

THORNAPPLE TOWNSHIP BOARD

Regular Meeting, Monday, August 13, 2018

1. The meeting was called to order by Supervisor Bremer at 7:00 p.m. at the Township Hall, followed by the Invocation and Pledge of Allegiance to the Flag by those present.
2. Present: Mike Bremer, Deb Buckowing, Cindy Willshire, Ross DeMaagd, Jake Jelsema and Sandy Rairigh. Absent: Curt Campbell (excused). Also present: Catherine Getty, Chief Randy Eaton, Eric Schaefer, Stephanie Skidmore, and Dan Parker.
3. **MOTION** by Buckowing, support by Willshire to approve the Printed Agenda as Amended with addition of 11.a. Investments; 15.d. Budget Amendments with revised handout including two additional amendments; and 15.g. Parking Lot Resurfacing. **MOTION APPROVED** with 6 yes voice votes.
4. **MOTION** by Buckowing, support by Willshire to approve the Consent Agenda as Printed. **MOTION APPROVED** with 6 yes voice votes.

First Public Comment

None.

County Report

Commissioner Parker reported on the activities of the Barry County Commissioners.

Reserved Time

None

Discussion/Payment of Current Bills

MOTION by Buckowing, support by Willshire to pay current bills totaling \$64,297.78. Roll call vote: Bremer, yes; Willshire, yes; Buckowing, yes; Jelsema, yes; DeMaagd, yes; Campbell, absent; Rairigh, yes. **MOTION CARRIED.**

Clerk's Report

1. None.

Treasurer's Report

Investments: Buckowing provided different options to reinvest the Emergency Services Capital Improvement Certificate of Deposit which matures the week of August 13, 2018. The Certificate of Deposit's principal and interest total approximately \$461,111.00. Three Certificate of Deposit options are available to roll the money into: 1) 1.9% for 30 days; 2) 1.95% for 60 days; and 3) 2.00% for 90 days. Buckowing indicated that if there was not an immediate need for the

monies, she would recommend investing the monies for ninety days. **MOTION** by Jelsema, support by Rairigh to reinvest \$461,111.00 in a Certificate of Deposit for 90 days at an interest rate of 2.00%. DeMaagd expressed concerns that the Township may be encountering unknown expenses for repair of the TTES sprinkler system and that 90 days may tie up necessary funds for too long of a period. Bremer stated that he was uncertain whether these funds would be used for that type of expense. Buckowing and Willshire stated that the Emergency Services Capital Improvement monies would be used to repair the TTES sprinkler system and were uncertain as to the costs of the repairs. Eaton stated that the Township has not yet received any quotes for the repair work. **AMENDED MOTION** by Jelsema, support by Rairigh to reinvest \$461,111.00 in a Certificate of Deposit for 60 days at an interest rate of 1.95%. **AMENDMENT TO MOTION APPROVED** with 6 yes voice votes. **AMENDED MOTION APPROVED** with 6 yes voice votes. **AMENDED MOTION CARRIED.** Buckowing stated that a 60-day Certificate of Deposit is maturing at the end of August with an interest rate of 1.70% that yielded \$708.33 in interest. **MOTION** by DeMaagd, support by Jelsema to reinvest \$250,708.33 in a 60-day Certificate of Deposit at an interest rate of 1.95%. **MOTION APPROVED** with 6 yes voice votes.

Emergency Services Report

1. Motion to approve the expenditure of up to \$5,429.59 to replace the radiator and the engine block heater switch on the back-up generator. **MOTION** by Rairigh, support by Buckowing to approve the expenditure of up to \$5,429.59 to replace the radiator and the engine block heater switch on the back-up generator with equal percentages coming from general ledger accounts 303-000-930.000 and 206-000-930.000. Roll call vote: Bremer, yes; Willshire, yes; Buckowing, yes; Jelsema, yes; DeMaagd, yes; Campbell, absent; Rairigh, yes. **MOTION CARRIED.**
2. Motion to approve the required pre-hire screenings to add EMT Katie Regan to the TTES paid-on-call staff. **MOTION** by Buckowing, support by DeMaagd to approve the pre-hire screenings to add EMT Katie Regan to the TTES paid-on-call staff pending a successful interview with the officers. **MOTION CARRIED** with 6 yes votes.

Planning and Zoning Report

1. Zoning Administrator's Report: Getty provided an overview of the provided Zoning Administrator's Report and indicated that 60 permits have been issued to date this year. **MOTION** by Buckowing, support by Willshire to approve the Zoning Administrator's Report as presented. **MOTION CARRIED** with 6 yes votes.
2. Code Enforcement Report: None.

Unfinished Business

1. Resolution 9-2018 Moe Road Dust Control: There was concern at the meeting whether language had been added to the Resolution that addresses the situation if a property owner combines or splits property during the assessment period. This issue has been addressed in number 9 of the Resolution with verbiage that states: In the event of any parcel(s) within the Assessment District splitting or combining with another parcel will result in additions or subtractions to the Roll and be applied to the special assessment roll the following year.

MOTION by DeMaagd, support by Buckowing to approve Resolution 9-2018: Moe Road Dust Control. Roll call vote: Bremer, yes; Willshire, yes; Buckowing, yes; Jelsema, yes; DeMaagd, yes; Campbell, absent; Rairigh, abstain. **MOTION CARRIED.**

2. Strategic Planning – Ad-hoc committee for Goal 3: Parks and Rec. and Goal 5: Board Procedures and Best Practices for Meetings. Report is included within the Board Meeting Packet that details additional information from the committees.

