERMIT FEE | 800.00 | 23141 |

| GL Number | Invoice Line Desc | Vendor | Invoice Description | Amount | Check # |
|--|----------------------------------|-----------------------------|--|-----------|---------|
| PAID | | | | | |
| Fund 220 WEED CONTROL ASSESSMENTS | | | | | |
| Dept 442 WEED CONTROL | | | | 800.00 | |
| Total For Dept 442 WEED CONTROL | | | | 800.00 | |
| Fund 303 AMBULANCE ENTERPRISE FUND | | | | | |
| Dept 000 | | | | | |
| 303-000-741.000 | AMB OPERATING | BOUND TREE MEDICAL LLC | AMBULANCE SUPPLIES | 404.81 | 23123 |
| 303-000-741.000 | AMB OPERATING | MCKESSON MEDICAL - SURGICAL | AMBULANCE SUPPLIES | 134.39 | 23131 |
| 303-000-741.000 | AMB OPERATING | MCKESSON MEDICAL - SURGICAL | AMBULANCE SUPPLIES | 17.55 | 23131 |
| 303-000-741.000 | AMB OPERATING | MCKESSON MEDICAL - SURGICAL | AMBULANCE SUPPLIES | 107.44 | 23131 |
| 303-000-804.000 | PHYSICALS EXAMINATIONS | SPARROW | ACCT# 670518 - ROYAL SHILTON - COVID TE | 70.00 | 23137 |
| 303-000-808.000 | PROFESSIONAL SERVICES-MISC | ACCUMED GROUP | NOVEMBER 2020 BILLING SERVICE FEE; ANNU | 4,992.65 | 23120 |
| 303-000-808.000 | PROFESSIONAL SERVICES-MISC | AUNALYTICS | JANUARY 2021 SERVICES | 1,164.00 | 23122 |
| 303-000-808.000 | PROFESSIONAL SERVICES-MISC | SPECTRUM BUSINESS | 128 HIGH ST-TV, INTERNET & VOICE | 62.20 | 23138 |
| 303-000-808.100 | ACCUMED BILLING FEES | ACCUMED GROUP | NOVEMBER 2020 BILLING SERVICE FEE; ANNU | 1,636.63 | 23120 |
| 303-000-850.000 | TELEPHONE EXPENSE | SPECTRUM BUSINESS | 128 HIGH ST-TV, INTERNET & VOICE | 100.35 | 23138 |
| 303-000-850.000 | TELEPHONE EXPENSE | VERIZON WIRELESS | CELL PHONE SERVICE: 10/20/20 - 11/19/20 | 203.28 | 23147 |
| 303-000-920.000 | UTILITIES | SPECTRUM BUSINESS | 128 HIGH ST-TV, INTERNET & VOICE | 62.50 | 23138 |
| 303-000-939.000 | REPAIR & MAINT-VEHICLES | TECH MASTERS | MEDIC 52 - BRAKE PADS & NEW TIRES | 1,405.01 | 23145 |
| Total For Dept 000 | | | | 10,360.81 | |
| Total For Fund 303 AMBULANCE ENTERPRISE FUND | | | | 10,360.81 | |
| Fund 403 EMERGENCY SERVICES CAPITAL IMPROVEMENTS | | | | | |
| Dept 303 AMBULANCE | | | | | |
| 403-303-970.000 | CAPITAL OUTLAY-AMBULANCE | STRYKER MEDICAL | MTS POWER LOAD COT | 45,908.04 | 23144 |
| Total For Dept 303 AMBULANCE | | | | 45,908.04 | |
| Total For Fund 403 EMERGENCY SERVICES CAPITAL IMPROVEMENTS | | | | 45,908.04 | |
| Fund 804 SEWER O & M FUND | | | | | |
| Dept 000 | | | | | |
| 804-000-743.000 | LAB EXPENSE | PACE ANALYTICAL (TRIMATRI) | DUNCAN LAKE WWTP PROJECT# 50268652 | 242.50 | 23133 |
| 804-000-743.000 | LAB EXPENSE | PACE ANALYTICAL (TRIMATRI) | DUNCAN LAKE WWTP PROJECT# 50269444 | 165.00 | 23133 |
| 804-000-743.000 | LAB EXPENSE | PACE ANALYTICAL (TRIMATRI) | DUNCAN LAKE WWTP PROJECT# 50269626 | 165.00 | 23133 |
| 804-000-743.000 | LAB EXPENSE | PACE ANALYTICAL (TRIMATRI) | DUNCAN LAKE WWTP PROJECT# 50269802 | 165.00 | 23133 |
| 804-000-743.000 | LAB EXPENSE | PACE ANALYTICAL (TRIMATRI) | DUNCAN LAKE WWTP PROJECT# 50270009 | 165.00 | 23133 |
| 804-000-743.000 | LAB EXPENSE | PACE ANALYTICAL (TRIMATRI) | DUNCAN LAKE WWTP PROJECT# 50270168 | 40.00 | 23133 |
| 804-000-743.000 | LAB EXPENSE | PACE ANALYTICAL (TRIMATRI) | DUNCAN LAKE WWTP PROJECT# 50270323 | 135.00 | 23133 |
| 804-000-743.000 | LAB EXPENSE | PACE ANALYTICAL (TRIMATRI) | DUNCAN LAKE WWTP PROJECT# 50272104 | 242.50 | 23133 |
| 804-000-808.000 | PROFESSIONAL SERVICES-ALUM/PHOSP | JOE & BARB'S SEPTIC SERVICE | NOVEMBER 2020 - 11 SERVICE CALLS/TANKS | 250.00 | 23129 |
| 804-000-808.100 | PROF SERVICES/COLLECTION SYSTEM | JOE & BARB'S SEPTIC SERVICE | NOVEMBER 2020 - 11 SERVICE CALLS/TANKS | 2,200.00 | 23129 |
| 804-000-808.200 | COLLECTION SYSTEM-PUMPING TANKS | JOE & BARB'S SEPTIC SERVICE | NOVEMBER 2020 - 11 SERVICE CALLS/TANKS | 2,500.00 | 23129 |
| 804-000-920.000 | UTILITIES | CONSUMERS ENERGY | PARMALEE RD - ELECTRIC 10/26/20 - 11/23/ | 405.76 | 23125 |
| 804-000-930.000 | REPAIR & MAINT-GENERAL | MORGAN ELECTRICAL | SERVICE-CHANGE FLOATS AT 6827 NOFFKE | 120.50 | 23132 |
| 804-000-956.000 | STATE FEES MISC | STATE OF MICHIGAN | NPDES ANNUAL PERMIT FEE 2021 MTG580104 | 400.00 | 23142 |
| Total For Dept 000 | | | | 7,196.26 | |
| Total For Fund 804 SEWER O & M FUND | | | | 7,196.26 | |

INVOICE GL DISTRIBUTION REPORT FOR THORNAPPLE TOWNSHIP
EXP CHECK RUN DATES 12/02/2020 - 12/02/2020
BOTH JOURNALIZED AND UNJOURNALIZED
PAID

| GL Number | Invoice Line Desc | Vendor | Invoice Description | Amount | Check # |
|--------------|-------------------|--------|--------------------------|-----------|---------|
| Fund Totals: | | | | | |
| | | | Fund 101 GENERAL FUND | 26,719.93 | |
| | | | Fund 206 FIRE DEPT | 1,552.97 | |
| | | | Fund 220 WEED CONTROL A | 800.00 | |
| | | | Fund 303 AMBULANCE ENTER | 10,360.81 | |
| | | | Fund 403 EMERGENCY SERV | 45,908.04 | |
| | | | Fund 804 SEWER O & M FUI | 7,196.26 | |
| | | | Total For All Funds: | 92,538.01 | |

TOWNSHIP OF THORNAPPLE

Michael T. Bremer, *Manager* / Cindy Willshire, *Clerk* / Debra K. Buckowing, *Treasurer*
Ross DeMaagd, *Trustee* / Sandra Rairigh, *Trustee* / Kim Selleck, *Trustee* / Curt Campbell, *Trustee*



Minutes of the Thornapple Township Emergency Services Committee Meeting of December 3, 2020

DeMaagd called the meeting to order at 8:03 a.m.

Those in attendance: Chief Eaton, Trustee DeMaagd, Trustee Rairigh, Manager Bremer and TTES full-time Fire Fighter/Paramedics Klutman, Shelton and Johnson.

