



**SPECIAL LAND USE APPLICATION  
SECTION 19.43 – MINOR HOME BASED BUSINESS**

Thornapple Township, 200 E. Main St., Middleville, MI 49333  
Phone: 269-795-7202 Fax: 269-795-8812  
Email: [zoning-administrator@thornapple-twp.org](mailto:zoning-administrator@thornapple-twp.org)

**PROPERTY INFORMATION**

Property Address: \_\_\_\_\_

Parcel ID Number: \_\_\_\_\_ Current Zoning District \_\_\_\_\_ Wetlands Present? \_\_\_\_\_

Parcel Size: Frontage: \_\_\_\_\_ feet Depth: \_\_\_\_\_ feet Area: \_\_\_\_\_ [Acres or square feet]

Description of proposed Minor Home Based Business: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Attach added information as needed)

**APPLICANT INFORMATION**

**1. Applicant / Property Owner**

Identify the person or entity making this petition:

Name: \_\_\_\_\_ Cell Phone \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Telephone \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ FAX \_\_\_\_\_

E-Mail \_\_\_\_\_

**REQUIRED APPLICATION WRITTEN ATTACHMENTS**

- Floor Plan of residence or accessory building, drawn to scale, depicting floor area to be used for the minor home based business.
- Legal description of the property, including wetlands
- Site Plan, if required

**Section 19.43(c) of the Zoning Ordinance requires compliance with the following listed standards:**

A minor home based business shall conform to the following site, building and operating criteria:

- The use shall be conducted entirely within the dwelling or accessory building.
- The use shall be operated by persons residing in the dwelling.
- The exterior appearance of the dwelling shall not be modified to accommodate the home based business.

- The home based business shall not occupy more than 30 percent of the total dwelling floor area, excluding the basement as defined in this Ordinance.
- There may be no selling of goods, merchandise, supplies or products, provided that the orders made by telephone, internet or at sales events off the premises may be filled on premise so long as customers do not arrive on premise to acquire orders.
- Outdoor storage or display is prohibited.
- There shall be no regular deliveries from commercial suppliers to the premises.
- There shall be no activity on premise resulting in noise, vibration, smoke, dust, odors, heat or glare that creates a nuisance to adjoining properties.
- As a result of operating the home based business, there shall occur no more motor vehicle traffic than would be normal for a dwelling.
- No combustible, toxic or hazardous substances shall be kept on premise attendant to the home based business.
- Each Minor Home Based Business shall be subject to an annual compliance inspection.
- The Zoning Administrator shall have discretion to refer any home based business to the Planning Commission for approval.

**REQUEST & AFFIDAVIT**

The applicant must read the following statement carefully and sign below:

The undersigned requests Thornapple Township review this application and companion documents as provided in the zoning ordinance now in effect. The applicant further affirms and acknowledges the following:

- ✓ The applicant understands the foregoing requirements, and
- ✓ The answers and statements contained in this petition and attachment are in all respects true and correct to the best of my knowledge, and
- ✓ The approval of this application does not relieve the undersigned from compliance with all other provisions of the Zoning Ordinance or other applicable codes and ordinances and does not constitute granting of a variance, and
- ✓ The undersigned hereby grants the Zoning Administrator or designee the right to access the subject property for the sole purpose of evaluating this application.

\_\_\_\_\_  
Applicant / property owner signature

\_\_\_\_\_  
Date