3. Managed Wireless Network Options: Discussion was held over the quotes received from Trivalent and Secant and the need for a managed wireless network. Jelsema will contact Secant on Tuesday, August 14th for additional information and justification for acceptance of quote.

MOTION by DeMaagd, support by Buckowing to conditionally approve \$150.00 per month with a one-time fee of \$250.00 for managed wireless network services through Secant for three years based upon sufficient justification of quote. Roll call vote: Bremer, yes; Willshire, yes; Buckowing, yes; Jelsema, yes; DeMaagd, yes; Campbell, absent; Rairigh, yes. **MOTION CARRIED.**

New Business

1. Palmer PA116 application 2018-001: **MOTION** by Jelsema, support by Buckowing to approve the Palmer PA116 Application 2018-001. **MOTION CARRIED** with 6 yes votes.
2. Otto PA116 application 2018-002 through 006. **MOTION** by Jelsema, support by Buckowing to approve the Otto PA116 Applications 2018-002, 2018-003, 2018-004, 2018-005, 2018-006. **MOTION CARRIED** with 6 yes votes.
3. MISS DIG 811: Topic will be tabled until further information can be obtained regarding historical payment information.
4. Budget Amendments with revised handout including two additional amendments: Bremer provided a revised handout at the meeting that detailed the following possible budget amendments:
 - a. Move \$2000.00 from 101-265-970.000 to 101-265-930.000
 - b. Move \$12,300.00 from Fund 804 (Sewer O&M Fund) to 804-000-931.000
 - c. Move \$23,550.00 from Fund 804 (Sewer O&M Fund) to 804-000-971.000
 - d. Move \$500.00 from Fund 804 (Sewer O&M Fund) to 804-000-971.100
 - e. Move \$3000.00 from 303-000-931.000 to 303-000-930.000
3. **MOTION** by Buckowing, support by Willshire to approve the budget amendments as provided. Roll call vote: Bremer, yes; Willshire, yes; Buckowing, yes; Jelsema, yes; DeMaagd, yes; Campbell, absent; Rairigh, yes. **MOTION CARRIED.**
5. Driveway Maintenance for Duncan Lake Sewer Ponds: Bremer stated that he received quotes for Driveway Maintenance for the Duncan Lake Sewer Ponds from Dave's Dozing, Inc., Oetman Excavating, LLC, Corson – Dykstra Trucking and Excavating, Inc. and provided an overview of the quotes received. **MOTION** by Willshire, support by Buckowing to accept Corson – Dykstra Trucking and Excavating, Inc's quote in the amount of \$10,600.00 to provide driveway maintenance for the Duncan Lake Sewer Ponds. Roll call vote: Bremer, yes; Willshire, yes; Buckowing, yes; Jelsema, yes; DeMaagd, yes; Campbell, absent; Rairigh, yes. **MOTION CARRIED.**

6. Solar Bee Contract Renewal: **MOTION** by Buckowing, support by Willshire to approve a three-year Solar Bee Contract (Beekeeper Service Program) for a total cost of \$7,695.00. Roll call vote: Bremer, yes; Willshire, yes; Buckowing, yes; Jelsema, yes; DeMaagd, yes; Campbell, absent; Rairigh, yes. **MOTION CARRIED.**
7. Parking Lot Resurfacing: Bremer stated that the condition of the Township Hall's and TTES's parking lots need to be reviewed. In addition, parking space lines may need to be repainted. Jelsema will investigate this and contact the Barry County Road Commission for possible assistance. Jelsema will determine whether the cemetery roads could be crack sealed at the same time.

Committee Reports

1. Administration: None
2. Cemetery: A cemetery committee meeting will be held on August 14, 2018.
3. Elections: Willshire stated that the first election was held with the new equipment and expressed concern as to the speed of the machines and the possible impacts during the November 2018 election.
4. Emergency Services: Eaton stated that a \$500.00 check was received from the Fit Body Boot Camp in Middleville and Eaton will be sending a 'thank you' note to its owners.
5. Finance: None
6. Parks and Recreation Representative: Bremer informed the Board that the TAPRC 5k run will be held the weekend of August 18th; Flag Football registration is underway; and that the Coach of the Year will be announced soon.
7. Personnel – Compensation: None
8. Property, Public Utilities: Jelsema stated that he purchased two Carbon Monoxide/Explosive Gas detectors for the Township Hall.
9. Roads and Highways: None

SECOND PUBLIC COMMENT PERIOD

None.

POLL OF MEMBERS:

Jake Jelsema, Trustee: Jelsema indicated that State Representative Dr. John Bizon won the Republican primary election for State Senator – District 19.

Sandra Rairigh, Trustee: Rairigh reminded the board that a meeting will need to be scheduled to review the Township provided health insurance to certain employees. In addition, Rairigh provided an overview of the upcoming announcement that Governor Snyder will be issuing to ensure broadband internet is obtainable by all residents.

Curt Campbell, Trustee: None.

Ross DeMaagd, Trustee: None.

Deb Buckowing, Treasurer: Buckowing stated that the 2nd Annual Patriotic Day Celebration will be held on Tuesday, September 11, 2018.

Cindy Willshire, Clerk: None.

Mike Bremer, Supervisor: Bremer stated that the event to honor Michael Gormley and Patricia John's service to the community will be held on August 28, 2018 at 6:00 p.m. at the Village Hall and Bremer will craft a letter of appreciation to present to the couple.

MOTION by Buckowing, support by Willshire to adjourn meeting. **MOTION APPROVED** with 6 yes voice votes.

Adjournment of meeting by Supervisor at 8:45 p.m.

Stephanie L. Skidmore, Recording Secretary

Approved 9/10/2018