There was no public comment.

Chief Eaton shared and discussion was had regarding...

- ...the November 2020 Run Report. December is already proving to be a busy month. We continue to have significantly more "turn over froms" compared to "turn over tos".
- ...there was considerable conversation revolving around wages, benefits, and insurance premium cost sharing. Similar data from surrounding communities was presented and it appears that TTES wages are currently at the low end of the pay scale. The potential of additional financial burdens to staff is a concern. Emergency services personnel are at a premium and hard to find. Good pay and a good benefit package yield good applicants when openings occur. No recommendation from the EMS Committee to the Board/budget at this time.
- ...the 2021/2022 budget.
- ... "specialty care transports" are increasing. These kinds of transports require a Critical Care Medic (or doctor/nurse) to be on board during the transfer. Spectrum Pennock is currently transferring 6-7 patients per day to other facilities. TTES currently has one Critical Care Medic in Johnson. Johnson does not work for TTES every day. Specialty care transports do happen every day. Johnson frequently comes in on his days off to do specialty care transports. He also does these transports for Life EMS (his former full-time employer). It is recommended that the Personnel and Compensation Committee adjust the Personnel Policy to reflect a per diem for "critical care call-ins" for full-time employees. The suggested rate is \$25 plus regular wages per call-in for these incidents. Bremer will refer to the Personnel Committee.
- ...the new monitors are in the process of being programmed and should be ready for use soon.

- ...the Power Load units have arrived. One will be sent to Zodiac for installation in the new ambulance and the other will be installed in-house.
- ...an informational note from the Treasurer was shared regarding a “cash strapped” ambulance fund. The ambulance enterprise is currently operating under budget, but the tax dollar revenues have not yet arrived for use. The EMS Committee will ask the Treasurer to continue to monitor the cash flow and the Board may have to “gift” or “loan” the ambulance enterprise some funding from the General Fund to bridge any gaps that may occur.

The meeting was adjourned at 9:43 a.m.

The next meeting is scheduled for Wednesday, January 6, 2021 at 8:00 AM.

Respectfully submitted,

Mike Bremer

Thornapple Township Emergency Services - Monthly Report

| Township or Village | Runs for November 2020 | Year to Date | |
|-------------------------------|------------------------|--------------|---|
| Thornapple Township | | | |
| Fire | 5 | 35 | |
| Medical | 12 | 133 | Total runs |
| Fire and EMS | 1 | 40 | 208 |
| Village of Middleville | | | |
| Fire | 3 | 33 | |
| Medical | 23 | 318 | Total runs |
| Fire and EMS | 0 | 5 | 356 |
| Irving Township | | | |
| Fire | 3 | 7 | |
| Medical | 4 | 60 | Total runs |
| Fire and EMS | 0 | 3 | 70 |
| | | | Total runs |
| | | | 0 |
| Transfers | 9 | | |
| Lift Assist | 1 | | |
| Medicals TOT | 4 | | TOT / response area |
| TOT = turn over to | | | 1 = IR, 2 = TT, 1 = MV, 0 = HC (Transfer) |
| Medicals TOTF | 19 | | TOTF breakdown |
| TOTF = turn over from | | | mercy = 7, life = 4, waems = 8, other = 0 |
| EMS Mutual Aid | 0 | | |
| Fire Mutual Aid | 4 | | CFD = 2, YSFD = 2, |
| Stand by | 0 | | |
| Other Assists / LE | 3 | | 3 = LE (transport), 0 = smoke detect. install |
| | | | 0 = welfare check |
| Total calls | 91 | | |

Comparisons

3 days with 7 calls
 2 days with 6 calls
 3 days with 5 calls
 Double Hits - 9 times
 Average 3.03 calls per day
 At least 1 call everyday in Nov.

November 2019 = 88

YTD - 2019 = 973

YTD - 2020 = 954

Down 19 calls from last year

TOWNSHIP *of* THORNAPPLE

Michael T. Bremer, *Supervisor* / Cindy Willshire, *Clerk* / Debra K. Buckowing, *Treasurer*
Ross DeMaagd, *Trustee* / Jake Jelsma, *Trustee* / Curt Campbell, *Trustee* / Sandy Rairigh, *Trustee*



Phone 269-795-7202 * Fax 269-795-8812 * 200 E Main St.,
PO Box 459, Middleville MI 49333 * www.thornapple-twp.org

December 10, 2020

MEMORANDUM

To: Township Trustees
From: Catherine Getty
RE: Zoning Administrator Report

ZONING REPORT

| <u>Permit #</u> | <u>Applicant</u> | <u>Parcel #</u> | <u>Activity</u> | <u>Approved</u> |
|-----------------|-------------------|--|--------------------|-----------------|
| 2020-87 | Wright, Christian | 08-14-009-016-45 2931 Dan Valley Dr. | New Dwelling #14 | 11-9-20 |
| 2020-88 | DeJong, Steve | 08-14-029-003-15 11206 Jackson Rd. | New Dwelling #15 | 11-12-20 |
| 2020-89 | Schrotenboer, | 08-14-040-001-60 7145 Bouman Dr. | Residential Add. | 11-30-20 |
| 2020-90 | ATC Sequoia | 08-14-024-002-10 7680 State Rd. | Cell Tower upgrade | 11-17-20 |
| 2020-91 | Sable Develop | 08-14-001-013-04 7586 Eagle Ridge Dr. | New Dwelling #16 | 11-20-20 |

| Thornapple Township | | | | | |
|-------------------------|-----------|---------------------------|---|---|------|
| Code Enforcement Report | | | | | |
| | | | | | |
| November | 2020 | | | | |
| 20-0001 | 1/30/2020 | 11148 Prairie Ridge Dr. | Privacy Fence/Hot Tub | Y | UNFD |
| 20-0002* | 2/11/2020 | 2575 Valley Ridge Dr. | Follow-up/Comp # 19-0019/ FOIA Request | Y | CL |
| 20-0003 | 4/21/2020 | 4398 Bender Rd. | Noise/Motocross | Y | CL |
| 20-0004 | 5/6/2020 | 12871 Windy Ridge Dr. | Trespassing/Construction | Y | CL |
| 20-0005 | 5/14/2020 | 12040 Green Lake Rd. | Barking Dog | N | UNFD |
| 20-0006 | 5/14/2020 | 12048 Beauterra Ln. | New Deck | Y | AC |
| 20-0007 | 5/14/2020 | 12060 Beauterra Ln. | New Deck/Fence | Y | AC |
| 20-0008 | 5/15/2020 | 6981 N. Noffke Rd. | DMG to Property/Consumers | N | CL |
| 20-0009 | 5/19/2020 | 6700 Whitneyville Rd. | New Pole Barn | Y | CL |
| 20-0010 | 5/19/2020 | 6240 Whitneyville Rd. | New Fence | Y | CL |
| 20-0011 | 5/27/2020 | 6185 Cherry Valley Rd. | Un-Authorized Living/Residence | N | CL |
| 20-0012 | 5/28/2020 | 7419 Noffke Dr. | Complaint Motor Home Parking | N | CL |
| 20-0013 | 6/2/2020 | 5807 Creekside Dr. | Noise/Motocross (*Vacant Lot Sugartree Ct.) | Y | CL |
| 20-0014 | 6/2/2020 | 5575 Creekridge Dr. | New Pool Deck | Y | CL |
| 20-0015 | 6/2/2020 | 2665 Harwood Lk. Rd. | Junk Vehicles/Trash | Y | CL |
| 20-0016 | 6/9/2020 | 3129 Cherry Valley Rd. | Zoning Permit | Y | CL |
| 20-0017 | 6/9/2020 | 11080 Hiaca Dr. | Junk Vehicles/Trash | Y | CL |
| 20-0018 | 6/18/2020 | #14-036-006-00 (Loop Rd.) | Burn Pile including Mattress's | N | CL |
| 20-0019 | 6/22/2020 | 7420 Noffke Dr. | Accumulations of Trash | Y | CL |

| | | | | | |
|---------|-----------|------------------------------|--|---|------|
| 20-0020 | 7/28/2020 | 5646 Ravine Dr. | Junk/Inoperable Vehicle(s). | Y | CL |
| 20-0021 | 8/05/2020 | 6500 Blk. (Surrounding Area) | Community Report of Gun Shots/Area Checks Only | N | CL |
| 20-0022 | 8/05/2020 | 7501 Moe Rd. | Construction Equip./Noise/Gun Shots | N | UNFD |
| 20-0023 | 8/05/2020 | 9425 Adams Rd. | Junk/Inoperable Vehicles/Trash | Y | CL |
| 20-0024 | 9/02/2020 | 6575 N. Noffke Dr. | Construction/No Permit | N | CL |
| 20-0025 | 9/09/2020 | 3407 Cherry Valley Rd. | Shed/No Permit | Y | CL |
| 20-0026 | 9/22/2020 | 5849 Duncan Lk. Rd. | Questions on Construction Layout | Y | CL |
| 20-0027 | 10/07/20 | 11220 Prairie Ridge Rd. | Garden She-Shed/No Permit | Y | AC |
| 20-0028 | 10/08/20 | 7101 Loop Rd. | Trash/Construction Material | Y | AC |
| 20-0029 | 11/03/20 | 11453 Parmalee Rd. | Trash/Const. Material/Permit | N | CL |
| 20-0030 | 11/09/20 | 7603 Loop Rd. | Motor Home/ Permanent Occupancy | N | CL |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

AC Active Y Yes

CL Close N No

UNFD Unfounded

Thornapple Area Parks and Recreation Commission Minutes
Of Thursday, December 3, 2020 6:00 PM
Regular Meeting held “virtually”

1. **Call to Order:** Chair Dock called the meeting to order at 6:08 p.m. Members present for the virtual meeting were: Dock, Hamming, Schneider, Holmes, Fisk, Hammer and Hamilton. Also, in attendance were Program Director Getty, former Treasurer Sprague and Recording Secretary Bremer.
2. **Approval of Agenda:** **Motion** by Hamming seconded by Schneider to approve the Agenda as presented. **Ayes, all, motion carried.**
3. **Approval of the Previous Meeting Minutes:** **Motion** by Hamming seconded by Schneider to approve the Minutes of the November 5, 2020 Meeting as presented. **Ayes, all, motion carried.**
4. **Public Comments:** There were no public comments.
5. **Treasurer’s Report:** Sprague shared the submitted Treasurer’s report. There was minimal activity (see attached report). Total income of \$4,104.91 included a United Way allocation of \$2,507. More than \$3,500 has been generated by pop can returns. Total expenses of \$1,968 included a Williams & Works payment, final mowing invoice, and flag football refunds. The current checkbook balance is \$15,778.55 compared to \$30,003.65 one year ago. The discrepancy is largely due to missing entity funds. **Motion** by Schneider seconded by Hamming to approve the Finance Report as presented. **Ayes, all, motion carried.** **Motion** by Hamming seconded by Holmes to approve payment of the bills in the amount of \$1,968.00. **Ayes, all, motion carried.** The Finance Committee (Dock, Sprague, Getty and Bremer) presented recommended amendments to the 2020 Budget (see attached) to reflect the programming changes brought on by the Covid pandemic. **Motion** by Fisk seconded by Holmes to approve the Budget amendments as presented. **Ayes, all, motion carried.** A proposed 2021 Budget was presented for the Commission’s review (see attached). **Motion** by Hamming seconded by Schneider to adopt the budget for 2021 as presented. **Ayes, all, motion carried.** Sprague announced his retirement as a Village appointee from the Commission. His resignation was accepted with regrets and gratitude for his many years of service. The Village has appointed Tom Hamilton to replace Sprague. On recommendation of the TAPRC Finance Committee: **Motion** by Schneider seconded by Hammer to appoint Hamilton to the position of Treasurer of the TAPRC. **Ayes, all, motion carried.**
6. **Unfinished Business:** Dock shared regarding the potential personnel changes to the Commission for 2021. The entities will determine in November/December. Commissioners were encouraged to recruit potential members. Bremer shared that Thornapple Township has appointed Getty to replace Nichols as a Township representative (pending her replacement as Program Director). The Program Director’s position was posted in the Sun and News and on the Village, School and Township social

media sites. There was one application. Per the recommendation of the Personnel Committee: **Motion** by Hammer seconded by Holmes to hire Emily Dock as the new Program Director effective January 1, 2021. **Six (6) ayes and one (1) abstention, motion carried.** Fisk will report to the Village that they will need to make another appointment to replace Dock as one of their three representatives to the Commission. Annual appointments of Chair, Vice-chair, Secretary and Treasurer will be made at the January 7, 2021 meeting. Other unfinished business included selection of a new logo for the organization. **Motion** by Holmes seconded by Hammer to approve option #5 of five (the green colored option) as presented (see attached). **Ayes, all, motion carried.**

7. **New Business:** Getty proposed a “Winter Activity Challenge” (similar to the summer BINGO event) for residents and their families. Participants would be encouraged to post pictures and/or narratives their “healthy winter activities” to the TAPRC Facebook site. The event would last for thirteen (13) weeks – the winter solstice (Monday Dec. 21) to the spring solstice (Saturday March 20) – with a random weekly drawing for a \$25 gift card to participants. There was unanimous consensus to move forward with the TAPRC Winter Activity Challenge.
8. **Program Director’s Report:** No report (see #7. New Business above)
9. **Chair Report:** No report
10. **Committee Reports:**
 - a. Finance & Personnel: No additional report
 - b. Youth: No report
 - c. Development: No report
11. Community Events: No report
12. **Charity Shed:** The Charity Shed remains closed to donations.
13. **Closing Comments:** There were none.

Adjournment: With no further business to come before the Commission, Dock adjourned the meeting at 7:00 p.m.

Respectfully submitted,
Mike Bremer – Secretary

Reminder: Charity Shed Schedule: (see #12 above)

Next meeting: Thursday January 7, 2021, 6 p.m. at the Thornapple Township Hall with a Zoom option.

Green Gables Haven

RECEIVED

DEC 10 2020

THORNAPPLE TOWNSHIP



Green Gables Haven
COMMUNITY SHELTER

19th Annual Charity Auction & Dinner with a Twist!

Our plan was to host our 19th Annual Charity Auction and Dinner on Saturday, February 13, 2021. Unfortunately, due to the continued uncertainty of COVID-19, it has been increasingly obvious we will not be able to host such an event. Green Gables Haven counts on this event annually as it is our largest fundraiser that contributes to the operation of our shelter and assisting domestic violence victims. Therefore, we are planning an alternative fundraiser by building raffle packages that will hopefully help us to raise as much funding as possible. We know we will not reach our annual goal of \$50,000 but we hope to entice our supporters to contribute via raffle items and selling tickets.

We cannot in good conscience request such donations from our local, small businesses knowing the struggles they have faced these past nine (9) months; therefore we have elected to call upon our larger supporters and individuals to assist us. We have chosen a theme for this Raffle Fundraiser. "Your Experiences Matter" and we hope to highlight a variety of experiences that so many of us have missed as a result of this pandemic.

This annual event benefits operations at Green Gables Haven – the only domestic violence shelter in Barry County, Michigan. Our agency brings safety, hope, and new beginnings to our survivors by providing invaluable services such as: emergency shelter, counseling, housing assistance, legal support etc. Your continued participation will assist us in Stopping the Silence to End the Violence in our community.

Instead of our Annual Dinner, Raffles, Silent and Live Auctions, we will offer raffle tickets to our mailing list, our social media supporters, family and friends. These raffle tickets will offer the buyer a variety of options. We are currently building those packages! Watch for more news coming to you in the next couple of months.

Over the past 18 years, this annual event has brought an incredible amount of support and hope in assisting those we serve to find a safer, more secure way of life. Your commitment to this event, our largest fundraiser, has offered 2,211 individuals Hope and Courage to Believe in Change and has set them on their path for a New Life!

This level of service would not be possible without the concern and commitment of local government, area businesses, agencies, organizations, churches and caring individuals in our community; we are thankful for the support of our mission. We would love to include you in this incredible group of community leaders and hope we can count on you to help us make a difference during this truly discouraging year.

Thank you in advance for your willingness to support the efforts of Green Gables Haven and make a difference in our community. We plan to sell tickets from February 1st through the 25th with the drawings being held on Friday, February 26, 2021. Watch for more news on how to secure your raffle tickets in the coming weeks!

Allstate Foundation Gifts a "Purple Purse" To Green Gables Haven to Raffle

We continue to be blessed by a multitude of organizations, businesses and individuals! The Allstate Foundation sent Green Gables Haven a Limited-Edition Purple Purse to use as a raffle. One of the Foundation's primary programs is dedicated to ending domestic violence through financial empowerment of survivors. The purse is symbolic of the Allstate Foundation's program because purple is the color of domestic violence awareness and the purse is a symbol of a person's financial domain.

The on-trend deep purple handbag in bucket style, features a cross-body strap and a cinch top with suede and gold accents. Produced in extremely low quantities, the estimated retail value of the purse is \$350. The catch? We must raffle the purse no later than December 31, 2020. Tickets are \$10 each and will benefit Green Gables Haven - :-)
Drawing to be held December 28th! Contact us for tickets today! 269-804-6021 - and/or Send Ticket money to Green Gables Haven, PO Box 388, Hastings and for your convince you can VENMO us at GGH 2020 and we will get your tickets sent to you!

Drawing to be held on December 28, 2020. Winner will be contacted immediately! Thank you!

How Covid-19 has affected Green Gables Haven

While Covid-19 has hit so many incredibly hard, we are blessed to report that during this unpredictable time, no victim has gone unserved. The shelter has remained open 24 hours a day, 7 days a week – being an essential organization and knowing people would be in need, we are blessed by the committed Green Gables Haven staff who didn't miss a beat and were present and available to serve victims who called upon us to help!

Like all organizations and businesses, we are certainly feeling the financial impact of this pandemic and have lost some fundraising opportunities. Sadly, our Spring fundraiser, the 3rd Annual Nibbles, Novelists and New Beginnings which was scheduled for May 13, 2020 was cancelled. We asked that you save the date for May 12, 2021 as we plan to bring in all of our 2020 committed authors and our awesome Emcee, Terri DeBoer!

Thanks to the Barry Community Foundation and the United Way – an alternative to the Bill Porter Memorial Golf Outing offered Green Gables Haven the opportunity to compete and win 1st place in support of our counseling program. We are most grateful to each of you who golfed in support of Green Gables Haven and to you incredible sponsors who ensured the event was a success!

Like everyone we continue to make adjustments to be operational and available to every victim in need of services. Times are trying, depressing and unbearable for so many, we are thankful to have a team of people who are ready with smiles, safety, hope, and new beginnings to our survivors! Thanks to you and Barry County, we continue to be a safe haven....a place for a New Beginning!

We are grateful for our partnership with the Barry County Prosecutor's Office

I just want to thank you – which I don't do enough – for all the help you have given my victims. I received a victim impact statement from our victim in common yesterday and wanted to let you know what she said about you. She was writing about her emotional injuries and said she would get flashbacks to the assault whenever she entered her house. That caused her to leave and seek shelter at Green Gables "where I have been helped tremendously". I'm sure she has been helped tremendously. You do wonderful work, over and above giving victims a place to stay and feel safe. Our area is so blessed to have you. *Victims Right Advocate, Barry County Prosecuting Attorneys Office

Because of you...Victim's Gratitude

*Thank you so much for everything you did for me. I can't even imagine what would have happened if I didn't have your help. Life has been great since my time with you ended...a huge weight has been lifted from my shoulders and I couldn't be happier. I appreciate you so much – I will be FOVEVER GRATEFUL! *Client-CH*

*While I am sad to leave, I need you all to know that because of you I have gotten my life back. I am now able to provide for myself and my children. My life wouldn't be what it is today without the love and support I received from Green Gables Haven and the incredible, caring staff. I am stronger because of you,. I am ALWAYS & FOREVER THANFKUL! I love you and miss you! *Client-TE*

*I left the person slowing me down, got 2 jobs, my self-esteem back and now I feel like I can make life decisions by myself. You are all so wonderful, thank you! *Client-AN*

*Every single person on staff was wonderful. They went above and beyond. I left a bad relationship and I'm starting a new chapter. I found housing and self-worth. I want to maintain stability; I know I will now. *Client-SA*

Blessed by Community

There are certainly a lot of things that have to happen in order for our Mission, to provide a temporary, secure, nurturing environment and support to enable victims of domestic violence in Barry County to make appropriate life altering changes, to be implemented every day, and chief of among them is the gift of time, services, goods, and dollars that come from Hope and Courage to Believe in Change for our Victims of Domestic Violence.....and that's YOU!

I know it has been a tough year for all of us in Barry County, and we may not be quite out of the woods yet, but thankfully the pandemic has not prevented supporters of Green Gables from continuing to enable the Staff and the Board of Directors in fulfilling our Mission.

I would like to take this opportunity to thank you for providing us with all we need to continue the Hope for Change and for being the light out of the darkness that is domestic violence! We have truly been blessed by the great individuals of our county, the on-going sponsorship partners we have been lucky enough to have since our inception, along with special grants given to us by the Allstate Foundation, Consumers Energy Foundation and the 400 Club of the Barry Community Foundation.

Years of Providing Hope, Changing Lives

Thanks to you and your commitment to support Green Gables Haven since April 1, 2004 over 2,111 individuals, 822 of those being children have been served and saved from a life of violence.

It is incredible to know that Green Gables Haven has been in our community changing and often saving lives for nearly 17 years!

This service simply would not be available if it wasn't for you, our donors who work with us to ensure our doors stay open and that those in need will always have a place to go!

You are the caretakers of our program. You have provided the Hope that we share with those who enter Green Gables Haven.

IT IS TRULY A GREAT DAY TO BE AN ORGANIZATION IN BARRY COUNTY! A County Who Cares!

For questions about Green Gables Haven, our "Auction" Raffle, the Purple Purse Raffle or any additional information on our program, please feel free to contact:

Janie Bergeron, Executive Director

PO Box 388 Hastings, MI 49058

janie@greengableshaven.org - 269*804*6021



Michael D. Schiffer

**AL'S
AERIAL SPRAYING, LLC**
Spraying - Fertilizing - Seeding

3473 N. Shepardsville Rd.
Ovid, MI 48866
(989) 834-5067
Fax (989) 834-5098



Albert E. Schiffer

RECEIVED

NOV 30 2021

THORNAPPLE TOWNSHIP

Michael Bremer
Thornapple Twp. Supervisor
PO Box 459
Middleville Michigan 49333-0459

Michael Bremer

This spring will bring increased defoliation of your home and forest trees due to an increase in the Gypsy Moth infestation. Al's Aerial Spraying, LLC can help provide the problem free gypsy moth control program you want to provide for your citizens. Our firm has been working in Michigan since 1978, and became involved in research and application for the suppression of the of Gypsy Moths in the mid-80's. The Bt. our firm helped pioneer the use of, is the same Bt. used today to control outbreaks and defoliation. Since the 1980's our firm has covered millions of acres to control and suppress gypsy moth populations. We bring our experience, equipment, staff and production rates to help your township provide an excellent Gypsy moth suppression program.

Historically our firm has worked in nearly all the counties in the lower peninsula of Michigan. Al's Aerial Spraying, LLC knows the area, the airports, how to work with the appropriate Federal Aviation Administration to work smoothly through the entire approval process required to produce effective control. Our firm owns six aircraft outfitted with the six Rotary Micronair nozzles proven to provide the best droplet spectrum control gypsy moth larva. These aircraft and nozzle combinations have been calibrated and characterized with the Michigan Department of Agriculture each season for years.

Our goal is always to provide the best application possible by remaining on top of the best possible technology. Working with your County's coordinator we can continue to meet local expectations concerning school busses, schools, weather issues, and timing of the applications.

Please contact our firm so we may help Thornapple Twp. build a program for the 2021 season that provides certainty in uncertain times. Al's Aerial Spraying, LLC knows the area, can continue to provide excellent service, and would love to help your County provide their citizens with the service they expect.

Sincerely,

Albert and Michael Schiffer
Co-Owners
Al400@aol.com
Mike502B@aol.com
989-834-5067

TAX INCREMENT REVENUE SHARING AGREEMENT

Resolution #17-2020

THIS TAX INCREMENT REVENUE SHARING AGREEMENT (the "Agreement") is made and entered as of _____, 2020 by and between the DOWNTOWN DEVELOPMENT AUTHORITY OF THE VILLAGE OF MIDDLEVILLE (the "Authority"), whose address is 100 East Main Street, Middleville, MI 49333, the VILLAGE OF MIDDLEVILLE (the "Village"), whose address is 100 East Main Street, Middleville, MI 49333, and the TOWNSHIP OF THORNAPPLE (the "Township"), whose address is 200 East Main Street, Middleville, Michigan 49333.

WITNESSETH:

WHEREAS, the Village has established the Authority in accordance with Act 197 of the Public Acts of Michigan, as amended, ("Act 197") to prevent deterioration in the downtown business district, to encourage historic preservation and to create economic growth in the district; and

WHEREAS, the Authority is capturing tax increment revenues within a designated development area (the "Development Area") pursuant to a Tax Increment Financing Plan and Development Plan duly adopted in accordance with Act 197; and

WHEREAS, Act 197 permits the Authority to enter into agreements with the taxing jurisdictions and the local governing body of the municipality in which the Development Area is located to share a portion of the captured tax increment revenues; and

WHEREAS, in 2020, the Township submitted, and Township electors approved a ballot proposal for the renewal of the levy of 1.7169 mills for the purpose of providing fire protection and emergency services and funding the purchase of fire and emergency equipment to be levied in the years 2020 through 2023, both inclusive (the "Renewed Millage"); and

WHEREAS, the Authority wishes to enter into a tax increment revenue sharing agreement with the Village and the Township with regard to the Renewed Millage; and

WHEREAS, the Village, the Township and the Authority enter into this Agreement to set forth the terms and conditions for the sharing of the Renewed Millage by the Authority and the Township.

NOW, THEREFORE, the parties hereto agree as follows:

1. **Distribution of Millage.** Beginning in 2020 and for the duration of the levy of the Millage (2020-2023, both inclusive), the Authority shall be entitled to 0% and the Township shall be entitled to 100% of the tax increment revenues derived from the levy of the Renewed Millage on real and personal property in the Development Area.

2. **Term of Agreement.** This Agreement shall expire with the last collection of the Renewed Millage, it being the intent of the parties that this Agreement shall only apply for the term that the Renewed Millage is initially levied by the Township. Upon the expiration of this Agreement, the parties may or may not agree to extend the Agreement or enter into a new agreement.

3. **Scope of Agreement.** This Agreement does not affect the capture by the Authority of any other Township millage currently existing or hereafter approved by township electors.

4. **Miscellaneous.** This Agreement shall inure to the benefit of and be binding upon the parties hereto and their respective successors and permitted assigns. Unless otherwise specifically provided, all notices and other documents to be served or transmitted hereunder shall be in writing and addressed to the respective parties hereto at the addresses stated on page 1 of this Agreement or such other address or addresses as shall be specified by the parties hereto from time to time and may be served or transmitted in person or by ordinary mail properly addressed with sufficient postage. This Agreement has been executed in the State of Michigan and shall be governed by Michigan law. This Agreement may only be amended pursuant to a written document executed by all of the parties hereto. The waiver by any party hereto of a breach or violation of any provision of this Agreement shall not be a waiver of any subsequent breach of the same or any other provision of this Agreement. If any section or provision of this Agreement is unenforceable for any reason, the unenforceability thereof shall not impair the remainder of this Agreement, which shall remain in full force and effect. It is contemplated that this Agreement shall be executed in multiple counterparts, all of which together shall be deemed to be one agreement. This Agreement represents the entire understanding and agreement between the parties hereto with regard to the matters addressed herein. All prior oral or, except to the extent provided herein, written understandings and agreements with regard to the matters addressed herein are specifically merged herein. The captions in this Agreement are for convenience only and shall not be considered as a part of this Agreement or in any way amplify or modify the terms and provisions hereof. This Agreement shall be enforceable only by the parties hereto and their successors in interest by virtue of an assignment which is not prohibited under the terms of this Agreement and, hereof, no other person shall have the right to enforce any of the provisions contained herein.

IN WITNESS WHEREOF, the parties have each caused this Agreement to be executed by their respective, duly authorized officials.

DOWNTOWN DEVELOPMENT AUTHORITY
OF THE VILLAGE OF MIDDLEVILLE

By: _____
Ann Ulberg
Its: Chairperson

By: _____
Its: Secretary

VILLAGE OF MIDDLEVILLE

By: _____
Sherry Ronning
Its: President Pro-Tempore

By: _____
Glorimar Ayala
Its: Clerk

TOWNSHIP OF THORNAPPLE

By: _____
Dan Parker
Its: Supervisor

By: _____
Cindy Willshire
Its: Clerk

THORNAPPLE TOWNSHIP
RESOLUTION NO. 18-2020

Upon motion made by _____, seconded by _____, the following Resolution was adopted.

RESOLVED, that the Thornapple Township Board of Barry County, Michigan, does hereby accept the terms of the Land Acquisition Project Agreement (LAPA) as received from the Michigan Department of Natural Resources (MDNR) and that the Thornapple Township Board does hereby specifically agree, but not by way of limitation, as follows:

1. To appropriate all funds necessary or complete the project during the project period and to provide One Hundred Fifty Thousand (\$150,000) dollars to match the grant authorized by the MDNR.
2. To maintain satisfactory financial accounts, documents, and records and to make them available to the MDNR for auditing at reasonable times in perpetuity.
3. To regulate the use of the property acquired and reserved under this LAPA to assure the use thereof by the public on equal and reasonable terms.
4. To comply with any and all terms of said LAPA including all terms not specifically set forth in the foregoing portions of this Resolution.

The following aye votes were recorded:

The following nay votes were recorded:

Absent:

The Resolution was declared adopted.

STATE OF MICHIGAN)
)
COUNTY OF BARRY)

I, the undersigned, the duly qualified Clerk of the Township of Thornapple, Michigan, do hereby certify that the foregoing is a true and accurate copy of the Resolution relative to the Land Acquisition Project Agreement with the Michigan Department of Natural Resources which Resolution was adopted by the Township Board at a meeting held on December 14, 2020.

Dated December 14, 2020

Cindy A. Willshire, Clerk

**MICHIGAN NATURAL RESOURCES TRUST FUND
LAND ACQUISITION PROJECT AGREEMENT***This information is required by authority of Part 5 of Act 451, P.A. 1994 as amended, to receive funds.*

This Agreement is between **Thornapple Township** in the county of Barry County hereinafter referred to as the "GRANTEE," and the MICHIGAN DEPARTMENT OF NATURAL RESOURCES, an agency of the State of Michigan, hereinafter referred to as the "DEPARTMENT." The DEPARTMENT has authority to issue grants to local units of government or public authorities for the acquisition of land for resource protection and public outdoor recreation under Part 19 of the Natural Resources and Environmental Protection Act, Act 451 of 1994, as amended, and under Article IX, Section 35 of the Michigan Constitution. The GRANTEE has been approved by the Michigan Natural Resources Trust Fund (MNRTF) Board of Trustees (BOARD) to receive a grant. In Public Act 145 of 2020, the Legislature appropriated funds from the MNRTF to the DEPARTMENT for a grant-in-aid to the GRANTEE.

The purpose of this Agreement is to provide funding to acquire land or rights in land for the project named below. This Agreement is subject to the terms and conditions specified herein.

Project Title: Paul Henry-Thornapple Trail Extension to Kent County **Project #:** TF19-0211

Amount of grant: \$350,000.00 70% **PROJECT TOTAL:** \$500,000.00

Amount of match: \$150,000.00 30%

Start Date: Date of Execution by DEPARTMENT **End Date:** 08/31/2022

As a precondition to the effectiveness of this Agreement, the GRANTEE is required to sign and return it to the DEPARTMENT with the necessary attachments by **10/02/2020**, or the Agreement may be cancelled by the DEPARTMENT. **This Agreement is not effective until the GRANTEE has signed it, returned it, and the DEPARTMENT has signed it.** The Agreement is considered executed when signed by the DEPARTMENT.

The individuals signing below certify by their signatures that they are authorized to sign this Agreement on behalf of their agencies, and that the parties will fulfill the terms of this Agreement, including any attached appendices, as set forth herein.

GRANTEE**SIGNED**

By [Print Name]: _____

Title: _____

Organization: _____

Date: _____

DUNS # _____

SIGMA Vendor Number _____

SIGMA Address ID _____

Required - Please choose one**Acquisition Closing Option Desired:**☐ This project will be completed utilizing a grant reimbursement process. Grantee will purchase land and seek reimbursement after closing.☐ This project will be completed utilizing an escrow closing process.**MICHIGAN DEPARTMENT OF NATURAL RESOURCES****SIGNED:**

By _____

Grants Section Manager

Date of Execution by DEPARTMENT

1. This Agreement shall be administered on behalf of the DEPARTMENT by the Grants Management Section within the Finance and Operations Division. All notices, reports, documents, requests, actions or other communications required between the DEPARTMENT and the GRANTEE shall be submitted through the department's online grant management system, MiRecGrants, which is accessed through www.michigan.gov/dnr-grants, unless otherwise instructed by the DEPARTMENT. Primary points of contact pertaining to this agreement shall be:

GRANTEE CONTACT

Name/Title

Organization

Address

Address

Telephone Number

E-mail Address

DEPARTMENT CONTACT

MNRTF Grant Program Manager

Name/Title

Grants Management/DNR Finance & Operations

Organization

525 W. Allegan Street, Lansing, MI 48933

Address

P.O. Box 30425, Lansing, MI 48909

Address

517-284-7268

Telephone Number

DNR-Grants@michigan.gov

E-mail Address

2. The legal description of the project area, boundary map of the project area, and the land acquisition grant application bearing the number **TF19-0211** uploaded to MiRecGrants are by this reference made part of this Agreement. The Agreement together with the referenced documents in MiRecGrants constitute the entire Agreement between the parties and may be modified only in writing and executed in the same manner as the Agreement is executed.
3. The time period allowed for project completion is from **08/03/2020** through **08/31/2022**, hereinafter referred to as the "project period." Requests by the GRANTEE to extend the project period shall be submitted in MiRecGrants before the expiration of the project period. Extensions to the project period are at the discretion of the DEPARTMENT and may only be extended by an amendment to this Agreement.
4. The grant herein provided is for the acquisition by the GRANTEE of **25.96** acres of land in **Fee Simple, Easement** title free of all liens and encumbrances, situated and being in the city/village/township of **Middleville**, in the County of **Barry County**, **STATE OF MICHIGAN** as described in the uploaded legal description and shown on the uploaded boundary map. As used in this Agreement, the words "project area" shall mean the lands acquired under this Agreement as described in this Section.
5. The project area shall be used for **multi-use trail purposes and public water access**, as further described in the GRANTEE'S proposal to the DEPARTMENT and approved by the MNRTF Board. Significant changes in the use of the project area as described in this Section require the prior written authorization of the DEPARTMENT.
6. In order to preserve the financial resources of the State of Michigan and to prevent unjust enrichment of a third party interim owner, if the landowner listed in the project application grants any rights in the real property to an individual or agency other than the GRANTEE, the DEPARTMENT may inspect the terms of the conveyance as a condition to approving the GRANTEE to close.
7. The DEPARTMENT will:
 - a. grant to the GRANTEE a sum of money equal to **Seventy percent (70%)** as reimbursement or as payment into an escrow account for escrow closing, of the total eligible cost of acquisition of fee simple title free of all liens and

encumbrances to the lands in the project area, not to exceed the sum of **Three Hundred and Fifty Thousand dollars (\$350,000.00)**. Acquisition of easements or other rights in land less than fee simple will be considered on a case by case basis at the discretion of the DEPARTMENT.

- b. include the following in the total cost of acquisition eligible for grant funding (based on grant percentage) as provided for in Section 7(a):
 - i. Purchase price of the land, up to the market value, in the project area acquired by the GRANTEE during the project period as provided for in section 9(f) of this Agreement;
 - ii. Reasonable and appropriate costs incurred and paid by the GRANTEE during the project period for recording fees, title insurance, transfer tax, prorated property tax, closing fees and environmental assessments; and
 - iii. Costs incurred and paid by the GRANTEE for appraisal(s) as provided for in Section 9(f) and approved by the DEPARTMENT.
- c. grant funds to the GRANTEE for eligible costs and expenses incurred, as follows:
 - i. Payments will be made on a reimbursement basis or to an escrow account for escrow closing for **Seventy percent (70%)** of the eligible expenses incurred by the GRANTEE up to 90% of the maximum amount allowable under the grant.
 - ii. Reimbursement (or payment to an escrow account for escrow closing) will be made only upon DEPARTMENT review and approval of a complete reimbursement (or escrow closing) request submitted by the GRANTEE on forms provided by the DEPARTMENT that meet all documentation requirements set forth by the DEPARTMENT. A complete reimbursement or escrow closing request must document the total cost of the acquisition and the GRANTEE's compliance with Section 8 of this Agreement and DEPARTMENT acquisition project procedures.
 - iii. The DEPARTMENT shall conduct an audit of the project's financial records upon approval of the final reimbursement request or completion of the escrow closing. The DEPARTMENT may issue an audit report with no deductions or may find some costs ineligible for final audit reimbursement.
 - iv. The final 10% of the grant amount will be released upon completion of a satisfactory audit by the DEPARTMENT and documentation that the GRANTEE has erected proper signage acknowledging MNRTF assistance in compliance with Section 9(q) of this Agreement.

8. Closing Options:

a. FOR REIMBURSEMENT PROJECTS:

The GRANTEE shall be eligible for reimbursement only upon GRANTEE'S completion of all of the following:

- i. Electing to use the grant reimbursement closing process at time of signing this project agreement (See grey box prior to signature section).
- ii. Acquisition by GRANTEE of fee simple title free of all liens and encumbrances of all land in the project area. Acquisition of easements or other rights in land less than fee simple will be considered on a case by case basis at the discretion of the DEPARTMENT.
- iii. Submission of proof of acquisition of marketable record title to the DEPARTMENT in the form of a policy of title insurance ensuring the GRANTEE possesses marketable record title in fee simple, free of all liens and encumbrances to the land in the project area. Said policy is to insure the GRANTEE against loss or damage at least equal to the purchase price of the subject land.
- iv. Proper conveyance to the State of Michigan of all mineral interest to which the State is entitled under this Agreement as outlined in Section 9(m).
- v. Submission of a complete request for reimbursement as set forth in this Agreement.

b. FOR ESCROW CLOSING PROJECTS:

The GRANTEE shall be eligible for grant funding through escrow closing process only upon GRANTEE'S completion of the following:

- i. Electing to use the escrow closing process at time of signing this project agreement (See grey box prior to signature section).
- ii. Securing the services of a reputable title company who will agree to serve as the escrow closing agent.
- iii. Execution of escrow closing agreement by GRANTEE, DEPARTMENT, LANDOWNER/SELLER and title company (agent).

- iv. Providing Department and title company an approximate desired timeframe for closing.
- v. Sending DEPARTMENT the draft closing packet (reference Land Acquisition Escrow Closing Package Checklist) at least 60 days prior to the desired closing date.
- vi. Coordinating with title company to schedule the exact closing date after DEPARTMENT'S approval of draft closing documents and submitting to DEPARTMENT an updated closing statement from the title company at least 10 days before the desired closing date.
- vii. Submitting local matching funds plus 10% of the eligible grant amount to title company for deposit into escrow account and providing proof of escrowed funds to the DEPARTMENT.

9. The GRANTEE will:

- a. immediately make available all funds needed to pay all necessary costs required to complete the project and to provide **One Hundred and Fifty Thousand dollars (\$150,000.00)** as local match to this project. This sum represents **Thirty percent (30%)** of the total eligible cost of acquisition including incidental costs. Any cost overruns incurred to complete the project called for by this Agreement shall be the sole responsibility of the GRANTEE.
- b. complete the acquisition in compliance with the acquisition project procedures set forth by the DEPARTMENT.
- c. make no written offer or commitment to purchase lands in the project area before execution of this Agreement and before written DEPARTMENT approval as provided for in Section 9. Failure to comply with this requirement shall, at the option of the DEPARTMENT, make the cost of the property an ineligible expense under this Agreement and subject this Agreement to termination by the DEPARTMENT.
- d. provide verification that the site is not a facility as defined in Part 201 of the Michigan Natural Resources and Environmental Protection Act, Act 451 of the Public Acts of 1994, as amended, based on the results of due diligence and, if needed, an environmental assessment or, if the site has been determined to be a facility, to provide documentation of due care compliance. The results of the due diligence must be accounted for in the appraisal(s).
- e. complete a 40-year title review on the property. The results of the title review must be accounted for in the appraisal(s).
- f. obtain an appraisal of the real estate within the project area in accordance with standards established by the DEPARTMENT to determine the market value thereof; two appraisals meeting these standards being required for properties valued at \$750,000 or more. Failure to complete the appraisal(s) in this manner shall make the cost of said appraisal(s) an ineligible expense under this Agreement.
- g. submit the appraisal(s) to the DEPARTMENT for approval no later than 120 days after the date of execution of this Agreement. No written offer or commitment to purchase land in the project area shall be transmitted by the GRANTEE until after approval has been given in writing by the DEPARTMENT.
- h. perform, or to directly contract for the performance of, all appraisal(s), appraisal review(s), title review, closing and acquisition of all lands in the project area.
- i. eliminate all pre-existing non-recreation uses of the project area within 90 days of the date of acquisition, unless otherwise approved by the DEPARTMENT in writing.
- j. remove existing structures or make ready for an appropriate use in a reasonable time frame after completion of the acquisition.
- k. complete acquisition of the entire project area before 08/31/2022. Failure to acquire the project area by 08/31/2022 shall constitute a breach of this Agreement and subject the GRANTEE to the remedies provided by law and set forth in Section 23 of this Agreement.
- l. provide the DEPARTMENT all documents and information as specified in Sections 8a or 8b of this Agreement. If utilizing reimbursement process, documents must be submitted within 60 days after the transaction is closed. If utilizing escrow closing process, documents must be submitted no later than 60 days prior to desired closing. Failure to submit the required documents and information for review shall constitute a material breach of this Agreement. Proof of payment to seller (such as cancelled check, wire confirmation, etc.), recorded warranty deed, recorded mineral royalty deed and recorded Declaration and Notice must be submitted to the DEPARTMENT within 60 days after closing. The final 10% of eligible grant amount will be released upon satisfactory audit review and approval by the DEPARTMENT.
- m. for parcels over 5 acres, execute, acknowledge and deliver to the DEPARTMENT a deed conveying to the State of Michigan a perpetual nonparticipating royalty equal to 1/6 of the gross proceeds of sale of all oil and/or gas and other minerals produced and saved in any combination from the mineral rights in, on or under the lands in the project area.
- n. retain all rights acquired by the GRANTEE in coal, oil, gas, sand, gravel or any other minerals in, on or under the lands in the project area in perpetuity.
- o. not develop any rights acquired by the GRANTEE in coal, oil, gas, sand, gravel or any other minerals in, on or under the lands in the project area in a manner that diminishes the usefulness of the project area for its intended purposes.

In addition, GRANTEE agrees not to develop, or allow others to develop, any such minerals from sites adjacent to the project area in a manner that diminishes the usefulness of the project area for its intended purposes.

- p. maintain satisfactory financial accounts, records, and documents and to make them available to the DEPARTMENT for auditing upon request. Such accounts, records, and documents shall be retained by the GRANTEE for not less than three years following submittal of the final audit reimbursement request.
 - q. erect and maintain a sign or other acknowledgement as approved by the DEPARTMENT on the property which designates this project as one having been acquired with the assistance of the MNRTF. The size, color, and design of this sign shall be in accordance with DEPARTMENT specifications.
 - r. conduct a dedication/ribbon-cutting ceremony as soon as possible after the project is completed and the MNRTF sign is erected within the project area. At least 30 days prior to the dedication/ribbon-cutting ceremony, the DEPARTMENT must be notified in writing of the date, time, and location of the dedication/ribbon-cutting ceremony. GRANTEE shall provide notice of ceremony in the local media. Use of the grant program logo and a brief description of the program are strongly encouraged in public recreation brochures produced by the GRANTEE. At the discretion of the DEPARTMENT, the requirement to conduct a dedication/ribbon-cutting ceremony may be waived.
 - s. provide the DEPARTMENT for approval, a complete tariff schedule containing all charges to be assessed against the public utilizing the project area and/or any facilities constructed thereon, and to provide the DEPARTMENT for approval, all amendments thereto before the effective date of such amendments. Any tariff schedule proposed shall provide solely for sufficient revenues to cover the costs of operating, maintaining and/or developing the premises and/or any facilities provided thereon. Preferential membership or annual permit systems are prohibited at this site. Differences in admission and other fees may be instituted on the basis of residence. Nonresident fees shall not exceed twice that charged residents. If no resident fees are charged, nonresident fees may not exceed the rate charged residents at other comparable state and local public recreation facilities.
 - t. separately account for any revenues received from the project area which exceed the demonstrated operating costs and to reserve such surplus revenues for the future maintenance and/or expansion of the GRANTEE'S park and outdoor recreation program.
 - u. furnish the DEPARTMENT, upon request, detailed statements covering the annual operation of project area and/or facilities, including income and expenses and such other information the DEPARTMENT might reasonably require.
 - v. adopt such ordinances and/or resolutions as shall be required to effectuate the provisions of this Agreement; certified copies of all such ordinances and/or resolutions adopted for such purposes shall be forwarded to the DEPARTMENT before the effective date thereof.
 - w. maintain the premises in such condition as to comply with all federal, state, and local laws which may be applicable and to make any and all payments required to pay any and all taxes, fees, or assessments legally imposed against the project area.
 - x. make the project area and any facilities located thereon, as well as the land and water access ways to them, open to the public within 90 days of the date of acquisition and keep them open to the public at all times on equal and reasonable terms. No individual shall be denied ingress or egress thereto or the use thereof because of sex, race, color, religion, national origin, residence, age, height, weight, familial status, marital status or disability.
 - y. make the project area and any future facilities provided thereon available for public outdoor recreation in perpetuity and in accordance with uses described in this Agreement and APPENDIX C, to regulate the use thereof and to provide for the maintenance thereof to the satisfaction of the DEPARTMENT, and to appropriate such moneys and/or provide such services as shall be necessary to provide such adequate maintenance.
10. The GRANTEE shall acquire fee simple title, free of all liens, encumbrances, or restrictions on future use to the lands in the project area. The fee simple title acquired shall not be subject to (1) any possibility of reversion or right of entry for condition broken or any other executory limitation which may result in defeasance of title or (2) to any reservations or prior conveyance of coal, oil, gas, sand, gravel or any other mineral interests.
11. The GRANTEE shall not allow any encumbrance, lien, security interest, mortgage or any evidence of indebtedness to attach to or be perfected against the project area.
12. The project area and any facilities located thereon shall not be wholly or partially conveyed, either in fee, easement or otherwise, or leased for a term of years, or for any other period, nor shall there be any whole or partial transfer of title, ownership, or right of ownership or control without the written approval and consent of the DEPARTMENT.
13. The assistance provided to the GRANTEE as a result of this Agreement is intended to have a lasting effect on the supply of outdoor recreation, scenic beauty sites, and recreation facilities beyond the financial contribution alone and permanently commits the project area to Michigan's outdoor recreation estate, therefore:
- a. The GRANTEE agrees that lands in the project area are being acquired with MNRTF assistance and shall be

maintained in public outdoor recreation use in perpetuity. No portion of the project area shall be converted to other than public outdoor recreation use without the approval of the DEPARTMENT. The DEPARTMENT shall approve such conversion only upon such conditions as it deems necessary to assure the substitution by GRANTEE of other outdoor recreation properties of equal or greater market value and of reasonably equivalent usefulness and location. Such substituted land shall become part of the project area and will be subject to all the provisions of this Agreement.

- b. Approval of a conversion shall be at the sole discretion of the DEPARTMENT.
- c. Before completion of the project, the GRANTEE and the DEPARTMENT may mutually agree to alter the project area through an amendment to this Agreement to provide the most satisfactory public outdoor recreation area.

14. Should title to the lands in the project area or any portion thereof be acquired from the GRANTEE by any other entity through exercise of the power of eminent domain, the GRANTEE agrees that the proceeds awarded to the GRANTEE shall be used to replace the lands affected with outdoor recreation properties of equal or greater market value, and of reasonably equivalent usefulness and location. The DEPARTMENT shall approve such replacement only upon such conditions as it deems necessary to assure the substitution with other outdoor recreation properties of equal or greater market value and of reasonably equivalent usefulness and location. Such replacement land shall be subject to all the provisions of this Agreement.

15. The GRANTEE acknowledges that:

- a. The GRANTEE has examined the project area and has found the property safe for public use or actions will be taken by the GRANTEE to make the property safe for public use no later than 90 days after the date of acquisition; and
- b. The GRANTEE is solely responsible for development, operation, and maintenance of the project area, and that responsibility for actions taken to develop, operate, or maintain the project area is solely that of the GRANTEE; and
- c. The DEPARTMENT'S involvement in the premises is limited solely to the making of a grant to assist the GRANTEE in acquiring the premises.
- d. The GRANTEE acknowledges that the DEPARTMENT is not responsible for any tax liability assessed on the property after closing by the GRANTEE. Further, the eligible amount of tax pro-rated at time of closing will be determined by the DEPARTMENT.

16. Before the DEPARTMENT will give approval to make a written offer to purchase the property included in this project, the GRANTEE must provide documentation to the DEPARTMENT that indicates either:

- a. It is reasonable for the GRANTEE to conclude, based on the advice of an environmental consultant, as appropriate, that no portion of the project area is a facility as defined in Part 201 of the Michigan Natural Resources and Environmental Protection Act, Act 451 of the Public Acts of 1994, as amended;

or

- b. If any portion of the project area is a facility, documentation that Department of Environment, Great Lakes and Energy-approved response actions have been or will be taken to make the site safe for its intended use within the project period, and that implementation and long-term maintenance of response actions will not hinder public outdoor recreation use and/or the resource protection values of the project area.

17. If the DEPARTMENT determines that, based on contamination, the project area will not be made safe for the planned recreation use within the project period, or another date established by the DEPARTMENT in writing, or if the DEPARTMENT determines that the presence of contamination will reduce the overall usefulness of the property for public recreation and resource protection, the grant may be cancelled by the DEPARTMENT with no reimbursement made to the GRANTEE.

18. The GRANTEE shall acquire and maintain, or cause to be acquired or maintained, insurance which will protect the GRANTEE from claims which may arise out of or result from the GRANTEE'S operations under this Agreement, whether performed by the GRANTEE, a subcontractor or anyone directly or indirectly employed by the GRANTEE, or anyone for whose acts may hold them liable. Such insurance shall be with companies authorized to do business in the State of Michigan in such amounts and against such risks as are ordinarily carried by similar entities, including but not limited to public liability insurance, worker's compensation insurance or a program of self-insurance complying with the requirements of Michigan law. The GRANTEE shall provide evidence of such insurance to the DEPARTMENT at its request.

19. Nothing in this Agreement shall be construed to impose any obligation upon the DEPARTMENT to operate , maintain or provide funding for the operation and/or maintenance of any recreational facilities in the project area.
20. The GRANTEE hereby represents that it will defend any suit brought against either party which involves title, ownership, or any other rights, whether specific or general, including any appurtenant riparian rights, to and in the project area and any lands connected with or affected by this project.
21. The GRANTEE is responsible for the use and occupancy of the premises, the project area and the facilities thereon. The GRANTEE is responsible for the safety of all individuals who are invitees or licensees of the premises. The GRANTEE will defend all claims resulting from the use and occupancy of the premises, the project area and the facilities thereon. The DEPARTMENT is not responsible for the use and occupancy of the premises , the project area and the facilities thereon.
22. Failure by the GRANTEE to comply with any of the provisions of this Agreement shall constitute a material breach of this Agreement.
23. Upon breach of the Agreement by the GRANTEE, the DEPARTMENT, in addition to any other remedy provided by law and this Agreement, may:
 - a. Terminate this Agreement; and/or
 - b. Withhold and/or cancel future payments to the GRANTEE on any or all current recreation grant projects until the violation is resolved to the satisfaction of the DEPARTMENT ; and/or
 - c. Withhold action on all pending and future grant applications submitted by the GRANTEE under the Michigan Natural Resources Trust Fund, the Land and Water Conservation Fund and the Recreation Passport Grant Program ; and/or
 - d. Require repayment of grant funds already paid to GRANTEE; and/or
 - e. Seek specific performance of the Agreement terms.
24. This Agreement may be canceled by the DEPARTMENT , upon 30 days written notice, due to Executive Order, budgetary reduction, other lack of funding, upon request by the GRANTEE, or upon mutual Agreement by the DEPARTMENT and GRANTEE. The DEPARTMENT may honor requests for just and equitable compensation to the GRANTEE for all satisfactory and eligible work completed under this Agreement up until 30 days after written notice, upon which time all outstanding reports and documents are due to the DEPARTMENT and the DEPARTMENT will no longer be liable to pay the GRANTEE for any further charges to the grant.
25. The GRANTEE agrees that the benefit to be derived by the State of Michigan from the full compliance by the GRANTEE with the terms of this Agreement is the preservation , protection and the net increase in the quality of public outdoor recreation facilities and resources which are available to the people of the State and of the United States and such benefit exceeds to an immeasurable and unascertainable extent the amount of money furnished by the State of Michigan by way of assistance under the terms of this Agreement. The GRANTEE agrees that after final audit reimbursement has been made to the GRANTEE, repayment by the GRANTEE of grant funds received would be inadequate compensation to the State for any breach of this Agreement. The GRANTEE further agrees therefore, that the appropriate remedy in the event of a breach by the GRANTEE of this Agreement after final audit reimbursement has been made shall be the specific performance of this Agreement.
26. The GRANTEE agrees not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of religion, race, color, national origin, age, sex, sexual orientation, height, weight, marital status, partisan considerations, or a disability or genetic information that is unrelated to the person's ability to perform the duties of a particular job or position. The GRANTEE further agrees that any subcontract shall contain non-discrimination provisions which are not less stringent than this provision and binding upon any and all subcontractors. A breach of this covenant shall be regarded as a material breach of this Agreement.
27. The GRANTEE may not assign or transfer any interest in this Agreement without prior written authorization of the DEPARTMENT.
28. The rights of the DEPARTMENT under this Agreement shall continue in perpetuity.

If this Agreement is approved by Resolution , a true copy must be attached to this Agreement. A sample Resolution is on the next page.



SOPER & ASSOCIATES, LLC

REAL ESTATE APPRAISERS & CONSULTANTS

410 RANDOLPH STREET

MASON, MICHIGAN 48854

PHONE 616.554.6110

EMAIL soper@soperllc.com

WEB soperllc.com

INVOICE

INVOICE DATE NOVEMBER 30, 2020

INVOICE NO. 2020-1130

TO:

MICHAEL BREMER
TOWNSHIP SUPERVISOR
THORNAPPLE TOWNSHIP
200 EAST MAIN STREET
MIDDLEVILLE, MICHIGAN 49333
269.795.7202, mbremer@thornapple-twp.org

FOR:

PAUL HENRY THORNAPPLE TRAIL
ACQUISITIONS
ELEMENTS A1, A2, B1, B2, C, AND D
(THORNAPPLE TOWNSHIP, BARRY
COUNTY)

*** PLEASE NOTE OUR ADDRESS HAS RECENTLY CHANGED ***

| DESCRIPTION | | AMOUNT |
|------------------------------|-------------------|------------|
| REAL ESTATE APPRAISAL REPORT | | \$8,000.00 |
| STATE SALES TAX | | \$0.00 |
| EFFECTIVE DATE OF REPORT | OCTOBER 24, 2020 | |
| TRANSMITTAL DATE | NOVEMBER 30, 2020 | |
| TOTAL | | \$8,000.00 |

DUE UPON RECEIPT

Make check payable to: SOPER & ASSOCIATES, LLC

FEIN: 38-3390478

Payment is due within 30 days

A 1.5% monthly late fee will be applied

THANK YOU FOR YOUR BUSINESS!

2021 Holiday Schedule

| | | | |
|-----------|-----------|----|-------------------------------------|
| January | Monday | 4 | New Year's Day (observed) |
| | Monday | 18 | Martin Luther King |
| February | Monday | 15 | President's Day |
| May | Monday | 31 | Memorial Day |
| July | Monday | 5 | 4th of July (observed) |
| September | Monday | 6 | Labor Day |
| November | Wednesday | 11 | Veteran's Day |
| | Thursday | 25 | Thanksgiving |
| December | Thursday | 23 | Christmas Eve (observed) or floater |
| | Monday | 27 | Christmas (observed) or floater |

